President’s Cabinet Meeting Agenda
February 18, 2020
9:00 a.m.
President’s Conference Room

*Items in OneDrive will be marked with an asterisk

1. **Welcome** – Boehmer
   - Introduction of guest, Julie Page, Kennesaw State University ELI Scholar
   - Congratulations concerning Science Olympiad

2. **Minutes** – Boehmer

3. **Top of the Agenda Items**

   **Academic Affairs/Student Affairs**
   - *Spring 2020 Enrollment* (permanent agenda item) – Jones
   - *Spring 2020 Dual Enrollment* (permanent agenda item) – Murphy
   - *Spring 2020 Housing Occupancy Report* (permanent agenda item) – Storck

   **President’s Office**
   - SACSCOC Decennial Reaffirmation Process (Sharman, Smith, Gribbin, Kennedy)
     - SACSCOC Compliance Certification Deadlines
       - All sections final: Tuesday, 2/18/2020 at 8:00 a.m.
       - Source Verification/Linking: 2/18/2020 - 2/21/2020
         - NOTE: All senior leaders need to be available to come to the work room to verify sources when requested during this period.
       - 2/21/2020: Contact Compliance Assist to archive our Compliance Certification on Monday, 2/24/2020.
       - Thursday, 2/27/2020: Conduct final review of all materials (electronic and paper) to be sent to Review Team.
       - Friday, 2/28/2020: Mail all required materials to Review Team.
       - Monday, 3/2/2020: Hand-deliver materials to SACSCOC.

4. **Action Items**

   **Business Affairs**
   - VPBA – Gay
     - Purchasing Card Policy Approval *

   **EGSC – Augusta**
   - AVP EC – Kelch
     - None

   **EGSC – Statesboro**
• Director – Williamson
  • None

Informational Technology
• VPIT – Rountree
  • None

Institutional Advancement
• VPIA – Gilmer
  • None

President’s Office
• President Boehmer
  • None
• AVP – Kennedy
  • None
• Chief of Staff/Legal Counsel – Smith
  • SACSCOC Substantive Change Reporting Policy*
• Athletics – Wimberly
  • None
• Police Department – Seckinger
  • None
• Strategic Planning and IR – Gribbin
  • None

Academic Affairs/Student Affairs
• VPASA – Sharman
  • Catalog*
  • Faculty Handbook*
• AVP – Beall
  • Tenure and Promotion Policy *
• Math/Science – Wedincamp
  • None
• Humanities/Social Sciences – Cunha
  • None
• AVPEM – Jones
  • None

5. Informational Items

Business Affairs
• VPBA – Gay
  • Budget
  • Building Project
EGSC – Augusta
• AVP EC – Kelch
  • EGSC-Augusta Staffing Update

EGSC – Statesboro
• Director – Williamson
  • Status of Mongoose Text Messaging System

Informational Technology
• VPIT – Rountree
  • USG/EGSC Cybersecurity Awareness Training update
  • Two-factor authentication update
  • Business Procedures Manual Data Governance & Compliance update
  • Upgrade to myEGSC password manager

Institutional Advancement
• VPIA – Gilmer
  • Update on Status of Foundation Bylaws *
  • Economic Outlook Luncheon - February 21, 2020
  • Alumni Celebration Event - February 22, 2020
  • Ben Troupe Speaking Engagement on February 27, 2020
  • Foundation funds set aside for departments
  • First Friday at the Morgan House – March 2020
  • Student Center Grand Opening/Ribbon Cutting – April 23, 2020, 11 a.m.

President’s Office
• President Boehmer
  • None
• AVP– Kennedy
  • None
• Chief of Staff/Legal Counsel – Smith
  • None
• Athletics – Wimberly
  • None
• Police Department – Seckinger
  • None
• Strategic Planning and IR --Gribbin
  • None

Academic Affairs/Student Affairs
• VPASA – Sharman
  • Correll Scholarship Application Deadline
• AVP – Beall
  • ACE New Retention Initiative
  • Update on New Degree Submission Process
• Math/Science – Wedincamp
  • None
- Humanities/Social Sciences – Cunha
  - None
- AVPEM – Jones
  - None

- 2020 Arbor Day Celebration scheduled for today at 11:00 a.m., Ezra Pond has been rescheduled for March 6, 2020 at noon

6. Key Indicators

- Academic Affairs – Sharman
- Athletics – Wimberly
- Business Affairs – Gay
- Business Operations –
  - Chief of Staff/Legal Counsel – Smith
- EGSC Augusta/AVP EC – Kelch *
- EGSC Statesboro – Williamson
- Enrollment Management – Jones
- Information Technology – Rountree *
- Institutional Advancement – Gilmer *
- Police Department – Seckinger
- School of Humanities and Social Sciences – Cunha
- School of Mathematics and Science – Wedincamp