

EGSC Institutional Effectiveness Committee

Zoom Meeting Minutes

11 am on February 4, 2021

Attendees: Da'Mon Andrews, Thomas Caiazzo, David Chevalier, Carlos Cunha, David Gribbin (Chair), Karen Guthrie, Sandra Sharman, and Beverley Walker.

Guest: Thomas Upchurch

Mr. Gribbin opened the meeting by requesting approval of the 1-28-2021 meeting minutes. Dr. Cunha noted that Dr. Upchurch has not been listed as attending recent meetings. The minutes were approved with that correction noted. Mr. Gribbin then reported that he added an assessment report in tabular format for the School of Humanities and Social Sciences (HSS) to the *Response Report*. This is the same format used by the School of Mathematics and Natural Sciences (MNS) for its assessment report.

The committee then discussed the *Response Report*, including a description by Dr. Andrews of the use of pre/post tests and imbedded test questions by MNS faculty. Dr. Chevalier noted a labelling error in the titles of two supporting documents in the *Response Report*. Dr. Chevalier also noted that not all the general education student learning outcomes assessed by MSN were cited in the *Response Report* narrative. Mr. Gribbin thanked him and asked everyone on the committee to check for any other errors in the *Response Report*. The committee also discussed the conclusion to the *Response Report* and the preparation of the report for the College's external reviewer, Dr. Ed Rugg.

The meeting concluded at 11:24 am.

Addendum

After the Institutional Effectiveness Committee on February 4, Mr. Gribbin hosted a meeting on February 16th with the members of Academic Affairs to discuss the comments by Dr. Ed Rugg on the *Response Report*. Based on Dr. Rugg's comments, agreement on changes to the *Response Report* was reached. The finalized *Response Report* was sent to SACSCOC on March 1.

Minutes submitted by David Gribbin