



Swainsboro



Statesboro



Augusta



Online



# EAST GEORGIA STATE COLLEGE

## Academic Catalog 2022-2023

**Adopted by President's Cabinet 6/2/22**

East Georgia State College  
131 College Circle  
Swainsboro, Georgia 30401  
General Information: (478) 289-2000  
Admissions: (478) 289-2017  
URL: [www.ega.edu](http://www.ega.edu)

Welcome to East Georgia State College (EGSC)! We are excited that you have chosen our institution and we welcome the opportunity to assist you in furthering your education. To better educate you to college life in general, and this institution in particular, we have attempted to tailor this document to what we perceive to best suit 'your' needs. You will find general information at the front, followed by area specific information concerning admissions, financial aid, academic policy, fee payment, student services, degree information, transfer pathways, and an alphabetical listing of course offerings with course descriptions. Please take time to read this information. It will offer valuable insight regarding policies, procedures and services provided by EGSC. We hope you enjoy your time with us, and if there is anything we may do to assist you, please do not hesitate to contact us. Should you have any suggestions for ways to improve this publication, please email the Registrar at [lsaulsberry@ega.edu](mailto:lsaulsberry@ega.edu).

### **Catalog Editions**

Students will normally satisfy the curricular degree requirements of the catalog in effect at the time they enter. It must be recognized that revisions may be required to provide more effective programs. Changes in academic regulations affect all students. Examples include the academic honesty policy, procedures for removing incomplete grades, and appeals procedures. There are several instances, however, when students will be required to "change catalog editions." This means that students will be required to satisfy the curricular degree requirements of the current catalog in effect when/if they: change their degree program, re-enter the college after a period of two or more consecutive years in which they have earned no academic credit, or have not graduated by the time their catalog edition is 10 years old. The curricular degree requirements of more than one catalog edition cannot be combined. Students who choose to satisfy requirements of a later catalog must notify the Registrar's Office.

### **Americans with Disabilities Act**

In compliance with the Americans with Disabilities Act (ADA), EGSC will honor requests for reasonable accommodations made by individuals with disabilities. Students must self-disclose their disability to the counselor and complete any official documentation requirements before academic accommodations can be implemented.

### **Equal Opportunity Policy Statement**

EGSC is an affirmative action, equal opportunity educational institution. Admissions, treatment, and employment at the college will not be influenced by race, sex, color, religion, national origin, age, veteran status, or disability.

### **Annual Notice of Student Rights under FERPA**

EGSC is covered by the Family Educational Rights and Privacy Act of 1974 (FERPA) as amended, which is designed to protect the student's rights education records maintained by the institution. Under this act, a student has the right to inspect and review education records maintained by this institution that pertain to the student to challenge the content of records on the grounds that they are inaccurate, misleading or a violation of privacy and/or other rights; control disclosures of education records with certain exceptions and the right to file a complaint with the U.S. Department of Education concerning alleged failures by the College to comply with the requirements of FERPA. 'Directory information' will be treated as public information and will generally be available on all current and former students at the discretion of the institution. This includes the following: student's name, address (local, home and email), telephone number (local and home), date and place of birth, major field of study, participation in officially recognized activities and sports programs, age, hometown, hobbies, and general interest items of members of athletic teams, dates and status of attendance, degrees, certificates, honors, and awards and awards applied for and/or received, and previous educational institutions attended by that student. Any student who does not wish directory information disclosed must file a written request with the Records Office. For more information concerning FERPA, refer to the Academic Policy and Procedure section of this catalog.

### **Notice of Title IX and Non-Discrimination Anti-Harassment**

The Office of Title IX oversees the EGSC [Sexual Misconduct Policy](#) and [the Non-Discrimination Anti-Harassment Policy](#). Both policies cover students and employees. The Office of Title IX works to ensure a campus free of sexual misconduct and discrimination/harassment in accordance with the Title IX, Violence Against Women, Jean Clery Campus Security Policy and Crime Statistics Disclosure, and Title VII Acts. Compliance with these laws is carried out through education for students and employees, as well as investigations of complaints/reports made. All students and employees are encouraged to report any violation they have knowledge of to the Title IX Coordinator, whether they are the recipient of the inappropriate action or not. To make a complaint, students can email the Title IX Coordinator at [titleix@ega.edu](mailto:titleix@ega.edu) or call 478-286-2015.

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## General Information

East Georgia State College (EGSC) is a unit of the University System of Georgia (USG). University System of Georgia offices are located at 270 Washington Street, S.W., Atlanta, Georgia 30334. The USG includes the following institutions: 4 research universities, 4 comprehensive universities, 9 state universities, 12 state colleges as well as Georgia Public Library Services and Georgia Archives. These public institutions are located throughout the state. A 15-member constitutional Board of Regents governs the University System, which has been in operation since 1932. Appointments of Board Members are made by the Governor, subject to confirmation by the State Senate. The regular term of Board members is seven years. The Chairman, Vice Chairman, and other officers of the Board are elected by the members of the Board. The Chancellor, who is not a member of the Board, is the chief executive officer of the Board and the chief administrative officer of the University System.

Governance by the Board of Regents provides a high degree of autonomy for each institution. The executive head of each institution is the President, whose election is recommended by the Chancellor and approved by the Board. State appropriations for the University System are requested by, made to, and allocated by the Board of Regents. The largest share of the state appropriations is allocated by the Board for instruction.

East Georgia State College's main campus is located at 131 College Circle, Swainsboro, Georgia 30401. The College offers a Certificate Program, Associate of Arts, Associate of Science, and select baccalaureate degrees. Additionally, EGSC operates two external off-campus instructional sites in Statesboro and Augusta.

## Mission Statement

East Georgia State College is an associate-degree granting, liberal arts institution of the University System of Georgia providing its students access to both academically transferable pathways and collaborative programs in occupation related fields. The College also offers targeted baccalaureate level degrees that support the University System's initiative to expand educational opportunities. The College prepares traditional and nontraditional students for success in the global 21<sup>st</sup> century through a technologically advanced teaching and learning environment that fosters personal growth by utilizing an expanding range of resources and amenities, including an on-campus student residential option. The College also continuously engages the communities it serves through public service and cultural enrichment.

## Accreditation

East Georgia State College is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award certificates, associate, and baccalaureate degrees. Contact the Southern Association of Colleges and Schools Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of EGSC.

## Memberships and Affiliations

American Council on Education (ACE) Exp 06/30/22
American Library Association / Association of College and Research Libraries (ALA/ACRL) Exp 10/30/22
Bee City, USA
Broadcast Music Inc (BMI)
Carolinas Assoc of Collegiate Registrars & Admissions (CACRAO)
College and University Professional Association for Human Resources (CUPA-HR)
Council for Higher Education Accreditation (CHEA)
Georgia Collegiate Athletic Association (GCAA)
Georgia Historical Society
Global Music Rights, LLC



National Association of College and University Attorneys (NACUA)
National Junior College Athletic Association (NJCAA)
Southern Association of Colleges & Schools Commission on Colleges (SACSCOC)
SESAC (Formerly Society of European Authors)
Southern Association of Colleges with Associates Degrees
University System of Georgia Staff Council

EGSC Foundation Inc. is engaged in community outreach and is a member of several area chambers of commerce.

## The Main Campus - Swainsboro

East Georgia State College's main campus is comprised of 249.62 beautiful acres, many undisturbed, on land that was gifted in large part by Luck Flanders Gambrell. The campus contains a mixture of buildings that are original since its opening in 1974 and new, state of the art modern ones. The campus also contains two small lakes and outdoor venues to promote student engagement and enrichment, as well as physical exercise.

Several buildings are key components to the educational experience on campus:

- The Jean Anderson Morgan Student Activities Center (referred to as the JAM by students) is the hub of student life. It is a One-Stop Shop for future and current students. The building houses Enrollment Management (Admissions, Registrar, Financial Aid), Student Life, Information and Help Desk, Title IX, Student Conduct, Business Affairs (the Vice President, Business Office, Human Resources and Career Services, and Auxiliary Services), the College Café and Café dining area, the Richard L. Brown Dining Hall, the college bookstore, and the Student Government Association (SGA) office. It also houses the campus Art Gallery. In Spring 2019, the JAM Center underwent renovations to enhance and improve the Bookstore and Dining Operations. In Fall 2020 a 16,250 square feet addition of activity space will provide enhanced student recreation opportunities, dedicated club meeting and SGA space.
- Bobcat Villas South and West, EGSC's convenient on-campus apartments, feature 103 four-bedroom, two-bath suites with common living area and full kitchen. A small number of apartments have been modified to offer a five-bedroom option. Each suite is fully furnished with modular furniture, cable, microwave and refrigerator. Each private bedroom is furnished with a bed, desk, and chair. Residents also enjoy use of the L.C. "Shot" and Jean Strange Clubhouse directly behind Bobcat Villas for relaxing, exercising, playing games and studying.
- The Walker Academic Building is the primary facility for all things academic. The building is home to the College's School of Liberal Arts, Mathematics and Natural Sciences and contains faculty offices, classrooms, computer labs, science labs, an instructional greenhouse, the Student Health Clinic, Counseling and Disability Services, and the Center for Excellence in Teaching and Learning.
- The George L. Smith Building is home to Information Technology, the IT Help Desk, and the Office of the Vice President for Academic and Student Affairs.
- The Physical Education Building houses the College's gymnasium (home of the Bobcat Athletics), Physical Education classes, Bobcat Basketball games, and is used by the student population for free time exercise. The building also contains the Art Department, Fitness Center, Military Resource Center, and classrooms. The original Physical Education Building is connected to the gym and houses the Athletic Department, athletic and general student locker rooms, classrooms, faculty offices and Athletics Weight Training room. Adjacent to the PE Building is the Athletic Complex which serves the Bobcat baseball and softball teams and the College's tennis courts. Division 3 collegiate tennis will begin Fall 2022.
- The Luck Flanders Gambrell Building boasts classrooms, a computer lab, the Auditorium, and the Learning Commons. The Office of the President, Legal Counsel/Chief of Staff, Institutional Research, Institutional Advancement, and the CHOICE program for Inclusion are also located here.
- The Sudie A. Fulford Community Learning Center is a beautiful facility at the campus' main entrance made possible by a generous gift from Pete and Ada Lee Correll in memory of Ada Lee's mother, Sudie A. Fulford. The Center is a multidisciplinary, community-focused learning facility open to all Emanuel County and surrounding

county residents. The facility provides space for individual and small group learning opportunities and serves as an educational resource center for teacher education students, K-12 students and teachers, and college faculty. Tutoring, group studies and flexible classroom style areas for meetings, workshops, and small conferences are just a few of the services provided by the Fulford Center. The Center provides community outreach services including a lunch and learn series, youth camps, and the Youth Leadership Academy. The Fulford Center is also home to a 20-foot, full-dome planetarium. Also housed within the center is the office of Magnolia Midlands Georgia Youth Science Technology Center. Magnolia Midlands offers teacher professional development courses and curriculum enrichment opportunities to regional K-12 schools. Frequently requested teacher courses are integrating Math and Science into Children's Literature, STEM-ulating Science, and Process Skills for grades K-8.

