President’s Cabinet Meeting Agenda
April 28, 2020
9:00 a.m.
President’s Conference Room

*Items in OneDrive will be marked with an asterisk

1. **Welcome** – Boehmer

2. **Minutes** – Boehmer

3. **Top of the Agenda Items**

   **Academic Affairs/Student Affairs**
   - *Summer 2020 Enrollment and Fall 2020 Enrollment* (permanent agenda item) – Beall
   - *Dual Enrollment* – Summer 2020 and Fall 2020 (permanent agenda item) – Murphy
   - *Housing Occupancy Report* * Summer 2020 and Fall 2020 (permanent agenda item) – Storck

   **President’s Office**
   - SACSCOC Reaffirmation 2020-2021
     - Proposed Updated QEP Committee Structure for SACSCOC Reaffirmation*

4. **Action Items**

   **Business Affairs**
   - VPBA & Business Operations – Gay
     - None

   **EGSC – Augusta**
   - AVP EC – Kelch
     - None

   **EGSC – Statesboro**
   - Director – Williamson
     - None

   **Informational Technology**
   - VPIT – Rountree
     - None
Institutional Advancement
• VPIA – Gilmer
  • None

President’s Office
• President Boehmer
  • None
• AVP – Kennedy
  • None
• Chief of Staff/Legal Counsel – Smith
  • Affirmative Action Plan adoption (Tracy Woods & Berkshire Assoc. Representative). Powerpoint Presentation*
  • Policy and Governance Approval Procedure*
• Athletics – Wimberly
  • None
• Police Department – Seckinger
  • None
• Strategic Planning and IR – Gribbin
  • None

Academic Affairs/Student Affairs
• VPASA – Sharman
  • None
• AVP – Beall
  • None
• Math/Science – Wedincamp
  • None
• Humanities/Social Sciences – Cunha
  • None
• AVPSA – Jones
  • None

5. Informational Items

Business Affairs
• VPBA & Business Operations – Gay
  • Building Projects Update
  • Deadline for Evaluations – 5/1/2020
  • Compensatory Time Balances
  • Student Refunds
  • CARES Act Funds
  • Year-End Dates – Memo from Sheila Wentz
• FY 2019 Purchase Orders
• FY 2020 Purchase Orders
• Tuition and Fee Rates for Summer 2020 and FY 2021
• Budget
EGSC – Augusta
- AVP EC – Kelch
  - None

EGSC – Statesboro
- Director – Williamson
  - None

Informational Technology
- VPIT – Rountree
  - Update - USG Business Procedures Manual Data Governance & Compliance project
  - Zoom software update
    - Zoom settings / guidelines / best practices / FAQ document*
  - Update – Two-factor authentication
  - USG Cybersecurity training
  - USG Gramm-Leach Bliley Act (GLBA) audit
  - Use of Adobe Acrobat software for e-signing EGSC documents

Institutional Advancement
- VPIA – Gilmer
  - Correll Scholars
  - COVID-19 Relief Fund for Students

President’s Office
- President Boehmer
  - None
- AVP – Kennedy
  - None
- Chief of Staff/Legal Counsel – Smith
  - None
- Athletics – Wimberly
  - General Update
- Police Department – Seckinger
  - None
- Strategic Planning and IR --Gribbin
  - None

Academic Affairs/Student Affairs
- VPASA – Sharman
  - USG College Completion Rate*
  - Summer schedule
  - Fall schedule
  - Final exams
  - Course evaluations
  - Student Affairs update
• QEP update
• AVP – Beall
  • None
• Math/Science – Wedincamp
  • None
• Humanities/Social Sciences – Cunha
  • None
• AVPSA – Jones
  • None

6. **Key Indicators**

• Academic Affairs – Sharman
• Athletics – Wimberly
• Business Affairs – Gay
• Business Operations – Gay
• Chief of Staff/Legal Counsel – Smith
• EGSC Augusta/AVP EC – Kelch*
• EGSC Statesboro – Williamson
• Enrollment Management – Beall
• Information Technology – Rountree*
• Institutional Advancement – Gilmer*
• Police Department – Seckinger
• School of Humanities and Social Sciences – Cunha
• School of Mathematics and Science – Wedincamp