

East Georgia

STATE COLLEGE[®]

Residence Hall Association

ARTICLE I: Name

This organization shall be known as the Residence Hall Association (RHA).

ARTICLE II: Mission Statement

The Residence Hall Association is an organization advocating for the interests and welfare of on-campus students and building community between on-campus and commuter students. RHA provides opportunities for personal growth through leadership development and programming initiatives.

ARTICLE III: Structure and Operations

Section I: Membership

Membership in this organization shall consist of all residential students currently enrolled at East Georgia State College.

Section II: Active Members

Active members shall:

1. have speaking rights in all RHA meetings.
2. have the power to advocate resident issues and concerns to the Office of Housing and Residence Life and the College community through RHA.
3. represent the on-campus student population to the best of their ability.
4. attend RHA Events, which shall include but not be limited to RHA Meetings, RHA Training, and RHA Programs.

Section III: Executive Board

- A. All Executive Board members shall live on campus.
- B. The authority to govern and direct RHA shall be vested in the RHA Executive Board.
- C. The RHA Executive Board shall be composed of the following Officers: President, Vice President, Secretary/Treasurer and Marketing Chair.
- D. The duties of all Officers of the RHA Executive Board shall be:
 1. Develop and implement goals for RHA.
 2. Be responsible for the revisions to the allocation of any funds allotted to them.
 3. Assist in the recruitment of student leaders to serve as future RHA Executive Board members.
 4. Attend all RHA meetings, RHA Executive Board meetings, programs, and scheduled one-on-ones with the RHA Advisor(s).
 5. Develop and participate in RHA committees.
 6. Be responsible for constitutional revisions and updates as needed.
 7. Support and assist other RHA Executive Board officers.
- E. The duties of the President shall be:
 1. Act as the representative of RHA to the Department of Housing, as well as to other on-campus organizations.

2. Set the agenda with other Executive Board Officers for RHA General Assembly meetings and RHA Executive Board meetings.
 4. Chair all meetings of the RHA General Assembly and RHA Executive Board.
 5. Ensure follow-up with organizational tasks.
 6. Meet as needed with the RHA Advisor(s).
- F. The duties of the Vice President shall be:
1. Act in the place of the RHA President if he/she is unable to do so.
 2. Coordinate all major recruitment initiatives for RHA, including elections for the RHA Executive Board.
 3. Coordinate all retention and recognition efforts within RHA.
- G. The duties of the Marketing Chair shall be:
1. Coordinate all major programming initiatives for RHA.
 2. Coordinate all partnership programming for RHA.
 3. Maintain a calendar of events.
- H. The duties of the Secretary/Treasurer shall be:
1. Maintain records of all RHA funds and distributions.
 2. Maintain minutes of meetings both General Assembly and Executive Board meetings.
- I. All Executive Board members serve a one year term.

Section IV: Election Processes

- A. Election of Executive Board positions will take place at the first meeting of the fall semester.
- B. If there are no candidates for a specific position, nominations may be made from the floor.
- C. The RHA Executive Board will not vote on any candidate unless there is a tie, in which case all RHA Executive Board officers, with the exception of the President, vote. In the event that there is a tie among the RHA Executive Board officers, the RHA President will break the tie.
- D. A motion to revote may be made and must be affirmed by the majority of voting members present during that meeting.
- E. In the case of the removal or resignation of an officer, the Executive Board officers can appoint a person to the seat until such time when a meeting can be scheduled and a formal election can be held.

Section V: Voting

All business of RHA needs a simple majority vote to pass.

Section VI: Committees

- A. The RHA Executive Board may establish committees for the purpose of dividing work and gathering input from the General Assembly.
- B. These committees will be established as needed.
- C. The RHA President will appoint all committee chairs.
- D. Committees will meet at a necessary time to be decided by the committee chair in conjunction with the committee members.

Section VII: Resignations and Removal of Officers

- A. A motion can be made to remove an Executive Board member by any member of RHA for:
 1. Failure or inability to complete duties.
 2. Absences from meetings, without valid reason.
 3. Failure to meet the qualifications of the position.
- B. In the case that a motion is made for removal of an Executive Board member, the Advisor(s) will chair the proceedings and the person in question will not have a vote.

- C. In the case of a tie vote, a revote will be called. A second tie vote shall result in a revote at the next regularly scheduled meeting. If no vote of the membership presents a majority at this meeting, the Advisor(s) will make the decision.
- D. Removal shall be final and effective immediately.
- E. Resignations from the Executive Board shall be final and effective immediately and shall be defined as a written and signed statement submitted to the Advisor(s).

Section VIII: Advisor(s)

The RHA Advisor(s) shall be:

1. Appointed by the Director of Housing.
2. A resource and liaison to the Executive Board and RHA of pertinent information.
3. Responsible for ensuring the legality, as well as upright ethical and moral standards of RHA and the Executive Board.
4. Able to meet with the Executive Board Officers individually and as a whole to provide support and motivation.
5. Acting to uphold and enforce this Constitution.
6. An advocate for RHA to the Department of Housing and East Georgia State College.

Section IX: Funding

- A. All funding requests for programming must be voted on by all Executive Board Members excluding a member if he/she is requesting funds.
- B. Written approval from the RHA Executive Board must be presented to the Advisor(s) for final approval before funds can be distributed.
- C. All withdrawal records are maintained by the Treasurer.

Section X: Meetings

- A. RHA General Assembly meetings will be held as determined by the RHA Executive Board, but at least three times per semester.
- B. The RHA Executive Board will meet on a weekly basis.
- C. An emergency meeting can be called within 24 hours of the meeting time with the approval of the Advisor(s)