President’s Cabinet Meeting Agenda
August 25, 2020
9:00 a.m.
President’s Conference Room

*Items in OneDrive will be marked with an asterisk

1. **Welcome** – Boehmer

2. **Minutes*** – Boehmer

3. **Top of the Agenda Items**

   **Academic Affairs/Student Affairs**
   - *Fall 2020 Enrollment* (permanent agenda item) – Beall
   - *Fall 2020 Dual Enrollment* (permanent agenda item) – Murphy
   - *Fall 2020 Housing Occupancy Report* (permanent agenda item) – Storck

   **President’s Office**
   - SACSCOC Reaffirmation
     - Update about preparation for virtual On-Site Committee review in the first week of October 2020 –
       - Additional documentation to be sent to On-Site Review Committee prior to virtual visit – Gribbin
       - Update about logistics committee preparation for virtual on-site visit – A. Williams
       - Preparation for the QEP presentation of the QEP to the On-Site Review Committee during the virtual visit by the committee – Denton
         - Education of the college community about the QEP prior to the virtual on-site visit
       - Update of college’s reaffirmation and QEP websites

4. **Action Items**

   **Business Affairs**
   - VPBA – Gay
     - None
   - Business Operations – Gay
     - None
EGSC – Augusta
• AVP EC – Kelch
  • None

EGSC – Statesboro
• Director – Williamson
  • None

Informational Technology
• VPIT – Rountree
  • None

Institutional Advancement
• Interim VPIA – Kennedy
  • None
• Event Planner – A. Williams
  • None

President’s Office
• President Boehmer
  • Approval of Standing Committee appointments and changes to Standing Committee composition (EGSC Statutes) *
• AVPEA – Kennedy
  • None
• Chief of Staff/Legal Counsel – Smith
  • None
• Athletics – Wimberly
  • None
• Police Department – Seckinger
  • None
• Strategic Planning and IR – Gribbin
  • None

Academic Affairs/Student Affairs
• VPASA – Sharman
  • None
• AVPAA & EM – Beall
  • None
• Math/Science – Chevalier
  • None
• Humanities/Social Sciences – Cunha
  • None
• AVPSA – K. Jones
  • None
5. **Informational Items**

**Business Affairs**
- VPBA – Gay
  - Budget Update
  - Auxiliary Services
  - Board Approved 2021 USG Healthcare Plan and Premiums*
- Business Operations – Gay
  - None

**EGSC – Augusta**
- AVP EC – Kelch
  - Building Access and Key Control Policy* (with Mary Smith)

**EGSC – Statesboro**
- Director – Williamson
  - None

**Informational Technology**
- VPIT – Rountree
  - EGSC Retiree Email Accounts
  - EGSC Network/Server Equipment Upgrades 2020
    - Augusta – August 26 & 27
    - Swainsboro – Week of August 31 and September 7 & 8
    - Statesboro – October 12-15
  - Adobe eSign Software Update
  - Update on Nationwide Crash of Zoom on 8/24/2020

**Institutional Advancement**
- Interim VPIA – Kennedy
  - None

**President’s Office**
- President Boehmer
  - Summer 2020 Enrollment Report & Memo*
  - USG Institution Enrollment Projections*
  - Strategic Planning Meeting this Thursday, 8/27/2020
  - Conflict of Interest/Conflict of Commitment (Permission for Outside Activity)
  - Telecommuting Agreements
- AVPEA – Kennedy
  - None
- Chief of Staff/Legal Counsel – Smith
  - COVID-19 Self-reporting process
  - 20-21 Housing Agreement CAB 7-30-2020*
  - 20-21 Housing Cancellation Request Form CAB 7-30-2020*
  - COVID-19 Assumption of Risk Statement CAB 7-30-2020*
  - EGSC COVID-19 Employee Face Covering Policy CAB 8-12-2020*
• EGSC COVID-19 Student Face Covering Policy CAB 8-12-2020*
• Building Access and Key Control Policy CAB 8-12-2020* (with N. Kelch)
• Ethics Awareness Week 2020*
• EGSC Sexual Misconduct Policy & related policies
• Athletics – Wimberly
  • None
• Police Department – Seckinger
  • None
• Strategic Planning and IR --Gribbin
  • None

Academic Affairs/Student Affairs
• VPASA – Sharman
  • None
• AVPAA & EM – Beall
  • None
• Math/Science – Chevalier
  • None
• Humanities/Social Sciences – Cunha
  • None
• AVPSA – K. Jones
  • None

6. Key Indicators

• Academic Affairs – Sharman
• Athletics – Wimberly
• Business Affairs – Gay*
• Business Operations – Gay
• Chief of Staff/Legal Counsel – Smith
• EGSC Augusta/AVP EC – Kelch
• EGSC Statesboro – Williamson
• Enrollment Management – Beall
• Information Technology – Rountree*
• Institutional Advancement – Kennedy
• Police Department – Seckinger
• School of Humanities and Social Sciences – Cunha
• School of Mathematics and Science – Chevalier