

Sr. Staff Meeting Agenda
Friday, January 3, 2014
2 – 4 p.m.
President’s Conference Room

Welcome – Boehmer

Updates and Information Items

- 2014-2015 Holiday Schedule Task Force – Boehmer
- Facilities – Goff/Step toe
 - Housing Project Update
 - Space Utilization
 - Upcoming Project (Geology Physics Lab Renovation)
 - Status of ongoing projects -- Step toe
- EGSC Statesboro – McMillan
 - Mail at EGSC Statesboro
 - Spring 2014 Orientation
 - Reverse Transfer
- Enrollment Services – Avery
 - Restructuring of Departments
- External Affairs – Gilmer
 - Employee Campaign
- Human Resources – Woods
 - Symplicity Career Services website
- Institutional Research – Gribbin
 - SACSCOC Augusta Prospectus
- IT – Rountree/McKinney
 - Department Staff Update
 - Desire2Learn Upgrade – McKinney
 - Analytics Pilot -- McKinney
- Registrar’s Office Updates – Stracher
 - Full-time temporary employee hired (Record Assistant I position hiring freeze)
 - Implementation of Service Seal of Distinction on graduates diplomas
 - Developing more informative signage for EGSC students
 - Utilizing myEGSC portal Message Box to inform students of critical information
- Student Life – Sherrod
 - Miss EGSC Scholarship Pageant
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Calendar Items

- Key Dates
 - February 6, 2014 – Sr. Staff Meeting – CHANGE of date