

**Sr. Staff Meeting Agenda  
Thursday, August 15, 2013  
8:30 a.m. – 10:00 a.m.  
President's Conference Room**

Welcome –Dr. Boehmer

Introductions

- Accounting Technician (Joy Brown) – Tracy Woods

Updates

- Report on August 2013 BOR Meeting – Bob Boehmer
- Report on Athletic Program – Bob Boehmer and Donald Avery
  - Interim Men's Basketball Coach Appointed
  - Student Athletics Fee Increase (proposal)
- Housing – Missie Crawford
  - Move In Weekend
  - Position Vacancy
  - Fall 2013 Housing Occupancy
- Report on Plans to Expand Student Housing (Including Housing Feasibility Study) – Michelle Goff
- Report on summer 2013 Physical Improvements to Campus – Michelle Goff
- Human Resources – Tracy Woods
  - Staff Searches Currently Underway
  - 2014 Open Enrollment for Insurances
  - Career Services – Website for Students/Alumni Fall Semester
- Academic Affairs – Tim Goodman
  - Faculty Searches Currently Underway
- Fall 2013 Enrollment and Registration
  - Applications – Georgia Edmond
  - Registration – Janet Stracher
  - Enrollment – Donald Avery
- Status of Plan to Manage Student Loan Default Rate – Karen Jones

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- Audit Plan FY 14 – Rebecca Vincent
- AAMI Status Update – Deborah Kittrell-Mikell
- ACE Workshops – Deborah Kittrell-Mikell
- Orientation Team – Georgia Edmond
- September Events – Russell, Kennedy, Gilmer, Gray, Avery, King, Goodman
  - Faculty/Staff participation in planning of events
  - Faculty/Staff participation at events
  - Reports from event planner and committee chairs
- External Affairs – Norma Kennedy
  - Movies Series
  - Move in Day
  - Art Auction – Capital Campaign
  - Call for Copies of Faculty/Staff Books and Article Re-prints for Libray
- Report on USG Customer Service Initiative – Norma Kennedy
- USG News E-Clips – Jerry Hooks
- Report on Status of the Hoopee Bird – Carmine Palumbo and Jerry Hooks
- Report on EGSC Strategic Plan Update Process – David Gribbin
- Augusta SACSCOC Prospectus Update – David Gribbin
- Status of EGSC’s Complete College Georgia Plan – Tim Goodman
- Registrar’s Office Update – Janet Stracher
  - Fall 2013 Enrollment Update
  - Degree Works
  - Position Vacancies

- IT Update – Mike Rountree
  - Faculty & Staff Moves/Relocations
  - IT Needs – Hardware/Software
  - Gym Sound System
  - Video Conferencing System
  - Plans for Adoption of Integrated Calendar for EGSC
- EGSC – Statesboro – Caroline McMillan
  - Student Workshops
  - Interns
  - Updates
    - Library
    - Staffing
- EGSC – Augusta – Jeff Edgens
- ACE – Jordyn Nail
  - Reconstruction Update
  - Testing Proctoring in ACE
  - Outcomes from Summer Academy 2013
- Social Sciences – Lee Cheek
  - Constitutional Day, September 17, 2013
- Committees Reports
  - Plans for Adoption of Integrated Calendar for EGSC – Mike Rountree
  - Plans for Review of Tobacco Free Campus Policy – Michelle Goff
  - Plans for Update of Promotion and Tenure Policy – Bob Boehmer and Tim Goodman
  - Plans for Review of Recycling Plan on Campus – Mary Smith

Calendar Items

- Key Dates

Thursday, September 26

- **Convocation** – 11 a.m.
- **Capital Campaign Kickoff Gala** – 7:00 p.m.

Friday, September 27

- **Investiture** – 11 a.m.

Saturday, September 28

- **Bobcat Dash with a Splash**
  - Registration – 7 a.m.
  - 5K Race – 8 a.m.
  - Fun Run – 9 a.m.
  - Awards – 9:30 a.m.
- **40<sup>th</sup> Anniversary Celebration** – 11 a.m.
- **Parents, Family and Alumni Day** – noon to 4 p.m.