- Outdoor venues also have a presence and play a large part in a student's academic and social experience on campus. An 18-hole disc golf course is located near the entrance to the campus. Both a 5K and 10K cross country course are enjoyed by students and visitors, as well as high schools from around the state. Division 3 cross country will be offered in Fall 2022. The campus has a low ropes course and a nature trail, along with two small lakes. Outdoor seating and picnic areas are available for students to interact, study, and reflect in the peaceful surroundings of native pines and beautiful landscape. The campus entrance along Madison Dixon Drive is an educational corridor which is home to several protected species (gopher tortoise, eastern indigo snake, red-cockaded woodpecker and flatwoods salamander), as well as natural landscape (upland sandhills, bottomland hardwood forest, swamp forest and bog type pine forest). Additionally, the campus has been certified as an affiliate of the Bee Campus USA due to the addition of the Bobcat Apiary, as well as Tree Campus USA Designation for its activities including participation in the Arbor Day Foundation.

## The Learning Commons

The Learning Commons is centrally located on the Swainsboro campus in the heart of the Luck Flanders Gambrell (J) Building. The Learning Commons consists of the Library, Academic Center for Excellence (ACE), the Heritage Center, and Common Grounds (the campus coffee shop).

The EGSC Library provides students a welcoming atmosphere in which to gather and collaborate using advanced technological resources. The library strives to develop a collection of print and electronic resources of sufficient size, quality, currency, and diversity to support the teaching and learning needs of faculty and students. These resources include access to an expanding physical print collection, electronic databases, computers, printers (including a 3-D printer), scanner, laptops, DVD players, calculators, MakerSpace, study rooms, and a small group presentation room. The EGSC Library contains over 48,000 physical items which include the browsing collection, Ehrlich Collection (military history), DVDs, and games. To round out the collection, the library provides numerous periodical subscriptions and access to local and national newspaper publications. The library continues to develop its non-print resources, which include LibGuides, Films on Demand, DVDs, and games. GALILEO, [Georgia Library Learning Online](#), is an online library portal to authoritative, subscription-only information that is not available through free search engines or internet directories. Through partnership with GALILEO and additional database subscriptions, the EGSC Library offers access to a growing number of databases. Through collaborative relationships with other institutions, the library offers access to a wealth of resources in addition to what is available in the EGSC Library through GIL (GALILEO Interconnected Libraries) Express and InterLibrary Loan (ILL).

The ACE learning environment provides the opportunity to positively impact students' lives in addition to providing supplemental instruction of subject matter through peer tutors and by serving as EGSC's tutoring center, testing center, and advisement center. In the ACE, staff focus on ensuring the student has a clear grasp on the course materials and concepts while providing them with encouragement and the skills to obtain the determination to push forward in their academics. It is important that the academic and student support programs, services, and activities keep EGSC operating effectively in the areas of retention and institutional effectiveness. It is the goal of the ACE to ensure equal opportunity for all students to have educational and personal development experience at all levels of education.

The Heritage Center, a part of the EGSC Library, serves as an instrument for preserving historical data, stimulating historical interest, and fostering collaboration with historical societies and area public libraries. Specifically, the collection includes various print items, images, manuscripts, maps, artifacts, microforms, and digital and audio-visual materials focusing on local and EGSC history and genealogical research, Emanuel County history, and Georgia history. As such the collection includes many items that are unique, historical, rare, and/or irreplaceable. Just as the college has expanded its geographical presence in recent years, the Heritage Center allows it to have major impact on its service area in terms of

historical and cultural understanding and awareness. The Heritage Center initiative represents a historic opportunity for EGSC and the communities it serves, as well as provides information for out-of-state patrons.

## East Georgia State College-Statesboro

East Georgia State College established a presence in Statesboro in 1997 through a cooperative academic program with Georgia Southern University (GS). EGSC-Statesboro's academic facility is located at 847 Plant Dr. on the Georgia Southern University Statesboro campus, and houses faculty and administrative offices, the Academic Center for Excellence (ACE), classrooms, and computer lab's. Starting in Fall 2022, Students will utilize the GS bookstore for all textbook and supply needs. Classes will be held in the Nessmith Lane building (the new EGSC-Statesboro campus), as well as in various buildings located on the GS campus. EGSC - Statesboro students may co-enroll in select courses with GS and may participate in the GS Army ROTC program and Southern Pride Marching Band. Students may also pursue other programs of study while attending EGSC - Statesboro and should consult with their academic or faculty advisor for additional information.

## East Georgia State College-Augusta

In May 2013, East Georgia State College extended its access mission to the Augusta area through a cooperative academic program with Augusta University (AU). EGSC-Augusta operates on AU's Summerville campus, and the program enrolled its first students fall 2013. Following the completion of 30 credit hours in the program, students with a cumulative Grade Point Average of 2.3 or higher are eligible to transfer into a bachelor's degree program at AU. Classes are taught in several buildings on the Summerville campus by EGSC-Augusta faculty. Administrative and faculty offices are located on the 2<sup>nd</sup> floor of Galloway Hall. The ACE, and a computer lab are also located in Galloway Hall. EGSC-Augusta students may co-enroll in select courses with AU and may also participate in the Army ROTC program at AU.

## Tobacco and Smoke Free Campus

EGSC prohibits the use of any tobacco products and other smoking devices (such as hookahs, electronic cigarettes) on campus as a means to foster the health and safety of our students, faculty, staff, and visitors and to promote the cleanliness of our facilities and grounds. See policy ([here](#)).

## Online Degrees

EGSC offers an online Associate of Arts degree. Pursuing an online degree at EGSC is resourceful, flexible and convenient: individualized learning and accessible faculty enable students to study and learn at their own comfortable and successful pace, which often translates into goals being reached in a shorter period of time; and often, when the cost of gas, parking, housing, and other fees associated with a traditional campus-based education are eliminated, students can save money by earning an on-line degree. There may be instances when students are asked to come to a campus location at the discretion of the instructor; however, instructors will work with students in an attempt to make reasonable accommodations for students not physically located within driving distance of the institution.

## East Georgia State College Foundation

The primary purpose of the East Georgia State College Foundation is to promote higher education in the region through the development of East Georgia State College. The Foundation is empowered to create scholarships and/or endowments and to furnish grants for research or scholarly work in arts, science, education or other fields in which East Georgia State College has an interest. Established in 1975, the Foundation is governed by a Board of Trustees whose officers are: Judge Richard McNeely, chair, Mr. Milton Gray, vice chair; Matt Donaldson secretary; Mr. Cliff Gay, treasurer; David Schechter, President; Mr. Denny Key, past chair; and Executive Director (vacant). Other members of the Board are: Mr. Brandon Andrews; Mrs. Jennie Wren Denmark; Dr. John Derden; Mr. Dustin Durden; Mrs. Stephanie Fagler; Ms. Elizabeth Gilmer; Mrs. Susan Gray; Mr. Donald Jenkins; Mr. Wade Johnson; Ms. Juanita Porter; Mr. Bill Rogers, Jr.; Dr. Bobby Sasser; Mayor Charles Schwabe; Mr. Guy Singletary; Mrs. Toni Terwilliger; Mr. Ken Warnock; Mrs. Tammy Wilkes; Dr. Jerry Ashcroft, honorary director emeritus/former ECJC/EGC President; Mrs. Marcile Bird, director emeritus; Dr. John Black, honorary director emeritus/former EGC-EGSC President; Dr. Bob Boehmer, honorary director emeritus/former EGSC President; Mr. Bill Devane, director emeritus; Mr. Henry Gambrell, director emeritus; Dr. Willie Gunn, honorary director emeritus/former ECJC President; Mr. Phillip Jennings, III, director emeritus; Mrs. Paula Karrh, director emeritus; Representative Larry J. "Butch" Parrish, director emeritus; Judge Bobby Reeves, director emeritus; Mr. Bill Simmons,

director emeritus; Judge Jesse Stone director emeritus; Ms. Lynda Talmadge director emeritus; Mr. Donald Wilson, director emeritus and Mrs. Carol Yeomans, director emeritus.

## East Georgia State College Academic Scholarships

An array of scholarships from civic clubs, organizations, individual donors and the East Georgia State College Foundation are awarded to students annually based on available funds.. Scholarships may be need-based (based on financial need), merit-based (based on academic achievement), or merit-based with consideration given to financial need. Students may obtain criteria and information regarding scholarships from the Office of Financial Aid. Students apply for all scholarships online at the college website, [www.ega.edu/scholarships](http://www.ega.edu/scholarships) . Current available scholarships include: the Beta Sigma Phi Scholarship, Betty Colston Scholarship, Dekle-Lamb Scholarship, Bryant, Dorothy and John Black Scholarship, EGSC Alumni Association Scholarship, Kiwanis Circle K Scholarship, Gambrell Scholarship, Herrington Scholarship, James W. Buckley Scholarship, Jennings Scholarship, Jerry Ashcroft Scholarship, Livingston Scholarship, Richard L. Brown Scholarship, Hubert and Nell Reeves Family Scholarship, Rountree Family Scholarship, Walker Scholarship, the Deveraux, Haigh, Lippett Scholarships, Sallie Canady Scholarship, Charles Eames Travel Scholarship, Vendie Hooks Scholarship, Ray Scholarship, Jean and Shot Strange Scholarship, Rachel Jane Frederick Scholarship, Jean Bolen Bridges Scholarship, Willie D. Gunn Scholarship and the Bobcat Promise Scholarships. Need based aid is also available as funds allow. Periodically, EGSC announces special scholarships and distributes information via student email and the college website. The College also posts external scholarship opportunities on the website at [www.ega.edu/scholarships](http://www.ega.edu/scholarships).

