

# East Georgia State College Faculty Senate

## Minutes

February 2, 2021

12 p.m. Meeting being Zoomed to all Faculty Senate members

**Addendum 1. Email discussion and draft of letter of concern to the VPASA regarding a notice to the student body.**

**Attachment 1. Letter to VPASA Dr. Sharman**

Type of meeting: Regular Meeting

Meeting Facilitator: Laura Chambers, President

- I. Open Pre-meeting discussion
- II. Call to order (12 p.m.) – regular meeting – seventh meeting of 2020-21 academic year
- III. Roll call –

Present: Laura Chambers (President), Mark Hovind (Parliamentarian), Armond Boudreaux, Deborah Lee, Sue Bragg, Darlene Dickens, and John Gleissner (Secretary)

All members present.

- IV. Greeting of Visitors – none
- V. Approval of minutes from January 2021 meeting and Adoption of Agenda

Approved as read by unanimous consent.

- VI. Committee Reports – APCC (Chambers)

A report was given by President Chambers. The APCC has agreed to send additional documentation for any changes to current policies, curriculum, and statutes. Before and after changes noted along with other supportive documentation for the request.

The APPC has requested a schedule of Faculty Senate meetings so that the APPC could meet with sufficient time prior to the Faculty Senate meeting to provide the additional documentation as mentioned above.

A motion was made to provide the APPC with such a calendar for future meetings and approved by unanimous vote.

- VII. Unfinished Business—none

## VIII. Open Issues

### IX. New Business

#### a. APCC item: POLS 1101 Learning Outcomes

A discussion was held pre-meeting via email from January 22 up to the meeting to discuss the proposal. No corrections or questions were raised during the discussion.

A motion to approve the item was made and approved by unanimous vote.

#### b. Faculty Concern: Repetitive Mandatory Online Training

President Chambers presented a concern she received concerning the amount of repetitive mandatory online training.

Discussion was held about the amount and justification of the training.

A request to Human Resources to provide the Faculty Senate with a complete list of required training and its required completion dates will be made.

A motion to continue discussion on the request via email once Human Resources responded was made and unanimously approved.

#### c. Faculty Concern: VPASA D2L Announcement

President Chambers presented concerns by faculty regarding a notice given by the VPASA to the student body.

Discussion was held about notice and what response should be made to the faculty with the concerns. It was decided that a letter expressing the concerns of the faculty and asking for clarifications would be drafted and sent to the VPASA for Dr. Sharman's information and response.

A motion to draft and discuss the content of the letter via email during the next week was made and unanimously approved.

#### d. Yearly Bylaw Review: Section IV- Structure and Selection of Next Section

A discussion was held concerning the Structure of the Faculty Senate.

A motion to approve the current verbiage was approved unanimously.

A motion to discuss Section V – Adoptions and Amendments during the next Faculty Senate meeting was made and approved unanimously.

### X. Adjournment

A motion to change the meeting times of the Faculty Senate was made.

Discussion followed as to what dates and times would best meet the members schedules.

It was decided that the first Thursday of each month would best fit the schedule of the members. A time of 12:00 p.m. would be the start of the meeting with an open-ended adjournment time. This would be in effect for the Spring Semester through May.

The Meeting was adjourned by unanimous consent at 12:50 p.m. this date.

#### **Addendum 1.**

A discussion was held via email concerning the proposed letter of concern to Dr. Sharman from February 2, 2021 to February 10, 2021. All members responded to the request for email discussion.

A first draft was presented on February 2, 2021. Changes were noted and a change in format was made to present the concerns to Dr. Sharman. A final draft was presented to the members for approval on February 10, 2021 and approved as read.

President Chambers was to present Dr. Sharman with the letter via email.

President Chambers will notify the members of the Senate as to Dr. Sharman's response during the next Senate meeting.

A copy of the letter to Dr. Sharman is attached as attachment 1.