Sr. Staff Meeting Agenda  
Thursday, August 15, 2013  
8:30 a.m. – 10:00 a.m.  
President’s Conference Room

Welcome – Dr. Boehmer

Introductions
- Accounting Technician (Joy Brown) – Tracy Woods

Updates
- Report on August 2013 BOR Meeting – Bob Boehmer
- Report on Athletic Program – Bob Boehmer and Donald Avery
  - Interim Men’s Basketball Coach Appointed
  - Student Athletics Fee Increase (proposal)
- Housing – Missie Crawford
  - Move In Weekend
  - Position Vacancy
  - Fall 2013 Housing Occupancy
- Report on Plans to Expand Student Housing (Including Housing Feasibility Study) – Michelle Goff
- Report on summer 2013 Physical Improvements to Campus – Michelle Goff
- Human Resources – Tracy Woods
  - Staff Searches Currently Underway
  - 2014 Open Enrollment for Insurances
  - Career Services – Website for Students/Alumni Fall Semester
- Academic Affairs – Tim Goodman
  - Faculty Searches Currently Underway
- Fall 2013 Enrollment and Registration
  - Applications – Georgia Edmond
  - Registration – Janet Stracher
  - Enrollment – Donald Avery
- Status of Plan to Manage Student Loan Default Rate – Karen Jones
Audit Plan FY 14 – Rebecca Vincent
AAMI Status Update – Deborah Kittrell-Mikell
ACE Workshops – Deborah Kittrell-Mikell
Orientation Team – Georgia Edmond
September Events – Russell, Kennedy, Gilmer, Gray, Avery, King, Goodman
  - Faculty/Staff participation in planning of events
  - Faculty/Staff participation at events
  - Reports from event planner and committee chairs
External Affairs – Norma Kennedy
  - Movies Series
  - Move in Day
  - Art Auction – Capital Campaign
    - Call for Copies of Faculty/Staff Books and Article Re-prints for Library
Report on USG Customer Service Initiative – Norma Kennedy
USG News E-Clips – Jerry Hooks
Report on Status of the Hoopee Bird – Carmine Palumbo and Jerry Hooks
Report on EGSC Strategic Plan Update Process – David Gribbin
Augusta SACSCOC Prospectus Update – David Gribbin
Status of EGSC’s Complete College Georgia Plan – Tim Goodman
Registrar’s Office Update – Janet Stracher
  - Fall 2013 Enrollment Update
  - Degree Works
  - Position Vacancies
• IT Update – Mike Rountree
  o Faculty & Staff Moves/Relocations
  o IT Needs – Hardware/Software
  o Gym Sound System
  o Video Conferencing System
  o Plans for Adoption of Integrated Calendar for EGSC
• EGSC – Statesboro – Caroline McMillan
  o Student Workshops
  o Interns
  o Updates
    ▪ Library
    ▪ Staffing
• EGSC – Augusta – Jeff Edgens
• ACE – Jordyn Nail
  o Reconstruction Update
  o Testing Proctoring in ACE
  o Outcomes from Summer Academy 2013
• Social Sciences – Lee Cheek
  o Constitutional Day, September 17, 2013
• Committees Reports
  o Plans for Adoption of Integrated Calendar for EGSC – Mike Rountree
  o Plans for Review of Tobacco Free Campus Policy – Michelle Goff
  o Plans for Update of Promotion and Tenure Policy – Bob Boehmer and Tim Goodman
  o Plans for Review of Recycling Plan on Campus – Mary Smith
Calendar Items

- **Key Dates**

  **Thursday, September 26**
  - **Convocation** – 11 a.m.
  - **Capital Campaign Kickoff Gala** – 7:00 p.m.

  **Friday, September 27**
  - **Investiture** – 11 a.m.

  **Saturday, September 28**
  - **Bobcat Dash with a Splash**
    - Registration – 7 a.m.
    - 5K Race – 8 a.m.
    - Fun Run – 9 a.m.
    - Awards – 9:30 a.m.
  - **40th Anniversary Celebration** – 11 a.m.
  - **Parents, Family and Alumni Day** – noon to 4 p.m.