## The CHOICE Inclusive Learning Program

The CHOICE program is a two-year non- The CHOICE program is a two-year non-degree college inclusion program at EGSC that is approved as a *Comprehensive Transition Program (CTP)* by the U.S. Department of Education. Students who complete the program earn an EGSC Certificate of Accomplishment in Work Readiness Skills (Continuing Education credential). Students with an intellectual disability may qualify for Federal Pell Grant, Federal Supplemental Educational Opportunity Grant and Federal Work-Study Grant. For more information, please visit CTP webpage ([here](#)).

The CHOICE program provides students, who may traditionally be excluded from post-secondary education, the opportunity to participate in college classes and develop work-readiness employment skills. EGSC staff and faculty strive to help students succeed by approaching Education, *with a Personal Touch*. The CHOICE program's staff, and faculty embrace this approach and strive to provide students with a rewarding college experience filled with student activities and academic skill building. Small class sizes and enriching campus activities provide students the opportunity to develop life-long friendships, leadership and teambuilding skills that will prepare students for future careers.

The CHOICE program provides instruction in the following areas: Career Development and Employment, Academic Enrichment, Campus and Community Engagement, Self-Determination, and independent living. The CHOICE Program staff creates a unique and customized plan for achievement using a person-centered plan. Student participants audit traditional courses, complete specialized CHOICE courses, and participate in job shadowing/internships experiences on and off campus to support career exploration and development of employment skills. CHOICE participants have comprehensive access to EGSC Student Life activities. Upon successful completion of the program requirements, participants are eligible for the CHOICE Certificate of Accomplishment in Work Readiness Skills. For more information, please visit the CHOICE program webpage ([here](#)).

## The Vision Series

The Vision Series at East Georgia State College is a college initiative that brings programs of intellectual and cultural enrichment to the college and its broader constituency. Since its inception, the Vision Series has brought to our community outstanding personalities, authors, newsmakers, musical performances, dance companies, and theatrical productions. Through sponsored field trips, students and community members have had numerous opportunities to attend exhibitions and dramatic productions, not only in Georgia, but in neighboring states, as well. The Vision Series has deepened and broadened the East Georgia State College experience for students and enhanced their aspirations. Additionally, faculty, staff, and community members have benefited from these events

## Admissions

The Office of Admissions is located in the Jean Anderson Morgan Student Activities Center and can be contacted by telephone at (478) 289-2017, by mail at East Georgia State College, Admissions Office, 131 College Circle, Swainsboro, Georgia 30401-2699 or by visiting our website ([here](#)).

### Admissions Policy

It is the policy of EGSC to create admissions requirements that fulfill the stated mission of the College by encouraging students of diverse levels of preparation, ethnicity, and age to attend this institution and develop their full potential as individuals and members of the community. These guidelines are in keeping with EGSC's strong commitment to student success, a process that begins when students first apply to the college and continues through graduation and job placement. EGSC complies with the access mission and institution admission standards established by University System of Georgia Board of Regents policies. The College is committed to ensuring that the admissions procedures comply to these standards.

### General Admissions Information

Applicants are encouraged to apply or update prior applications as well provide all supporting documentation in advance of the term's priority dates. An application is valid for the semester for which it is submitted. Late applications may be considered at the discretion of the Director of Admissions, but in general, late applicants will be processed and, if admitted, enrolled in the next semester or mini-term open to them after the admissions priority date has passed.

A student desiring to reactivate an application within one year of the original application submission date for a future semester must complete an Application Update form and return it to the Office of Admissions. Applicants who applied over one year ago from the original application submissions date will be required to submit a new application to the Office of Admissions. If the applicant has attended another college during the past year, an official transcript must be sent from that college. The applications and records submitted to the College become the property of the College and will not be returned to the applicant or sent to another institution.

The College has the right to cancel admission prior to or following enrollment if the applicant becomes ineligible as determined by the standards of the Board of Regents for the University System of Georgia. The Office of Admissions determines the final acceptance or denial of each applicant. This decision may be appealed by the applicant under provisions set by the College and the Board of Regents of the University System of Georgia. Applicants can check their admissions status on the admission webpage under "Check Admissions Status".

Students must be admitted into the institution under one of the below admission types to be eligible to register, participate, and receive course instruction from the College.

### Application Procedures

All students applying for admission to EGSC must complete the following procedures:

1. Complete an electronic Application for Admission. To complete an application, you may [apply here](#). Students who are unable to complete the electronic application should contact the EGSC Admissions Office at 478-289-2017.
2. Freshmen and applicants with fewer than 30 transfer hours must request that their most recently attended high school submit an official high school transcript to EGSC.
3. Applicants who have attended *any* college (as a transfer student or as a Dual Enrollment student) must request *official* college transcripts from *all* colleges previously attended for evaluation.
4. Students must submit the EGSC [Immunization Form](#) completed and signed by a physician.
5. Applicants who indicate that they have a pending or prior behavior or academic misconduct or criminal conviction or criminal charges will be asked to provide supplemental information in consideration of the applicant's eligibility for admission into EGSC. Failure to provide this information may impact the applicant's eligibility for admission.
6. The mailing address for submission of all documents (except the electronic admissions application) is:

East Georgia State College  
Office of Admissions  
131 College Circle  
Swainsboro, GA 30401

Applicants will be able to check their admission's status ([here](#)) 48 business hours, excluding weekends and holidays, after the application has been electronically submitted. A final decision on your acceptance into the College will be made after all essential application materials have been reviewed.

## Lawful Presence

Please review the institution's policy regarding Lawful Presence on the President's Policies and Procedures webpage ([here](#)).

## Student Immunization Policy

All entering students (freshmen, transfer, and others) attending courses on campus or receiving resident credit are required to submit a Certificate of Immunization prior to attending classes. The Certificate of Immunization will be kept on file and will be valid throughout the concurrent enrollment of the student. Any lapse in enrollment of two concurrent semesters or more may require the student to provide updated documentation of the immunization requirements set forth by the Board of Regents.

Exceptions to the policy are students who have religious objections, taking online only courses, active-duty military personnel within the past two years, and students whose physicians have certified that they cannot be immunized because of medical reasons. Students who have not presented evidence of immunization as set forth above will be denied registration for on campus courses at EGSC or other facilities of the University System until such time as they present the required immunization certificate.

The Certificate of Immunization must be on a form provided by the University System of Georgia and signed by a physician or an official of a County Health Department. The Certificate of Immunization form can be obtained [here](#).

For the complete policy, please click [here](#).

## Background Check Information

Applicants have a responsibility to inform the College if they have been convicted of certain crimes. These convictions shall include: a finding of guilty by a judge or jury, or a plea of *nolo contendere*, irrespective of the pendency or availability of any appeal or application for collateral relief. Students with criminal convictions must submit a Criminal Background Investigation to the institution's vendor. An applicant's admittance decision will not be rendered until documentation has been submitted and reviewed by the Student Criminal Background Investigations Committee. The Student Criminal Background Investigation policy can be reviewed [here](#).

Students seeking careers and/or professional licensure in certain fields, including—but not limited to— nursing, education, criminal justice, social work, psychology, law, or medicine, may be required to submit an additional background check prior to a clinical assignment, internship, and/or professional licensure. It is the student's responsibility to check the requirements of his or her degree program and professional licensing board. Successful completion of a degree program in any of the above fields at any University System of Georgia institution does not guarantee licensure or employment in that respective profession.

## Enrollment Categories and Admissions Requirements

Each enrollment category and admissions requirements follow the University System of Georgia Policy Manual section 4.2. ([here](#)).

## Freshman Applicants

A freshman applicant is a student who has not attended a college or university after high school graduation. Students who have completed less than 30 transferable hours after high school graduation are also considered freshman and must meet freshman admission requirements.

The following minimum requirements must be met for a student to be considered for admittance as a freshman:

1. Submit a completed EGSC application for admission.
2. Have graduated from an accredited or approved high school or have earned a high school equivalency diploma.
3. Provide a copy of high school transcript to be sent directly from the high school to the EGSC Office of Admissions

- or provide a copy of high school equivalency test scores to the EGSC Office of Admissions.
4. Must have completed and present high school credit for the Required High School Curriculum, which entails completion of seventeen (17) specified units for students who graduated from high school in the last five years. Please refer to the Required High School Curriculum section below.
  5. Earn a 2.00 HSGPA calculated on the grades in the required 17 units of the RHSC (Required High School Curriculum) if graduating from high school in the past five years.
  6. Test scores are no longer required for admission to EGSC; however, students will be placed into the co-requisite courses in English and Math in Area A Basic Skills of the Core Curriculum by default if they do not present test scores, or other qualifying materials. Please refer to the Learning Support Placement Policy for Mathematics, Reading and English Policy below. Students choosing to test in these exams in Quantitative Reasoning, Algebra and Statistics, Reading Comprehension, and Writeplacer are to contact the Office of Admissions. There is no cost to take this exam in the first attempt if the application fee has been paid. Any additional attempts will result in a \$15 testing fee.
  7. Applicants must provide evidence of [lawful presence](#) in the United States to qualify for in-state tuition classification. *\*Students who are International or are considered undocumented must submit [a Lawful Presence Opt-Out form](#) verifying that they understand they will be charged out of state tuition.*
  8. Submit the required Certificate of [Immunization Form](#) to the Office of Admissions.

## Home School/Non-Accredited High School

An applicant who completed high school graduation requirements under a home school program or graduated from a non-accredited high school may be considered for admission. EGSC may admit freshman applicants not meeting freshman requirements but showing evidence of college readiness using the following alternative categories.

