

East Georgia College Learning Support Policies and Procedures:

1. All students must exit or exempt Learning Support Reading, Learning Support English, and/or Learning Support Mathematics to take credit courses as prescribed in the attached listing of East Georgia College courses open to learning support students.
2. During each semester of enrollment, a student must first register for all required Learning Support courses before registering for other courses. This policy also applies to part-time students. A student with two or more learning support classes may be granted an exception but must be enrolled in at least one Learning Support course and other courses as allowed by East Georgia College (see attached list) instead of one of the required Learning Support courses.
3. Students who have accumulated 20 semester hours of college-level credit and have not successfully completed required Learning Support courses are limited to Learning Support courses only until requirements are successfully completed.
4. Students with Learning Support requirements who are enrolled in both Learning Support courses and credit courses may not withdraw from the required Learning Support courses with a "W" unless they also withdraw from all credit courses.
5. To exit a Learning Support area, students must complete the exit level Learning Support course in that area and attain at least the University System minimum score on the appropriate part of the COMPASS. Students are allowed to retest on the COMPASS exit exam based on the East Georgia College Compass Retesting Guidelines.
6. Students who are not required to take Learning Support courses in a disciplinary area may elect to enroll in Learning Support courses in the non-required area for institutional credit or on an audit basis. Such students are limited to a maximum of three attempts in each area but are not required to retake the COMPASS exam if they have previously made an exemption or exit score.
7. All Learning Support programs are designed so that students can complete all requirements in an area in two semesters. A maximum of three attempts may be taken in any learning support area (English, reading, and/or mathematics). For example, a student placing in Math 0097 has a maximum of three attempts to complete both Math 0097 and Math 0099, not three attempts at each course.
8. If a student does not complete requirements for an area in three attempts, the student will be suspended. The student may appeal for up to two additional attempts in a learning support area. For each additional attempt, the student will be individually evaluated and a determination will be made as to the student's chance of success in the area. For the fifth attempt, the student must be in an exit-level course and have reached the limit in only one Learning Support area.
9. During the semester of the first additional attempt, the student may enroll in courses other than Learning Support (subject to the 20-hour limit on the number of credit hours a student may earn before exiting Learning Support and the outcome of the Admissions and Records Committee deliberations). If granted the appeal for the second additional attempt, the student may enroll in only the Learning Support course.
10. Students who have been suspended from the institution without completing Learning Support requirements may not be exempted from their Learning Support requirements through transfer of course

credit unless they are eligible for transfer admission under the institution's regular transfer admission policies.

11. Students who have not taken any college work in the University System for three years may be retested with the COMPASS in any unsatisfied area and readmitted without a Learning Support requirement if they meet the exemption score. Students who do not exempt on the retest may be considered for readmission. If an individual evaluation indicates that the student has a reasonable chance of success, the student may be readmitted for up to three additional attempts per Learning Support area. Students readmitted under this provision are subject to the 20-hour limit on college-level coursework and may not take credit work if they had earned 20 credit hours during their previous period(s) of enrollment.

12. Students with learning disorders who are required to enroll in Learning Support must fulfill all stated requirements, including the COMPASS requirements. These students will be provided with appropriate course accommodations supported by the student's diagnosis. Students must see the ADA Coordinator for any accommodations granted for learning support classes.

East Georgia College COMPASS Retesting Guidelines:

If a student does not pass an exit exam, he or she will be allowed one retest during the scheduled retesting times. Students, in most cases, should take the retest before the end of the testing period for that semester. Students able to show hardships with retesting before the end of the testing period must complete retesting before the beginning of the next semester. Students who are in their fourth or fifth attempt in a particular learning support area and have a score within 3 points of exit may be allowed a second retest based upon the recommendation of the learning support course instructor and the approval of the Vice President for Academic Affairs.

East Georgia College Courses Open to Learning Support Students (Revised 4/28/06)

1. Courses open to all learning support students –
all ART classes; COMM 1110 Public Speaking (3); EGAC 1010 Basic Computer Skills (1); EGAC 1100 Student Success (1); ENGL 0097 Learning Support English (4) (below 30 on English COMPASS); ENGL 0099 Learning Support English (4) (30-59 on English COMPASS); FREN 1001 Elementary French I (3); HLTH 2181 First Aid (1); MATH 0097 Learning Support Mathematics I (4) (below 25 on Math COMPASS); MATH 0099 Learning Support Mathematics II (4) (25 –36 on Math COMPASS); MUSC 1101 Introduction to Music (3); PHED XXXX All physical education activity courses; READ 0098 Learning Support Reading (4) (below 55 on Reading COMPASS); READ 0099 Learning Support Reading (4) (55 – 73 on Reading COMPASS); SERV 1001 Service Learning (1); SPAN 1001 Elementary Spanish I (3)
2. Courses open to students who fail only the math COMPASS –
all courses except anatomy and physiology, biology, geology, chemistry, physics, math, and microbiology
3. Courses open to students who fail only the English COMPASS –
any math or science courses; HLTH 2051 Health (2); any classes listed under number 1 (above)
4. Courses open to students who fail only the reading COMPASS –
math classes; any classes listed under number 1 (above)