Sr. Staff Meeting Agenda
August 2, 2019
2:00 – 4:00 p.m.
President’s Conference Room

*Items in OneDrive will be marked with an asterisk

- **Welcome**

- **Introductions/Announcements**
  - Jessica Williamson introducing Sarina Keffer, Statesboro Recruiter
  - Lynette Saulsberry introducing Nicole Sherrod, Assistant Registrar
  - Meshia Williams introducing LaShonda Hill, Accountant
  - Dr. Cunha introducing Christi Hutchings, Administrative Assistant
  - Mike Rountree introducing Terri Brown, Director of eLearning

- **Top of the Agenda Information Items**

**Academic Affairs/Student Affairs**
- Dual Enrollment Update – Murphy
- Summer/Fall 2019 Enrollment Reports & Enrollment Projections for Fall 2019 – Jones
- Housing Occupancy Report – Storck
- Alcohol and Drugs Sanctions – Helms

**President’s Office**
- SACSCOC Decennial Reaffirmation Process – Boehmer

- **Informational Items**

**Informational Technology**
- VPIT – Rountree
  - IT work requests for new employee/employee relocations
  - Update – USG Business Procedures Manual Data Governance and Management compliance project
  - Utilization of Microsoft OneDrive application for document/file backup
  - Update - cybersecurity issues
- Enterprise Services – Clark
  - None
- Infrastructure Services – Fagler
  - None
- Support Services – Oglesby
  - None

**Institutional Advancement**
- VPIA – Gilmer
  - Employee Giving Campaign
- AVP Institutional Advancement – Kennedy
  - None
• **Event Planner – Williams**
  - August First Friday at The Morgan House has been postponed.
  - Saturday morning, August 3 at 11:00 a.m. in the auditorium will be the Jean A. Morgan Celebration of Like Program and Luncheon
  - Monday, August 5th, Fall Faculty and Staff Workshop will begin at 8:30 a.m.
  - Reminder: Due to renovations at the Fulford Center, no meetings or events will be scheduled August – September 6, 2019.

• **Sudie A. Fulford Community Learning Center – Schwabe**
  - Last week, we completed our 2019 Fulford Camps. The theme for many of this year’s camps was the celebration of the 50th anniversary of the moon landing, and we welcomed over 150 students to our 7 camps. We even had a NASA Space Ambassador visit for one of our mini-camps! Once again, Nordson and Mill Creek Foundation provided camp scholarships for Camp Invention, the amazing national STEM camp we’ve provided for 7 years.
  - The Center will undergo major renovations beginning August 12. We hope to have all work completed by September 6, and we are very excited and grateful for these improvements. As a result, the center will not be available for usage during renovations. We apologize for any inconvenience this may cause.
  - An AARP Driver Safety Training will be held Monday, August 12, from 9:00 a.m. until 3:00 p.m. Due to Center renovations, the training will take place in Room J-503 in the library. Many insurance companies will provide a reduction in auto insurance premiums as a result of completing the course. Anyone interested in taking the course may contact Jean at the Center.
  - Our 3rd Total Wellness session is scheduled for Tuesday, September 10, at noon at the Center. The topic is Creating a Healthy Lifestyle/Portion Control. The session is free, and lunch is provided. Enrollment is limited to 20. If interested, please contact Jean.

**President’s Office**

- **President Boehmer**
  - None
- **Chief of Staff/Legal Counsel – Smith**
  - None
- **Athletics – Wimberly**
  - None
- **Faculty Senate – Mason**
  - None
- **Police Department – Seckinger**
  - None
- **Shared Auditor – Sprouse**
  - None
- **Staff Council – Moore**
  - None
- **Strategic Planning & Institutional Research - Gribbin**
  - Strategic Plan Update
  - Complete College Georgia Update
- **Study Abroad – Palumbo**
  - None
Correll Scholars – Cheek
  - None

Title IX – Ansley
  - None

Academic Affairs/Student Affairs

VPASA – Sharman
  - Faculty Work Conference – featured speaker on Tuesday
  - Course availability update (seats remaining)
  - Looking ahead: Faculty mentors, part-time faculty, student services (crunch time blues)

Academic Affairs

Math/Science – Wedincamp
  - None

Biology – Chevalier
  - Fall 2019 Enrollment
  - Presentation Yamin Chhipa – 2 p.m. on August 8th in C101

Nursing – Upchurch
  - None

Humanities/Social Sciences – Cunha
  - New FT faculty Dr. Giebfried (Statesboro) and Dr. DiLorenzo (Swainsboro)
    History; English Augusta (pending); canceled ECON position.
  - Three Summer Grants School’s/Advancement Office funds:
    ▪ Mr. Brett Larson will be working on a book on the Political Philosopher John Rawls.
    ▪ Dr. Tori Kearns will be working on her research project “Mindfulness and Gratitude Practice as a Transformative Tool for Community College Success.”
    ▪ Dr. H. Lee Cheek will complete his ongoing book project entitled The Founding of the American Republic that is currently under contract with the University of Manchester Press.

Correll Scholars

Fall Schedule
  - Fall Faculty Workshops

FESA – Walker
  - None

AAMI – Drummer
  - None

Academic Support Services – Kittrell-Mikell
  - None
- **Counseling/Disability Services – Burns**
  - Upcoming changes in Counseling/Disability Services on each campus
- **First Year Experience – Strickland**
  - None
- **Library – Jones**
  - OpenAthens
  - Book Order Process
- **Teaching and Learning – McKinney**
  - None
- **Learning Commons – Murphree**
  - None

**Student Affairs**
- **AVP Enrollment Management – Jones**
  - None
- **Admissions – Mathews**
  - None
- **Choice – Davis**
  - CHOICE Update
- **Financial Aid – Wernon**
  - None
- **Housing – Storck**
  - Housing Move-In Volunteers
- **Registrar – Saulsberry**
  - None
- **Student Conduct – Helms**
  - None
- **Student Life – Grant**
  - Family & Friends Fun Day 9/21 10am-3pm- Volunteers
  - Week of Welcome Events- 8/22 Academic Success Fair: Department Involvement requested
  - SGA retreat- 8/15 10am-5pm
  - Student Leadership Development Apps Due: 8/23
  - Club Advisors: (Club Advisors Day 8/12) (Club Day 8/27 11am-2pm)

**EGSC – Augusta**
- **AVP for External Campuses – Kelch**
  - None

**EGSC – Statesboro**
- **Director – Williamson**
  - None

**Business Affairs**
- **VPBA – Gay**
  - None
- **Business Operations – Goff**
  - None
- **Dining Operations – Underwood**
  - None
- **Financial Accounting/Grants – Wentz**
  - None
- **Human Resources/Career Services – Woods**
  - Benefits Update
  - Required Leave
- **Plant Operations – Steptoe**
  - Update on JAM Expansion project
  - Update on Bookstore/Café Renovation project
  - Update on College Circle Repaving project
  - Update on Fulford Center Renovation project
  - Update on Statesboro Campus Relocation
- **Student Accounts/Payroll – Williams**
  - None