Home school applicants, regardless of age, must meet the following admission requirements:

1. Submit a completed East Georgia State College application for admission.
2. The required Certificate of [Immunization Form](#) to the campus the student plans to attend.
3. Home School Portfolio – Applicants who were home schooled must submit a Home School Portfolio Summary form along with supporting documentation.
4. Letter of Completion from the primary teacher or program administrator certifying completion of high school and date of high school graduation.
5. Official College Transcripts from all college, university, or technical college(s) attended.

Home school applicants who earned a high school equivalency diploma will need to submit official passing high school equivalency test scores as well as a Home School Portfolio for College Preparatory Curriculum Evaluation.

## Dual Enrollment

Dual Enrollment provides high school students the opportunity to take college courses for both college and high school credit. Dual Enrollment courses are primarily available for eligible 11<sup>th</sup> and 12<sup>th</sup> grade (in some limited cases 9<sup>th</sup>-10<sup>th</sup> grade) high school students. Students may enroll full time or part time in approved credit bearing college level courses. There is no residency or citizenship requirement to participate in the Dual Enrollment Program.

Approved courses for dual enrollment are listed in the Approved Course Directory found at [www.gafutures.org](http://www.gafutures.org). The Georgia Department of Education (DOE) has produced and provided to the Georgia Student Finance Commission (GSFC) a directory of eligible public high school courses that can be substituted with college level coursework and applied toward high school graduation requirements for dual credit students.

The Dual Enrollment Funding Program is a state funded program for high school (public, private, and approved home-study) students (11<sup>th</sup> and 12<sup>th</sup> grade; in some limited cases 10<sup>th</sup> grade) that provides dual enrollment tuition assistance in Georgia. The Dual Enrollment Funding program covers 100% of tuition for approved courses, all mandatory, non-course related fees, and textbooks for approved courses. Students will be responsible for expenses for unapproved dual enrollment courses not found listed in the Approved Course Directory and any additional courses that are taken after the approved 30 credit hour cap funded by the Dual Enrollment Funding Program. Furthermore, students may incur expenses for course related fees and supplies required for a course or optional fees.

Note: All Dual Enrollment state policies are subject to change at any time per the State of Georgia Legislature and Georgia Student Finance Commission.

Dual Enrollment applicants must meet the following admission requirements:

1. Submit a completed East Georgia State College application for admission.
2. Earn a minimum cumulative high school grade point average of 3.00 on a 4.00 scale in Required High School Curriculum courses (RHSC) calculated by the Office of Admissions.
3. Be "on-track" to complete the Required High School Curriculum (RHSC) requirements.
4. Submit SAT scores of at least 1050 total (480 Evidence-Based Reading & Writing and 440 Math), ACT scores of at least 20 Composite (17 English and 17 Math) , or ACCUPLACER scores of at least 237 Reading, 258 Quantitative Reasoning, Algebra, & Statistics and 4 WritePlacer.
5. Submit the Dual Enrollment Funding Application/Student Participation Agreement which provides permission from their high school guidance counselor and parents for student to participate in the dual enrollment program.
6. Meet all other regular (non-provisional) admission requirements.

#### **Application/ Admission Documents Priority Deadlines**

Fall semester	August 1 <sup>st</sup>
Spring semester	December 1 <sup>st</sup>
Summer semester	April 1 <sup>st</sup>

## **Transfer Applicants**

Students who have previously attended another college or university and are enrolling at EGSC for the first time are considered transfer students. Students who are enrolled in other institutions are reminded that they must report all previously earned credit and/or attempted college course work to EGSC during the admissions process. Failure to report previous college attendance is considered sufficient cause for cancellation of the student's admission and/or registration and may result in any credits earned being forfeited.

The following minimum requirements must be met for a student with 30 or more transferable credit hours:

1. Submit a completed EGSC application for admission.
2. Provide official transcripts from all college and/or technical institutions previously attended. Prior post- secondary coursework earned from accredited institutions will be evaluated and the student will be notified of work accepted. Students who are not considered to be in good academic standing at prior institution(s) will be considered on a case-by-case basis.
3. Must have completed any Required High School Curriculum deficiency requirements if transferring from a USG institution.
4. Be eligible to continue or return to sending institution.
5. Learning Support placement at a prior University System of Georgia institution will be honored and must be completed at EGSC. For the complete policy regarding Learning Support for Transfer/Returning students, please refer to the President's Policies and Procedures webpage ([here](#)).
6. Courses accepted in transfer must have been earned at a Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) accredited institution, or an institution accredited by another regional accreditation body recognized by SACSCOC as an equal. Transfer credit is evaluated upon receipt of official college transcripts. Grades accepted for transfer will include grades of "D" or better in core curriculum courses except in ENGL 1101 and 1102; MATH 1001, MATH 1101, 1111, 1401, 1113, 1540, 2012 or 2013. A grade of 'C' or higher is also required of all students who enroll in EDUC 2110, 2120 or 2130 (see Course Descriptions section of the catalog). Grades below a "C" in these courses will not be accepted to satisfy a degree requirement. Learning Support courses from out-of-state and private colleges do not transfer to EGSC. Out-of-State students who have taken Political Science, United States or American History will need to take a proficiency exam to receive credit for the course(s) as well as satisfy the Georgia and United States History and Constitution requirements.
7. Submit the required Certificate of [Immunization Form](#) to the Office of Admissions.

If a transfer applicant has less than 30 transferable credit hours, the student is required to meet freshman requirements. Please refer to the Freshman Applicant requirements.

## **Transient Students**

Students who are regularly enrolled at another institution and who expect to return to that institution, but who desire to enroll temporarily at EGSC.

The following admission requirements must be met by transient applicants:



1. Submit a completed EGSC application for admission.
2. Submit a letter of transient permission stating the student is in good academic standing at the home institution and be signed by either an Academic Dean or the Registrar. The letter must indicate that the student has permission to enroll at EGSC for the term in which the student is applying.
3. Submit the required Certificate of [Immunization Form](#) to the Office of Admissions.
4. Provide documentation of lawful presence or documentation of an exception.

Credit earned at EGSC will be forwarded to the student's home institution upon completion of a transcript request. Transient students desiring to continue enrollment as transfer students must submit a new Admissions Application ([here](#)) and satisfactorily complete all transfer requirements. EGSC students desiring to attend another college as a transient student must initiate procedures with their advisor at EGSC prior to attending that institution. See policy ([here](#)).

## International Students

In addition to the requirements for beginning students and transfer students as outlined in this catalog, students from countries other than the United States must meet the following requirements for admission to EGSC:

1. Present test scores that demonstrate proficiency in the English language if English is not the native language. Please refer to the Admissions International Student webpage, ([here](#)).
2. Present official secondary (high school) or post-secondary (college or university) transcripts, diplomas, certificates including grade reports and courses completed. An official English translation must accompany all academic documents. Please contact the Admissions Office for approved agencies.
3. Achieved a level of education equivalent to high school graduation in the United States.
4. Submit the appropriate "SEVIS Data Form."
5. Submit a financial statement outlining student's ability to pay all EGSC expenses in full (at least \$20,000). International students are not eligible for financial assistance. The College reserves the right to request funds for one year from countries in which students experience unusual difficulty in sending money out of their country.
6. Present evidence of personally acquired health and accident insurance from an approved college agency. International students who have personal insurance coverage through private sources or sponsors and would like to apply for an exemption of the school plan may do so. Insurance must be acquired within 30 days of the first day of classes.
7. Test scores are no longer required for admission to EGSC; however, students will be placed into the co-requisite courses in English and Math in Area A Basic Skills of the Core Curriculum by default if they do not present test scores, or other qualifying materials. Please refer to the Learning Support Placement Policy for Mathematics, Reading and English Policy below. Students choosing to test in these exams in Quantitative Reasoning, Algebra and Statistics, Reading Comprehension, and Writeplacer are to contact the Office of Admissions. There is no cost to take this exam in the first attempt if the application fee has been paid. Any additional attempts will result in a \$15 testing fee.
8. Submit the required Certificate of [Immunization Form](#).

It is the policy of EGSC not to issue any Certificate of Eligibility for non-immigrant (F-1) student status (Form I-20) until all international student admission requirements have been met. Since no Form I-20 will be issued within thirty (30) days prior to the date of registration, international students are encouraged to have their admissions file completed at least 60 days in advance of the start of their semester of entrance.

International students with student (F-1) visas are required to take a full course load (12 semester hours) spring and fall semester. International students are not permitted to register for a fully online schedule only.

EGSC reserves the right to admit only an international applicant who is academically qualified, who has proven his/her ability to meet the financial requirements while in attendance, and who has qualified for the appropriate visa type.

EGSC has on-campus housing. Any student interested in on-campus housing must submit their application 60 days prior to their term of entry. Students assume responsibility for their own housing.

### **International Student Application Deadline**

Fall semester	July 1
Spring semester	November 15
Summer semester	May 2

## Special Admission for Adult, Non-Traditional Students

Applicants for adult, non-traditional admission must have been out of high school or college for at least five (5) years and those applicants who attended college must have earned fewer than 30 semester hours of transferable college credit.

The following admission requirements must be met by adult non-traditional applicants:

1. Submit a completed EGSC application for admission.
2. Provide a copy of final high school transcript or a copy of high school equivalency, HiSET or TASC test scores approved by the Board of Regents mailed from an official test center to the EGSC Office of Admissions.
3. Provide official transcripts from all college and/or technical institutions previously attended. Prior post-secondary coursework earned from accredited institutions will be evaluated and the student will be notified of work accepted. Students who are not considered to be in good academic standing at prior institution(s) will be considered on a case-by-case basis.
4. Test scores are no longer required for admission to EGSC; however, students will be placed into the co-requisite courses in English and Math in Area A Basic Skills of the Core Curriculum by default if they do not present test scores, or other qualifying materials. Please refer to the Learning Support Placement Policy for Mathematics, Reading and English Policy below. Students choosing to test in these exams in Quantitative Reasoning, Algebra and Statistics, Reading Comprehension, and Writeplacer are to contact the Office of Admissions. There is no cost to take this exam in the first attempt if the application fee has been paid. Any additional attempts will result in a \$15 testing fee.
5. Submit the required Certificate of [Immunization Form](#) to the Office of Admissions.

## Persons 62 Years of Age or Older

Applicants must be residents of Georgia, 62 years of age or older at the time of registration and present a birth certificate or other comparable written documentation of age to enable the institution to determine eligibility. Individuals may enroll as regular or auditing students in courses offered for resident credit on a "space available" basis during the final registration date without payment of tuition and fees except for supplies, laboratory, or shop fees.

