

## Institutional Effectiveness Committee

### Zoom Meeting Minutes

3 pm on July 2, 2020

**Attendees:** Da'Mon Andrews, Armond Boudreaux, David Chevalier, Carlos Cunha, John Giebfried, David Gribbin (Chair), Nick Kelch, Mike Rountree, Sandra Sharman, and Sheila Wentz.

Mr. Gribbin opened the meeting by requesting and receiving approval for the June 4 meeting minutes. Mr. Gribbin informed the committee that Dr. Boehmer would like this committee to review the academic program and administrative unit assessment reports for 2019-20. A meeting will be scheduled for next week to start reviewing these reports. Everyone on the committee will be assigned assessment reports to review using a report rubric. These reports will be posted on OneDrive. Mr. Gribbin then described the two rubrics for evaluating the assessment reports. Dr. Sharman asked if all the assessment reports for 2019-20 were submitted. Mr. Gribbin responded by saying that Humanities/Social Science data will be submitted to complete the AA Core Curriculum report and that the assessment report for the AA Sociology program has not been submitted due to a change in program coordinators. He went on to say that six to eight administrative assessment report have yet to be submitted.

Mr. Gribbin then reported on the four SACSCOC assessment related principles that Off-Site Committee reviewed, indicating that EGSC was found in compliance on *8.2.a Student outcomes: education programs* and *8.2.c Student outcomes: academic and student services*. The two assessment related principles for which the College was found in non-compliance were *8.2.b Student outcomes: general education* and *7.3 Administrative effectiveness*. Among the documents sent to the committee members was a set of comments on 7.3 by Dr. Rugg, the College's external reviewer. In further discussion of the administrative assessment report rubric compared to the academic program report rubric, Mr. Gribbin noted that SACSCOC's currently has an expectation for continuous improvement for academic programs, but not necessarily for administrative units. He noted that Dr. Rugg suggests that the expectation of continuous improvement of administrative units may return in the future.

Dr. Andrews asked if the committee's review of the assessment reports will become part of the Focused Report in response to the SACSCOC Off-Site Committee's Preliminary Report. Mr. Gribbin responded that no, this review is not part of the Focused Report, although it could be added as evidence that the College is trying to improve its assessment process. Dr. Giebfried asked if his assignment be for academic program assessment report only. Mr. Rountree said that he would like to be assigned administrative unit report only. Dr. Cunha said that he was comfortable with both. Mr. Gribbin responded that he would comply with these requests.

Mr. Gribbin concluded by providing the committee with a progress update of the College's Focused Report.

The meeting concluded at 3:33 pm.

Minutes submitted by David Gribbin