Institutional Effectiveness Committee
Meeting Minutes
March 9, 2018

Attendees: De’Mon Andrews, Alan Brasher, James Beall, David Chevalier, Elizabeth Gilmer, David Gribbin (Chair), Caroline Joyner, Nick Kelch, and Sheila Wentz (for Cliff Gay).
Members absent: Donald Avery, Deborah Lee and Deborah Vess.

The meeting began at 1:30 pm with an approval of the minutes to the January 26th meeting. Mr. Gribbin then recounted the College’s just completed successful on-site SACSCOC review of its RN-BSN Bridge Program and thanked Mrs. Gilmer for the positive impression the Bobcat Bridge Program made on the peer reviewers. Mrs. Gilmer then described a grant application for $10,000 that her office was submitting to SACSCOC to promote prior learning assessment (PLA).

Mr. Gribbin informed the committee members that the recently published SACSCOC Principles of Accreditation 2018 and Resource Manual had been posted to the committee’s meeting folder on OneDrive. He asked members to download them and review them in preparation for the College’s next decennial review. He also noted that the College’s compliance certification for that review would be submitted for off-site review by March 2020.

Members of the committee then discussed their reviews of the selected academic program and administrative unit assessment plans. Reviewers from both the academic and administrative sides of the College expressed some concern about evaluating assessment plans from the other side. Mr. Gribbin noted that it will be useful for all committee members to have an appreciation of the assessment process as it applies to both academics and to administrative units in preparing for the upcoming decennial review. In contrasting the assessment of student learning outcomes (SLOs) with grading, Professor Beall gave the example of learning specific concepts used in psychology based on identified SLOs in contrast to receiving course grades for psychology.

Dr. Chevalier asked about assessment plans for the Associate of Arts, Core Curriculum (AACC) Program and Mr. Gribbin responded that he had shared a set of draft plans with Dr. Vess and the deans this week. Mr. Gribbin noted that Dr. Vess wanted faculty who taught the same courses to collaborate in assessing those courses in the future.

Mr. Gribbin informed the committee that he would be out on sick leave over the next month, but prior to his leave would be sending committee members lists of assessment plans for them to review.

The meeting concluded at 2:40 pm.

Minutes submitted by David Gribbin