These applicants must meet regular admission requirements as follows:

1. Submit a completed EGSC application for admission.
2. Provide a copy of final high school transcript or a copy of high school equivalency, HiSET or TASC test scores approved by the Board of Regents mailed from an official test center to the EGSC Office of Admissions.
3. Provide official transcripts from all college and/or technical institutions previously attended. Prior post-secondary coursework earned from accredited institutions will be evaluated and the student will be notified of work accepted. Students who are not considered to be in good academic standing at prior institution(s) will be considered on a case-by-case basis.
4. Test scores are no longer required for admission to EGSC; however, students will be placed into the co-requisite courses in English and Math in Area A Basic Skills of the Core Curriculum by default if they do not present test scores, or other qualifying materials. Please refer to the Learning Support Placement Policy for Mathematics, Reading and English Policy below. Students choosing to test in these exams in Quantitative Reasoning, Algebra and Statistics, Reading Comprehension, and Writeplacer are to contact the Office of Admissions. There is no cost to take this exam in the first attempt if the application fee has been paid. Any additional attempts will result in a \$15 testing fee.
5. Submit the required Certificate of [Immunization Form](#).

## Auditors

Students who wish to enroll in regular academic classes but receive no college credit. Admissions requirements are the same as those expected of regular freshman and transfer students. Auditor applicants must submit an official transcript showing evidence of graduation from an accredited or approved high school or an earned high school equivalency diploma. Students may not change from audit to credit status, or from credit to audit status after the last day of late registration for that semester. The auditor may not use any audited course for credit unless he/she repeats the course for credit as a regularly enrolled student. The college will consider the acceptance of auditors only when their enrollment will cause no hardship or inconvenience to the institution or the regularly scheduled students. An auditor may or may not, as he/she wishes, participate in all activities of the course including taking examinations and submitting of papers for evaluation. Regular matriculation fees will be charged for courses that are audited. An application for admission must

be filed with the Office of Admissions prior to the opening of the semester for which the auditor plans to enroll. Be aware that financial aid will not pay for audited courses.

## Non-Degree Seeking Students

The Director of Admissions may, under special circumstances, allow students to enroll as non-degree seeking students when they are taking courses to pursue some special interest or for self-enrichment and do not wish to work toward a degree.

The following minimum admission requirements will be applied to non-degree admission students. Additional admission requirements may be required:

1. Submit a completed EGSC application for admission.
2. Request a copy of final high school transcript or a copy of high school equivalency, HiSET or TASC test scores approved by the Board of Regents mailed from an official test center to the EGSC Office of Admissions.
3. The Required High School Curriculum (RHSC) requirements and SAT/ACT test scores are not applicable.
4. Submit a transcript from all prior college work is required.
5. Test scores are no longer required for admission to EGSC; however, students will be placed into the co-requisite courses in English and Math in Area A Basic Skills of the Core Curriculum by default if they do not present test scores, or other qualifying materials. Please refer to the Learning Support Placement Policy for Mathematics, Reading and English Policy below. Students choosing to test in these exams in Quantitative Reasoning, Algebra and Statistics, Reading Comprehension, and Writeplacer are to contact the Office of Admissions. There is no cost to take this exam in the first attempt if the application fee has been paid. Any additional attempts will result in a \$15 testing fee.
6. Students enrolled in this program are limited to eighteen (18) semester hours of coursework. Students may not enter degree programs until regular admission requirements for this institution have been satisfied.
7. Submit the required Certificate of [Immunization Form](#) to the Office of Admissions.

## Presidential Exception Policy

Indicators for academic success:

- Official high school and/or college transcripts from an accredited institution including rigor of courses and grade point average.
- GED, HiSET or TASC applicants
  - Students who graduated high school more than five years ago or earned a GED and do not have valid SAT or ACT scores: required Accuplacer assessment.
  - Students applying for readmission or transferring from another school without college-level English/Math credit.

See EGSC Presidential Exception Procedure ([here](#)).

## Required High School Curriculum

All first-time freshman applicants and those who have not earned 30 semester hours of transferable post-secondary credit must have completed the USG's Required High School Curriculum ("RHSC") requirements and have graduated from a high school accredited by a regional accrediting association (such as the Southern Association of Colleges and Schools) or the Georgia Accrediting Commission or from a public school regulated by a school system and state department of education (See the University System of Georgia Board of Regents Policy Manual section 4.2.1.1).

The 17 specified USG units are:

- **MATHEMATICS:** Four (4) units of Mathematics, including Algebra I, Algebra II, and Geometry. The 4 units of Mathematics must include a course at the level of Math 3 or higher.
- **ENGLISH:** Four (4) units of English that have as their emphasis grammar and usage, literature (American, English, World), and advanced composition skills.
- **SCIENCE:** Three (4) units of science, with at least one laboratory course from the life sciences and one laboratory course from the physical sciences. Georgia Public High School graduates must have at least one (1) unit of biology, one (1) unit of physical science or physics, and one (1) unit of chemistry, earth systems, environmental science, or an advanced placement science course.
- **SOCIAL SCIENCE:** Three (3) units of social science, with at least one (1) course focusing on United States studies and one (1) course focusing on world studies.

- **FOREIGN LANGUAGE:** Two (2) units in the same foreign language (two years or levels I and II of the same language) emphasizing speaking, listening, reading, and writing. Two (2) units of American Sign Language or two (2) units of computer science may be used to satisfy this requirement. Those students with RHSC deficiencies must take additional courses to fulfill the requirements. See below under “Required High School Curriculum” for further information. Any student who does not have seventeen RHSC courses is encouraged to apply and will be considered on a case-by-case basis.

Students, graduating from high school within the past five years who have not followed the Required High School Curriculum, must complete the deficiencies in the following ways:

**English:** Students graduating with fewer than the four required Carnegie units of English will be required to take the placement exam in English and Reading.

Based upon the student’s score, the student would either:

1. Be exempt from Learning Support English and/or Reading OR
2. Be placed in Learning Support English and/or Reading at the co-requisite level. Upon completion of the Learning Support and co-requisite English and/or Math course, the deficiency would be satisfied.

**Mathematics:** Students graduating with fewer than the four required Carnegie units of mathematics will be required to take the placement exam in Mathematics.

Based upon the student’s score, the student would either:

1. Be exempt from Learning Support Mathematics OR
2. Be placed in Learning Support Mathematics at the co-requisite level. Upon completion of the required Learning Support and co-requisite Math course, the deficiency would be satisfied.

**Science:** Students graduating with fewer than four Carnegie units of science will be required to complete an additional four-semester hour course in laboratory science chosen from the approved laboratory sciences in Area D of the EGSC Core Curriculum.

Courses that will satisfy this deficiency are:

BIOL 1103/1103L; BIOL1104/1104L	Introductory Biology I/II
BIOL 1107/1108	Principles of Biology I/II
CHEM 1211/1212	Principles of Chemistry I/II
GEOL 1121	Physical Geology
GEOL 1122	Historical Geology
ISCI 1101	Integrated Science
PHYS 2211	Physics I: Classical Mechanics
PHYS 2212	Physics II: Electricity and Magnetism, Optics

**Social Science:** Students graduating with fewer than three Carnegie units of social science will be required to complete one additional three-semester hour course chosen from the approved social science in Area E of the EGSC Core Curriculum.

Courses that will satisfy this deficiency are:

ECON 2105	Principles of Macroeconomics
ECON 2106	Principles of Microeconomics
HIST 1121	Survey of Western Civilization I
HIST 1122	Survey of Western Civilization II
HIST 2111	Survey of U.S. History I
HIST 2112	Survey of U.S. History II
PSYC 1101	Introduction to General Psychology
SOCI 1101	Introduction to Sociology

**Foreign Language:** Students graduating with fewer than two Carnegie units of the same foreign language will be required to complete a three-semester hour introductory foreign language.

Courses that will satisfy this deficiency are:

FREN 1001	Elementary French I
SPAN 1001	Elementary Spanish I

The following provisions apply to the Science, Social Science, and Foreign Language requirements: The student must earn a 'C' or better in each of these courses. The course should be taken with the idea of expanding the student's previous exposure to the disciplines. Grades assigned to students satisfying Required High School Curriculum deficiencies in science, social science, and foreign language will be in conformance with the Uniform Grading Policy of the University System. Such grades will be included in the student's semester and cumulative grade point average, and credit hours earned for these courses are to be counted in the student's total hours earned for student classification and reporting purposes and they may be counted towards the completion of the Core Curriculum or other graduation requirements.

### Learning Support Placement Policy for Mathematics, Reading and English

EGSC does not require SAT/ACT and/or Next-Gen Accuplacer scores for admission. However, students will be placed into the co-requisite courses in English and Math in Area A Basic Skills course of the Core Curriculum by default if they do not present test scores. Students who wish to be exempt from co-requisite learning support requirements and have met the below SAT and/or ACT score requirements should request official SAT and/or ACT scores be sent to EGSC by their counselor or from the Educational Testing Service. Students who wish to be exempt from the co-requisite learning support requirements and who have no test scores can request to take the Next-Gen Accuplacer placement exam. These exams in Writeplacer, Reading Comprehension, and Elementary Algebra are given on-campus and remotely. Please visit [here](#) to schedule an appointment at each of our on-campus testing locations. There is no cost to take this exam for the first-time. Students will be placed into ENGL and MATH courses as follows:

