East Georgia State College
OUTSTANDING STAFF OF THE YEAR
"STAR" Award

This annual award recognizes staff for their exceptional Service, Teamwork, Attitude, and Reliability (STAR). Each of the President’s direct reports will select one staff member for the award. The major departments represented include: Academic Affairs, Business Affairs, Student Affairs, Public Safety, External Affairs, Facilities, Information Technology, EGSC Statesboro, and EGSC Augusta.

I. Eligibility
- Full-time classified staff with a minimum of one-year continuous service with EGSC
- Recipient must not have any current disciplinary issues
- Recipients of this award are not eligible to receive it again for three years

II. Selection Criteria
1. Service:
   - Provides outstanding customer service to students, faculty, parents, co-workers and community members
   - Serves as an Ambassador for East Georgia State College beyond job requirements
   - Performs job in an exceptionally courteous and cooperative manner
   - Provides prompt, efficient and reliable service

2. Teamwork:
   - Develops and encourages cooperation and collaboration, while displaying outstanding group effort
   - Consistently offers support, assistance and encouragement to co-workers without being asked to do so
   - Contributes to an exceptionally supportive, team-oriented environment
   - Fills in when department is short-staffed

3. Attitude:
   - Instills in his or her co-workers a sense of responsibility and dedication to EGSC
   - Consistently demonstrates patience, good humor and enthusiasm while on the job
   - Optimistically embraces change
   - Demonstrates excellence in resolving conflicts and/or when facing challenges

4. Reliability:
   - Is dependable and trustworthy
   - Produces a high quality and quantity of work over an extended period of time
   - Gives extra effort to complete a job or handle a heavier workload
   - Volunteers for and works on special projects