Sr. Staff Meeting Agenda
December 5, 2019
2:00 – 3:30 p.m.
President’s Conference Room

*Items in OneDrive will be marked with an asterisk

1. Welcome

2. Introductions/Announcements
   • Jasmine Reese, Swainsboro Recruiter introduced by Georgia Beasley
   • Liz Zajac introduced by Ruth Underwood
   • Tracy Johnson introduced by Ruth Underwood
   • Meghan Crews introduced by Beth Jones
   • Megan Scruggs introduced by Sandra Sharman
   • Kendall Claxton introduced by Jessi Williamson

3. Top of the Agenda Information Items

   Academic Affairs/Student Affairs
   • Dual Enrollment Update – Murphy
   • Fall 2019 Enrollment Reports & Enrollment Projections for Fall 2019 – Jones
   • Housing Occupancy Report – Storck

   President’s Office
   • SACSCOC Decennial Reaffirmation Process
     o Update about QEP Topic Selection/Approval - Sharman
     o Update about process for review of Compliance Certification – Sharman, Smith, Gribbin
     o Importance of timeliness of responses to requests for updating sections of compliance certification - Boehmer

4. Informational Items

   Business Affairs
   • VPBA – Gay
     • Budget
   • Business Operations – Goff
     • JAM Expansion
     • Update about move of EGSC Statesboro campus to Georgia Southern University Statesboro campus
   • Dining Operations – Underwood
     • Turnstiles
     • Mobile Ordering
     • Kiosk
   • Financial Accounting/Grants – Wentz
     • None
• **Human Resources/Career Services – Woods**
  • Benefits
  • USG Ethic Training
• **Plant Operations – Steptoe**
  • None
• **Student Accounts/Payroll – Williams**
  • None

**Informational Technology**
• **VPIT – Rountree**
  • Temporary relocation of IT Unit (December 16 – April 2020)
  • Replacement of Swainsboro data Center Netword Firewalls
  • Update – USG Business Procedures manual Data Governance & Compliance
  • Malwarebytes software installation on all EGSC computers & laptops
• **Enterprise Services – Clark**
  • None
• **Infrastructure Services – Fagler**
  • None
• **Support Services – Oglesby**
  • None

**Institutional Advancement**
• **VPIA – Gilmer**
  • Alumni event during Homecoming
  • Employee Giving Campaign
• **Event Planner – Williams**
  • First Friday at The Morgan House - Makayla Wilder Exit Art Show, ACE & Learning Commons Refreshments, EGSC Music Makers
  • Departments to sponsor refreshments at First Friday beginning February 7
  • Emanuel Arts Council & EGSC present Steel Magnolias Saturday, 12/7 at 7:00 pm with a matinee performance on Sunday, 12/8 at 3:00 pm in the Gambrell Auditorium
  • Holiday Luncheon Statesboro - 12/9
  • Holiday Luncheon Swainsboro – 12/13
  • Graduation - 12/14
  • Ribbon Cutting & Grand Opening JAM Expansion – 2/20
  • Economic Outlook Luncheon - 2/21
  • Facilities Request and Leave
• **Sudie A. Fulford Community Learning Center – Schwabe**
  • None

**President’s Office**
• **President Boehner**
  • Fall 2019 Semester Enrollment*
  • Chancellors F21 Mandatory Fee Letter*
• **AVP – Kennedy**
  • 2020 Census
• **Chief of Staff/Legal Counsel – Smith**
• None
• **Athletics – Wimberly**
  • None
• **Faculty Senate – Mason**
  • None
• **Police Department – Seckinger**
  • None
• **Shared Auditor – Sprouse**
  • None
• **Staff Council – Douglas**
  • Update
• **Strategic Planning & Institutional Research - Gribbin**
  • IPEDS Winter and Spring Collections
  • EGSC Student Satisfaction Survey 2019 / SSS Results Subfolders on OneDrive
• **Study Abroad – Palumbo**
  • None
• **Correll Scholars – Check**
  • None
• **Title IX – Jones**
  • None

**Academic Affairs/ Student Affairs**
• **VPASA – Sharman**
  • Early Registration for Spring Term
  • CATs Class
  • Student and Faculty Handbooks
• **AVPAA- Beall**
  • Fall Break Term – Update and Numbers

**Academic Affairs**
• **Math/Science – Wedincamp**
  • None
• **Biology – Chevalier**
  • USG Stem IV Grant
• **Nursing – Upchurch**
  • None
• **Humanities/Social Sciences - Cunha**
  • None
• **FESA – Walker**
  • None
• **AAMI – Drummer**
  • None
• **Academic Support Services – Kittrell-Mikell**
  • None
• **Counseling/Disability Services – Burns**
  • None
• **First Year Experience – Strickland**
  • None
• **Library – Jones**
• Rearranging of Library
  • Library Standing Committee
• Teaching and Learning – Brown
  • None
• Learning Commons – Murphree
  • None

**Student Affairs**
• AVP Enrollment Management – Jones
  • None
• Admissions – Beasley
  • SAT Testing on December 7th - 82 students
• Choice – Davis
  • None
• Financial Aid – Wernon
  • None.
• Housing – Storck
  • None
• Registrar – Saulsberry
  • Graduation
• Student Conduct – Helms
  • None
• Student Life – Grant
  • None

**EGSC – Augusta**
• AVP for External Campuses – Kelch
  • Status of move to Galloway Hall

**EGSC – Statesboro**
• Director – Williamson
  • Upcoming committee to coordinate all aspects of move to Georgia Southern campus in Statesboro