SAT/ACT/Next-Gen Accuplacer scores	Math Course Placement
No test scores	Co-requisite MATH 1001 Quantitative Skills and Reasoning with MATH 0997 Quantitative Skills and Reasoning <b>OR</b> Co-requisite MATH 1101 Math Modeling with MATH 0998 Co-requisite ENGL 1101 with ENGL 0999 Support for English Composition
HSGPA <2.5 OR ACT MATH <17 OR SAT MATH <22 Next-Gen Quantitative Reasoning, Algebra and Statistics <258	Co-requisite MATH 1001 Quantitative Skills and Reasoning with MATH 0997 Quantitative Skills and Reasoning Support <b>OR</b> Co-requisite MATH 1101 Math Modeling with MATH 0998
HSGPA ≥2.5 – 2.79 OR ACT MATH ≥17-19 OR SAT Old Math ≥400 - 460 SAT MATH ≥440-500 Next-Gen Quantitative Reasoning, Algebra and Statistics ≥258-265	MATH 1001 Quantitative Skills & Reasoning <b>OR</b> MATH 1111 College Algebra with MATH 0999 College Algebra Support
HSPGA ≥2.8 ACT Mathematics ≥20 or SAT Old Math ≥470 SAT ≥510 or Next-Gen Quantitative Reasoning, Algebra and Statistics ≥266	MATH 1111 College Algebra <b>OR</b> MATH 1113 Pre-Calculus (with SAT MATH ≥ 560 or ACT MATH 23) <b>OR</b> MATH 1540 Calculus (with SAT MATH ≥ 610 or ACT MATH 26)

English Scores	English Course Placement
No test scores	ENGL 1101 English Composition I with ENGL 0999 Support for English Composition

HSGPA < 2.5 OR ACT English < 17 OR SAT (old) Critical Reading < 430 OR SAT (new) Reading Test < 480 OR Next-Gen Accuplacer Reading Comprehension < 237 OR WritePlacer < 4	ENGL 1101 English Composition I with ENGL 0999 Support for English Composition
HSGPA ≥ 2.5 OR ACT English ≥ 17 OR SAT (old) Critical Reading ≥ 430 OR SAT (new) Reading Test ≥ 480 OR Next-Gen Accuplacer Reading Comprehension ≥ 237 and WritePlacer ≥ 4	ENGL 1101 English Composition I

## East Georgia State College-Statesboro / East Georgia State College -Augusta

The primary purpose of EGSC-Statesboro and EGSC-Augusta programs is to accommodate students who, due to rising admissions standards throughout the University System of Georgia, do not meet regular freshman admission requirements for universities. These programs provide this population of students the opportunity to become academically successful and earn a liberal arts degree. It is understood that many of the students who attend EGSC-Statesboro desire to transfer to Georgia Southern University (GS), and EGSC-Augusta students desire to transfer to Augusta University (AU). All institutions work closely together to ensure students receive the best in academic and student services support.

Students accepted to EGSC-Statesboro or EGSC-Augusta are coded according to their location of attendance and during the registration process they are assessed the university and technology fees that are currently being charged to all students attending either GS for EGSC-Statesboro or AU for EGSC-Augusta. These additional fees result in a higher total cost when compared to students taking courses on the Swainsboro campus. EGSC-Statesboro and EGSC-Augusta students can take coursework on the main campus in Swainsboro or online and are encouraged to do so in the event course availability prevents students from attaining a desired course load in Statesboro or Augusta.

Following registration, EGSC-Statesboro students may present proof of registration to Eagle Card Services at GS and EGSC- Augusta students present proof of registration to the JagCard Office at AU in order to receive a Student ID Card. This ID card allows access to student services and activities on the GS or AU campus, respectively, and is one of the many benefits of the programs.

Students enrolled at EGSC-Statesboro or EGSC-Augusta are full members of the GS and AU campus communities and are, therefore, subject to the provisions of the GS and AU Student Handbooks and Catalogs, respectively.

To be eligible to transfer into baccalaureate programs, students must have satisfied all Learning Support and Required High School Curriculum (RHSC) requirements and must have earned at least 30 semester hours of degree credit. EGSC-Statesboro students with at least 30 semester hours and a cumulative Grade Point Average (GPA) of 2.0 or higher may transfer seamlessly to GS. Those attending EGSC-Augusta with at least 30 semester hours of degree credit and a cumulative GPA of 2.3 may transfer seamlessly to AU. Grades earned in courses taken at GS or AU are not calculated into the transfer GPA. Each semester, EGSC- Statesboro and EGSC-Augusta transfer meetings are held for students who anticipate transferring the next semester. Specific details concerning these meetings are sent to EGSC-Statesboro and EGSC- Augusta students via the EGSC Cat Mail email system.

## College Credit for Military Education

Students should refer to the institution's policy for College Credit for Military Education on the President's Policies and Procedures webpage ([here](#)).

## Credit by Examination

**Advanced Placement Program:** Subject to approval by the appropriate EGSC academic department, high school students who participate in an Advanced Placement Program will be awarded appropriate course credit provided a score of three (3) or better is earned on The College Board Advanced Placement Test (AP). Official test scores should be mailed directly from The College Board to the Office of the Admissions/Records Office for review. Each student will receive confirmation of credit awarded. Advanced Placement tests and the equivalent EGSC courses are listed on the EGSC Website ([here](#)). Credits earned through standardized examinations cannot be used to fulfill the residency requirements for graduation.

**College Level Examination Program (CLEP):** Students may earn up to 18 semester hours of college credit by making satisfactory scores on the Subject Examinations of the College-Level Examination Program (CLEP). The CLEP Subject Examinations measure achievement in specific subject areas. These exams require college-level knowledge and critical-thinking ability; sufficient preparation is required to do well. CLEP tests are given at many colleges and universities nationwide. A list of test centers is available at the CLEP Website ([here](#)). CLEP tests and the equivalent EGSC courses are listed on the EGSC Website ([here](#)).

To earn CLEP credit a student must earn a score of 50 or above. Students earning a score of 50 or above on the College English Composition Subject Examination must also write an essay, which will be graded by the English Department. The English Department must approve and "pass" the essay only before credit for College English Composition I will be awarded. CLEP credit is not awarded for any science-related course that has laboratory requirements. A student may not attempt a CLEP examination for a course in a field in which credit has been earned for a more advanced course. No examination may be repeated in an attempt to receive credit. Hours earned by examination are recorded on a student's permanent record with the notation "credit by examination" with the course name and number. Grades are not given; therefore, credit by examination does not affect a student's grade point average. Credits earned through standardized examinations cannot be used to fulfill the residency requirements for graduation.

**Departmental examinations:** Departmental examinations are available in certain subject areas not included as a part of the College Level Examination Program. An example of a departmental examination is the First-Aid examination. The Vice President for Academic and Student Affairs must grant permission for a student to attempt a departmental examination. The Vice President for Academic and Student Affairs will refer the examination results to the Deans and faculty members of the respective subject area, who will grade and review the examination to determine if the student meets the competencies and course knowledge to be granted credit for the course.

**International Baccalaureate Test:** Students should refer to the institution's policy for credits awarded through the International Baccalaureate Test posted on the President's webpage ([here](#)). Credits earned through standardized examinations cannot be used to fulfill the residency requirements for graduation.

**Spanish Credit by Exam:** Any student who believes he/she is proficient in Spanish, may attempt the Spanish *Credit by Exam*. It is a placement test intended for those who have taken Spanish I and II (2 Carnegie units of Spanish) in high school and wish to receive credit for lower-level Spanish knowledge. The Credit by Exam is also intended for native speakers of Spanish who wish to advance into a higher level Spanish other than 1001. Students who are proficient in Spanish due to previous studies of the language, rigorous high school preparation or previous training, and wish to advance into a higher level Spanish other than 1002, may also take this college-level Spanish knowledge exam. This test is not intended to satisfy CPC (College Preparatory Curriculum) deficiency in foreign language, and it is not meant to replace the PLA (Prior Learning Assessment) policy. This exam can be taken only once, and credits cannot be awarded if the student has already taken Spanish classes at EGSC. The exam is a challenge, departmental exam under the control of, and administered by, members of the Spanish faculty.

## Student Residency

EGSC is required under the guidelines established by the Board of Regents of the University System of Georgia, to determine the residence classification of all applicants and students of the institution for fee payment purposes. The priority deadline for submitting a *Petition for Classification of Students for Tuition Purposes* is as follows:

Fall semester	August 6
Spring semester	December 15
Summer semester	June 1

Petitions or waivers are not applied retroactively to past semesters.

For an in-depth description of the Board of Regents policy regarding Classification of Students for Tuition Purposes, please refer to the University System of Georgia—Board of Regents Policy 4.3.2 ([here](#)).

## Waivers

Students who are not considered eligible for in-state tuition may be eligible for an out-of-state tuition fee waiver. Waiver applications should be submitted at least two weeks prior to the first day of the semester for which the out-of-state tuition is to be waived. Applications received after this deadline will be considered as time permits. Tuition waivers are valid for a limited period, usually up to 12-consecutive months or as long as the student remains continuously enrolled depending on the waiver type. Students can review available waivers and their specific requirements on the *Waivers and Tuition Classification* webpage ([here](#)). The Institution's policy regarding Presidential Waivers can be reviewed on the President's Policies and Procedures webpage ([here](#)).

Students will receive a decision regarding the out-of-state tuition waiver via email.

*Right to Appeal:* Any student has the right to appeal the classification as a non-resident for tuition purposes. The burden of proof rests with the student. The College reserves the right to acquire any documentation it deems necessary for the classification of students as residents. Students are responsible for notifying EGSC of incorrect residence classifications and will be liable for additional fees. Individuals who are classified as non-resident by the College, but who claim to qualify as legal residents, must file a "Petition for Classification of Students for Tuition Purposes" form with required supporting documentation to the Office of the Registrar by the deadline listed on the petition form. Resident status is not changed automatically, and the burden of proof rests with the student to demonstrate that he or she qualifies as a legal resident under the regulations established by the Board of Regents of the University System of Georgia. Students should be prepared to pay out-of-state tuition rates pending the outcome of their petition. EGSC will consider and evaluate petitions within the first 45 days of the semester as time permits. All requests after that period will not be considered for the next term. Students may file a petition once a semester. EGSC does not retroactively consider requests for in-state tuition (waivers or petitions) for completed terms.

## Petition for permanent in-state (Georgia) classification

Students seeking consideration for permanent in-state classification should review the required conditions and multiple types of required supportive documentation necessary to prove their eligibility. The *Petition for Classification for Tuition Purposes* can be found on the *Waivers and Tuition Classification* webpage ([here](#)).

