Attendees: David Chevalier, Wilder Coleman, Elizabeth Gilmer, David Gribbin (Chair), Deborah Lee and Sheila Wentz.

Members absent: Da’Mon Andrews, Alan Brasher, James Beall, Nick Kelch, Stacey Grant, and Deborah Vess.

The meeting began at 1:35 pm with an approval of the minutes to the June 8th meeting. The first topic on the agenda was a summary of committee member reviews of administrative unit and academic program assessment plans based on the assessment plan rubric. Mr. Gribbin noted that assessment plans for seven academic programs and a number of administrative units had not yet been reviewed by committee members yet. Ms. Gilmer indicated that not all of the administrative units in Institutional Advancement had been reviewed yet and should be added to that list. Mr. Gribbin reported that he had received Alan Brasher’s reviewer comments and that these were so well organized that a template based on Dr. Brasher’s report would be created and shared with committee members.

Mr. Gribbin then reported on the academic program assessment reports that he had received thus far for AY 2017-18. He noted that most of the reports had been received, although a few were still in draft form and would be completed later this summer. Included in the drafts was the assessment report for the AA Core Curriculum Program, which required input from school deans and faculty.

Finally, Mr. Gribbin introduced enterprise risk management (ERM) to the committee, saying that the College had last conducted an extensive review of its major risk factors under USG guidance in FY 2012-13. He noted that ERM was now included in the IE Committee’s portfolio and that it would be incorporated into the College’s strategic plan. He said that he would email committee members the College’s ERM material and asked members to review it and prepare their short lists of the three most important risks that EGSC currently faces.

The next meeting of the Institutional Effectiveness Committee is scheduled for Friday, August 17th at 1:30 pm.

The meeting concluded at 2 pm.

Minutes submitted by David Gribbin