**Crash-Training Resources:**

The distance learning team at the USG has created a [Keep Teaching Resource Webpage](http://www.usg.edu/keep_teaching_usg) designed to provide faculty with helpful resources and contacts to prepare for a transition to online instruction.

USG eCampus has produced an online training course for USG faculty called *Guide to Teaching Online in D2L*. They will share with any institution that requests it. It is a condensed triage-style training that focuses on the basics of online access, communication, quizzes, and assignment submissions. There will be a companion training for students as well as a basic D2L LMS template that the faculty can use.

[https://www.usg.edu/facultydevelopment/centers/program_spotlight/rapid_guide_to_teaching_online_in_d2l](https://www.usg.edu/facultydevelopment/centers/program_spotlight/rapid_guide_to_teaching_online_in_d2l)

**Link to Infographics:** [https://www.usg.edu/facultydevelopment/centers/program_spotlight](https://www.usg.edu/facultydevelopment/centers/program_spotlight)

There are some useful rapid-guides that other institutions have shared that seem quite applicable and transferable to different contexts, which might be a good place to start:

Georgia State University has an excellent online resource, including a checklist to guide us through the emergency, rapid transition:

[https://cetl.gsu.edu/resources/resources-for-remote-teaching-and-learning/](https://cetl.gsu.edu/resources/resources-for-remote-teaching-and-learning/)

West Georgia has contributed to the conversation:

[https://sites.google.com/westga.edu/moving-quickly-to-online-teach/home](https://sites.google.com/westga.edu/moving-quickly-to-online-teach/home)

[https://westga.co1.qualtrics.com/jfe/form/SV_5BZrnTY1aQ0VDr7](https://westga.co1.qualtrics.com/jfe/form/SV_5BZrnTY1aQ0VDr7)

John Gardner Institute Resource (Thank you, David Strickland)

[https://docs.google.com/document/d/1miAJ5JtZtLYw9QPSq_zsa9RSz7M1giQVqlvZYDooIDA/edit](https://docs.google.com/document/d/1miAJ5JtZtLYw9QPSq_zsa9RSz7M1giQVqlvZYDooIDA/edit)

**Staying Connected on the national and local level:**

This Chronicle of Higher Ed webinar might be useful. You can watch it on-demand:

[https://zoom.us/webinar/register/1615845595580/WN_UTWVvDqURca9qHhIrge2vA](https://zoom.us/webinar/register/1615845595580/WN_UTWVvDqURca9qHhIrge2vA)

**Your campus CETL, elearning center (Ren Denton, Terri Brown), Chancellor’s Learning Scholars (they have been at conferences that disseminate information about course design and active learning):**

- CETL Faculty Advisory Committee: Dr. Ren Denton (Director), Dr. Jeff Howell, David Altamirano, Jason Lee, and Yelena White.

- Chancellor’s Learning Scholars: Breana Simmons, Yelena White, Lisa Yocco, Mary Waalkes, Ren Denton.

**Note:** Please consider following EGSC CETL on Facebook, LinkedIn, and Twitter, where I will post relevant articles and information about how to navigate the latest teaching environment. If you are following us, please
send invites to your colleagues---as I cannot because it won’t let me “spam” people (send invites outside of my own network of friends).

Note: There are social media networks for support during this new challenge. I recommend “Online Teaching Collective.”

Resources for Virtual Classrooms or Digital Learning:

Google:

Teacher’s Guide to Google Classroom: https://www.commonsense.org/education/articles/teachers-essential-guide-to-google-classroom

Google Classroom: https://ditchthattextbook.com/the-google-classroom-quick-start-guide-tips-and-tricks/

Google Assignments: https://blog.google/outreach-initiatives/education/introducing-assignments/

Reduce Cheating in Google Classroom: https://www.techlearning.com/news/5-ways-to-prevent-cheating-on-your-google-form-quiz

Microsoft Teams:

Microsoft Teams for the Classroom: https://www.microsoft.com/en-us/education/products/teams

Collaborative Learning with Microsoft Teams: https://www.cultofpedagogy.com/microsoft-teams/

Teacher review of Microsoft Teams: https://www.commonsense.org/education/app/microsoft-teams-teacher-review/4610411

YouTube:

Recording and Uploading Lectures: https://www.youtube.com/watch?v=GUB34waaol0

Zoom

Zoom Tutorial: https://support.zoom.us/hc/en-us/articles/206618765-Zoom-Video-Tutorials

How to Use Zoom: https://www.youtube.com/watch?v=9guqRELB4dg

10 tips: https://www.usatoday.com/story/tech/2020/03/18/zoom-10-tips-how-get-most/5073581002/

Note: If students don’t use “landscape” video or if they are on audio only, it will avoid a lag or crash.

Note: There is a national conversation about Zoom and FERPA. Having students off camera during recordings that are uploaded may be the best option.

East Georgia State College’s Learning Management System: D2L

Terri Brown: Please contact Terri Brown for more information about how to maximize the tools on our D2L.

Institutional leadership welcomes your questions.