## Mandatory Orientation

In order that new students may be fully informed and aware of all phases of college life, a virtual orientation program is provided upon enrollment prior to the beginning of each semester. The orientation for new students at East Georgia State College (EGSC) is accomplished by completing Orientation modules. The Orientation modules help students to gain a better understanding of the personal and financial responsibilities of attending college; learn about campus services, activities, academic resources, and the college experience; learn about completing college business, such as getting a CatCard, talking to Housing, Financial Aid, Student Accounts, etc.; find ways to get involved on campus; as well as understand expectations of being a student at EGSC. Each new student will be charged a one-time \$25 Orientation Fee upon completion, which will be posted on their account upon registration.

## Financial Aid

### Mission Statement

Through the financial aid programs, EGSC strives to provide deserving students from all economic levels an opportunity for higher education. Every effort will be made to provide assistance to students, who, without such aid, would be unable to attend college. Financial aid is awarded on the basis of need, scholastic achievement, or promise of academic success.



EGSC financial aid programs are administered according to nationally established policy and philosophy of financial aid for education. Financial aid is available from a variety of federal, state, institutional, and private sources and may be in the form of a scholarship, loan, grant, employment, or a combination of these. Students may apply for financial aid online.

## Code of Conduct

As representatives of EGSC and the USG, it is vital that all employees in the Office of Financial Aid maintain the trust of current and future students as well as their parents and the general public. To fulfill that obligation, it is vital that this office and the staff function in a manner consistent with the highest ethical standards.

In performing our official duties, the Office of Financial Aid will work to provide excellent customer service and avoid actions motivated by private or personal interest. We will safeguard our ability to make objective and impartial decisions based on Federal and State guidelines and shall not accept benefits of any sort under circumstances in which it could be inferred by a reasonable observer that the benefit was intended to influence our personal decision-making process.

The Office of Financial Aid staff will maintain a professional relationship with loan servicers, agencies, or other third parties to address servicing issues related to a student's financial aid.

## How to Apply for Financial Aid

1. Request a Federal Student Aid ID for yourself and one parent (*if you are a dependent*) from the Federal Student Aid website ([here](#)).
2. All financial aid applicants must complete and submit the Free Application for Federal Student Aid (FAFSA). Complete the *FAFSA on the Web* provided by the U.S. Department of Education [here](#), or use the telephone app "myStudentAid". Use the School Code **010997** as the receiving school, so that EGSC receives a copy of your FAFSA.

The financial aid application will include the following disclaimer for the applicant certification:

*"I certify that documentation submitted by me or any other person in my behalf, for the purpose of qualifying and awarding student aid is true and complete to the best of my (our) knowledge. I understand that EGSC determines financial aid eligibility based on all data available including any data that I and others provide. I understand that any inaccurate data, false, statements or misrepresentation may be cause for denial, reduction, withdrawal, and/or repayment of financial aid, and I may be subject to a fine, imprisonment or both, under provisions of the United States Criminal Code. I agree to repay any awards I receive based on inaccurate data and/or funds I receive for which I am not eligible. I also understand that my Cost of Attendance (COA) may increase due to new budget regulations issued by the Board of Regents".*

3. Although most commuter students will not need to borrow from the federal student loan programs, if you are living on campus, or have other expenses beyond tuition and fees, you may borrow from the federal student loan programs by completing a Loan Offer Request Form ([here](#)) for the school, and Student Loan Entrance Counseling ([here](#)) & the Student Loan Master Promissory Note (MPN) ([here](#)) for the US Department of Education.
4. Completed financial aid applications will be processed when EGSC has received your FAFSA and all other required documentation.
5. Financial aid recipients must re-apply for assistance each year beginning **October 1**.

## Recommended Application Priority Filing Dates

It is important for students to apply for financial aid as early as possible so that financial need for all applicants may be determined prior to registration. The recommended time for completing the FAFSA is as soon as possible after October 1<sup>st</sup> of the year prior to attending.

All required documents as well as official acceptance to EGSC must be filed by the following priority file dates:

Fall Semester	June 1 <sup>st</sup>
Spring Semester	October 1 <sup>st</sup>
Summer Semester	March 1 <sup>st</sup>

Students who do not have a complete financial aid file, including all Student Aid Report Corrections and request for documents required by the above dates, may be required to pay ALL educational expenses incurred out-of-pocket until applications are processed, and eligibility is determined.

**Applications received after these dates will receive consideration as time permits.** All financial aid awards are made for one academic year only. The EGSC financial aid award year begins in the fall semester and ends at the conclusion of the summer semester. Beginning freshmen who plan to enroll during the summer semester must complete the current academic year financial aid application as well as the next academic year application. Example: If you are attending Summer 2022, you need to complete the 2021-2022 FAFSA and for Fall 2022 the 2022-2023 FAFSA.

## Tax Return & Transcript Information

If selected for the Verification Process, you will be required to provide a signed copy of your 1040 tax form or a tax transcript from the IRS.

**If you do not have a copy of your IRS form 1040, an IRS tax transcript may be obtained by one of the following:**

1. Pick-up at your regional IRS Office. A local address and phone number for an IRS office in your area can be found on the IRS website ([here](#)).
2. Online IRS Transcript Request using the "Get Transcript" request form ([here](#)).
3. IRS by phone (1-800-8291040).

**\*\*NOTE: Students and Parents may return to their FAFSA [here](#) and use the IRS Data Retrieval option to avoid submitting tax transcripts.**

## Student Financial Aid Budget Cost of Attendance (COA)

In developing a COA for students applying for financial aid, allowances for tuition & fees, books, supplies, room & board, and other miscellaneous expenses are included.

**The following is an example** of a budget for a two-semester academic year (fall & spring) for a dependent student, living on-campus applying for aid at EGSC:

\$ 3,136	Tuition and Fees
\$ 1,440	Books and Supplies
\$ 11,100	Room and Board
\$ 4,218	Miscellaneous
<u>\$ 19,894</u>	<u>Total*</u>

*\*Please note that these are not all charges due to the college, but also represent costs associated with your daily living expenses.*

## Offers of Financial Aid

**\* NOTE:** This information is provided as a guide and is subject to change without notice to comply with federal, state, and institutional policies.

Once students' financial aid applications have been processed, they will receive an electronic offer letter that lists the various types of aid they are eligible to receive during the academic year. Offers are based on full-time (12 credit hours or more) status; some offers may be adjusted if the student does not enroll as a full-time student. However, aid will automatically be prorated at disbursement if the student is not full-time.

If it is determined that the student is not eligible for aid after the offer has been accepted, the Financial Aid office is required to adjust the student's offer.

Students will automatically be reviewed for Federal PELL Grants and FSEOG because they are considered gift aid and do not have to be repaid. Students also will be reviewed for Federal Work-Study at the student's request. The school will be notified by the Georgia Student Finance Commission (GSFC) of students eligible for the HOPE Scholarship, and these awards will appear on the offer letter. Continuing students currently receiving HOPE are automatically reviewed. Transfer

students must complete the online HOPE/ZELL Request form.

**Federal Direct Student Loans require separate loan applications in addition to the FAFSA.** The EGSC online loan request form can be completed on the financial aid website ([here](#)). Additionally, students requesting loans must complete an Application/Master Promissory Note ([here](#)) and Entrance Counseling online ([here](#)). Student Loans will **NOT** be automatically listed on the Offer Letter.

Students who apply by the priority processing due date will be considered for all available funds. Some funds are limited and are to eligible students based on greatest need and meeting the deadline.

## Verification Process

Verification is a federally mandated quality control process to ensure the accuracy of information provided on the FAFSA and uses additional documentation to confirm that the information provided is correct. Verification ensures that eligible students receive all the federal financial aid to which they are entitled. Below are answers to commonly asked questions about the verification process:

- **How will I know if I am selected for verification?**

*If you are selected for verification by the federal processor, there will be an asterisk next to your Expected Family Contribution (EFC) on your Student Aid Report (SAR). You will also be informed of having been selected for verification in the SAR Acknowledgement Letter. If you are selected for verification by the EGSC Office of Financial Aid, you will be notified of any additional documentation that is required.*

- **Why was I selected for verification?**

*Reasons vary; it may be that your FAFSA was incomplete or contains estimated or inconsistent information. You may have also been chosen randomly. Verification is a federal regulation. Students selected for verification are not being punished; rather verification prevents ineligible students from receiving aid by reporting false information and ensures that eligible students receive all the aid for which they qualify.*

- **How will I know what additional documentation is required for verification and where/when to send it?**

*If your SAR indicates you were selected for verification or if the EGSC Office of Financial Aid determines that your application needs to be verified, you and your parent(s) will be required to provide supporting documents to the EGSC Office of Financial Aid.*

*The Department of Education has established different categories of verification based on answers provided on your FAFSA. The specific documentation required will vary.*

*If you are selected for verification, EGSC utilizes Campus Logic to collect required documentation. You may create an account with Campus Logic [here](#). Using your EGSC username and password.*

- **If I am selected for verification, am I required to submit additional documentation?**

*Yes. Participation in the verification process is not optional. If a student who is selected does not submit the required documentation by the established deadline, he or she will not be eligible to receive federal financial aid.*

*Should the verified financial information differ significantly from the original information provided on the FAFSA, your aid may be adjusted, in which case you will be notified.*

## Verification Categories:

### Standard Verification (V1)

What is required?

- For tax filers, successfully utilize the IRS's Data Retrieval Tool on the FAFSA (preferred option). Step-by-step instructions for using this tool are available by video ([here](#)) or you may choose to request a hard copy of your federal tax return transcript from the IRS website ([here](#)), or a signed copy of your IRS 1040.
- For non-tax filers, provide a copy of W-2 statement(s).
- If anyone in your household received SNAP benefits at any time during the past two years, provide a signed statement indicating receipt of such benefits.
- If anyone in your household paid child support to another household at any time during the tax year in question, provide a signed statement indicating the amount of child support paid, to whom it was paid and for whom it was

paid.

#### **Custom Verification (V4)**

What is required?

- You must appear in person at one of the Student Affairs campus locations, present a valid government-issued photo ID and a signed statement of educational purpose (to be submitted in person upon your arrival on campus).
- If anyone in your household received SNAP benefits during the past two years, provide a signed statement indicating receipt of such benefits.
- If anyone in your household paid child support to another household during the tax year in question, provide a signed statement indicating the amount of child support paid, to whom it was paid and for whom it was paid.

