

President's Cabinet
Minutes
April 23, 2013
9:00 a.m. – President's Conference Room

Attending:

Bob Boehmer

Cliff Gay

Elizabeth Gilmer

Michelle Goff

Tim Goodman

Susan Gray

David Gribbin

Mike Rountree

Mary Smith

Vistors:

Georgia Edmond

Karen Jones

The meeting was called to order at 9:30 a.m. by President Bob Boehmer. Dr. Boehmer thanked the Cabinet for their participation in recent College events. Continuing challenges were discussed such as calendar and scheduling issues. Dr. Boehmer asked the group to schedule events well in advance and to be sure that the information posted on the College calendars are accurate.

Minutes from the March 26, 2013 President's Cabinet Meeting were presented by Dr. Boehmer. A motion was made by Tim Goodman to accept the minutes as presented with a second by Michelle Goff. The minutes were approved by unanimous vote.

Dr. Boehmer welcomed Georgia Edmond, Director of Admissions and Karen Jones, Director of Financial Aid to the meeting.

Ms. Edmond discussed fall 2013 enrollment including a proposed new model to predict enrollment. Enrollment for the last three years was discussed, along with ideas to increase the prediction.

Nelnet payment plan was also discussed by Ms. Edmond. Elizabeth Gilmer requested information for a press release. Questions concerning deadlines were discussed.

Dr. Boehmer discussed the need for early registration. Positive encouragement is needed. Ideas were discussed to make a positive impact on enrollment.

Karen Jones presented the Student Loan Default Rate report. She explained the findings of the report and an update of the actions being made. Dr. Boehmer remarked that this is not a plan just of the FA office. Every unit of the College needs to contribute to the plan. Dr. Boehmer proposed that this plan become a living document, that will be amended periodically, and a statement for the college. A motion was made by Dr. Goodman with a second by Elizabeth Gilmer. It was decided unanimously to approved this proposal as presented.

Ms. Jones continued with a report on the Financial Aid Audit. She discussed how withdrawals are handled by the financial aid office. A letter was received requesting a review of all Title IV funding for all student completing the semester for 2012. Findings of the review were discussed. A new policy was written and

implemented in fall 2012. The deadline to respond to the request from the Department of Education is June 15. Dr. Boehmer would like to discuss this topic at each Cabinet meeting until it is resolved. Ms. Jones will send the policy for review to the next cabinet meeting. Dr. Boehmer asked that the policy be conveyed to faculty at the next Faculty meeting and Fall Workshop.

A report from the April 2013 BOR meeting was made by Dr. Boehmer. The FY 13 and FY 14 budgets were discussed. Dr. Boehmer mentioned the D2L video featuring EGSC faculty members Dee McKinney and Kathy Whitaker.

Dr. Boehmer gave an update on EGSC – Augusta. Applications for Learning Support faculty have been received from Georgia Regents University. Meetings were held at GRU on April 22.

The next EGSC Foundation meeting will be April 30. The Cabinet is invited and encouraged to attend. Ms. Gilmer distributed an agenda and items that will be discussed at the meeting. The resignation of the EGSC Foundation chair was also discussed.

Congressman John Barrow is hosting a Financial Awareness Event at EGSC – Statesboro on April 30 at 11 a.m. A large group is expected. Details concerning setup and food were discussed.

The employee appreciations event dates (April 24 – Swainsboro and April 25 – Statesboro) were discussed. Service awards will be presented.

Dr. Boehmer presented a list of task force committees for consideration by the Cabinet. He asked for additions or deletions to be submitted by tomorrow.

Details of the Jump Start Academy were discussed by Dr. Goodman. Dr. Goodman is taking the lead on the project. Housing concerns and discounts were discussed. Mr. Avery, Dr. Goodman, Ms. Gilmer and Ms. Edmond will work together on the project.

Dr. Goodman talked about the Complete College Georgia Management Plan. The internal due date for the plan is next Wednesday, May 1. The committee will be meeting on May 3 to finalize the plan and data to be submitted.

Ms. Gilmer presented a new EGSC logo. Following discussion a motion was made by Dr. Goodman to adopt the new logo with a 2nd from Mike Rountree. With a unanimous vote, the new logo was adopted.

The meeting was adjourned at 11 a.m.