#### **Aggregate Verification (V5)**

What is required?

- You must appear in person at one of the EGSC Student Affairs campus locations, present a valid government-issued photo ID and a signed statement of educational purpose.
- For tax filers, successfully utilize the IRS's Data Retrieval Tool on the FAFSA (preferred option). Step-by-step instructions for using this tool are available by video ([here](#)) or you may choose to request a hard copy of your federal tax return transcript from the IRS website ([here](#)), or a signed copy of your IRS 1040.
- For non-tax filers, provide a copy of W-2 statement(s) and non-tax filer statement from the IRS (if other than a dependent student).
- If anyone in your household received SNAP benefits at any time during the past two years, provide a signed statement indicating receipt of such benefits.
- If anyone in your household paid child support to another household at any time during the tax year in question, provide a signed statement indicating the amount of child support paid, to whom it was paid and for whom it was paid.

To avoid delays, all verification documents should be submitted immediately.

If the federal processor selects your application for verification, you do not have to wait for the Office of Financial Aid to request additional documentation from you. It is your responsibility to review your SAR, which will list the specific verification category you were selected for, to determine if you are selected and submit additional documentation to the Office of Financial Aid by the suggested priority deadline for the semester you are entering for that academic year.

If the EGSC Office of Financial Aid selects your application for verification, you will be informed that you have been selected and that additional documentation is required. Be sure to provide documentation by the deadline to avoid delays in crediting your financial aid to your student account.

EGSC utilizes the Campus Logic website to aid in the collection of verification documents and the completion of the verification process. The first step in the verification process is to create a Campus Logic account, then proceed to complete and upload the requested documents. For more information about Campus Logic go to the EGSC website ([here](#)).

#### **Financial Aid Policies**

1. The family is primarily responsible for helping students meet educational costs. Financial aid aims to fill the gap between the student's resources and educational expenses.
2. For selecting financial aid recipients, the college places primary emphasis on financial need, academic achievement, or future academic promise.
3. Students receiving financial aid must notify the Office of Financial Aid of any changes that may affect their financial aid eligibility (ex. additional scholarships).
4. Students receiving financial aid who withdraw before completing the semester may be expected to repay a portion of their award. Refer to the Institution's *Return to Title IV Official and Unofficial Withdrawal Policy*
5. Students who have defaulted on a loan or owe a refund on a grant are ineligible to receive financial aid.

#### **Satisfactory Academic Progress Policy (SAP)**

In accordance with federal regulations, EGSC has established Satisfactory Academic Progress guidelines to ensure students receiving financial assistance progress toward graduation without exhausting their eligibility for financial

aid. The complete policy regarding *Satisfactory Academic Progress* can be found on the President's Policies and Procedures page ([here](#)).

## Distribution of Financial Aid

Financial aid is disbursed proportionally according to the number of semesters enrolled during the academic year. First-time borrowers of a William D. Ford Federal Direct Loan Program will receive their first disbursement 30 days after classes begin.

Students employed in the student assistant program and Federal Work-Study Program are paid once every two weeks.

## Financial Aid Programs

Financial aid is available from a variety of federal, state, institutional, and private sources and is awarded in the form of scholarships, loans, grants, employment, or a combination of these. Grants and scholarship awards usually do not have to be repaid. Most loans are repayable by students in monthly installments beginning 6 months after graduation or withdrawal from school or drop below half-time enrollment.

## Grants

***Federal Pell Grant:*** The Federal Pell Grant Program is a federal aid program designed to provide financial assistance to those students with exceptional financial need as determined by the Expected Family Contribution (EFC) reported on the Student Aid Report (SAR).

***Federal Supplement Educational Opportunity Grant (FSEOG):*** Federal Supplemental Educational Opportunity Grants are awarded to students with exceptional financial need. Eligible students who are enrolled at least half-time, maintain good academic standing and maintain SAP standards may receive FSEOG as funds are available.

***HOPE Scholarship:*** Helping Outstanding Pupils Educationally (HOPE) is funded by the Georgia Lottery for Education and is available to eligible 1993 or later Georgia high school graduates. Others are eligible to receive the HOPE Scholarship as a renewal of their HOPE award, or by having a 3.0 cumulative GPA at the 30<sup>th</sup>, 60<sup>th</sup>, or 90<sup>th</sup> attempted hour benchmark. Full time enrollment is not a requirement. The HOPE Scholarship will cover a portion of tuition and institutional fees each semester for those working on an undergraduate degree. Eligibility for entering freshmen is based on final high school core curriculum Grade Point Average (GPA) of 3.0 or better as determined by the Georgia Student Finance Commission (GSFC). Questions regarding the HOPE Scholarship Program should be directed to the Office of Financial Aid or the Scholarship and Grants Office at the Georgia Student Finance Commission. Further HOPE information can be accessed on-line at [www.gafutures.org](http://www.gafutures.org).

***ZELL Miller Scholarship:*** Eligibility Requirements - incoming freshmen entering fall 2011 or later and graduating from high school with a GPA of 3.7 or higher as calculated by GSFC and students must receive a combined score of 1200 on the critical reading and math section on a single test administration of the SAT or received an ACT composite scale score of 26 on a single test administration. Incoming freshmen entering fall 2011 reported as Valedictorians and salutatorians to GSFC will be classified as Zell Miller Scholars regardless of GPA or test scores. Currently enrolled students must have met the above requirements at the time of high school graduation, and they must have a 3.3 college GPA at the 30<sup>th</sup>, 60<sup>th</sup>, or 90<sup>th</sup> checkpoint to qualify for the Zell Miller Scholarship starting fall 2011.

## Loans

***Direct Loans are low-interest loans for students and parents to assist with payment of a student's educational costs. The lender is the U. S. Department of Education rather than a private bank or other financial institution.***

The Direct Loan program offers three types of loans: Direct Subsidized Loans, Direct Unsubsidized Loans, and Direct PLUS loan (Parent Loan for Undergraduate Students). Direct Subsidized are low-interest; need-based loans for students enrolled at least half-time in an eligible institution. Subsidized means that the federal government will pay all interest on your loan until you begin repayment that starts six months after you graduate or cease to be enrolled at least half-time. Direct Unsubsidized Loans are not based on need. This program is open to all students in addition to or instead of Direct Subsidized Loans based upon eligibility requirements. You are responsible for all interest from the day the loan is made; however, the interest can be capitalized if requested.

***Direct Parent Loan for Undergraduate Students (PLUS):*** A Direct PLUS Loan is a loan made to the parents of

undergraduate students who are enrolled at least half time at an eligible institution. Eligibility is not based on need, but the parent is subject to a credit check. Parents may borrow up to the cost of education less any other financial aid awarded with repayment beginning within 60 days of loan disbursement.

For more information on types of student loans, please visit the Federal Student Aid website ([here](#)).

## Federal Work-Study Program

Federal Work-Study is a federally funded program designed to help create jobs for students who have qualified for financial assistance and who need to work in order to attend college. To be eligible for Federal Work-Study a student must be enrolled in at least 6 credit hours and be in good academic standing. The jobs are located in various departments and offices on campus. Under present arrangements, students may work ten to nineteen hours per week during the regular academic semester until the awarded amount has been earned. Some students are eligible to work between semesters and during vacation periods.

## Student Assistance Program

This program is financed entirely by the college. Students under the program generally work ten to nineteen hours a week. Positions are available in most departments on campus. Financial need is not a major determinant of qualifying for work as a student assistant. To be eligible for Federal Work-Study a student must be enrolled in at least 6 credit hours and be in good academic standing. All employment at the college operates in compliance with Title IV of the Civil Rights Act of 1964.

## Leadership Scholarships

Several civic clubs, organizations, and individual donors in the area served by EGSC make awards for scholarship purposes to the college on a yearly basis. Scholarships from these funds are awarded to students on the basis of high school achievement, college academic promise, and positions of leadership held while a high school student. Students interested in applying for a leadership scholarship should complete the Leadership Scholarship Application that may be obtained from a high school counselor, from the Office of Financial Aid or on the EGSC web site beginning January 1st. The application deadline is April 1<sup>st</sup>. Refer to the Office of Financial Aid webpage for additional details ([here](#)).

## Veterans Affairs (VA) Benefits

EGSC actively encourages former service personnel, children of permanently disabled veterans, and war orphans to take full advantage of benefits available through the Montgomery GI Bill. Those persons eligible should apply for admission to EGSC and complete the admission process. Certification of the enrollment must be made to the Department of Veterans Affairs by the VA Certifying Official after enrollment is verified. Students must submit a VA Enrollment Pre-Screen Form, Certificate of Eligibility/NOBE and a copy of the DD-214 (if applicable) in addition to other requested documents.

## VA Educational Benefits

EGSC honors all VA Educational benefit types, and students who elect to utilize VA Educational Benefits must submit their certificate of eligibility for entitlement to educational assistance no later than the first day of a course of education to the School Certifying Official. All recipients must also complete the Pre-Screening form to ensure that they understand any enrollment changes must be reported to the School Certifying Official. EGSC permits the use of VA Education Benefits to attend or participate in the course of education during the period beginning on the date on which the individual provides to the educational institution a certificate of eligibility for entitlement to educational assistance under chapter 31 or 33 (a "certificate of eligibility" can also include a "Statement of Benefits" obtained from the Department of Veterans Affairs' (VA) website – eBenefits, or a VAF 28-1905 form for chapter 31 authorization purposes) and ending on the earlier of the following dates:

1. The date on which payment from VA is made to the institution.
2. 90 days after the date the institution certified tuition and fees following the receipt of the certificate of eligibility.

EGSC will not impose any penalty, including the assessment of late fees, the denial of access to classes, libraries, or other institutional facilities, or the requirement that a covered individual borrow additional funds, on any covered individual because of the individual's inability to meet his or her financial obligations to the institution due to the delayed disbursement funding from VA under chapter 31 or 33. If the student is a Chapter 33 recipient who is paid at less than

100%, the student is responsible for the remaining financial obligation after the amount of the VA education benefit disbursement.

## Vocational Rehabilitation

Through the Vocational Rehabilitation Services, a student with a physical disability may obtain grants-in-aid to cover tuition and possibly books and supplies. The State of Georgia provides the financial assistance for this program. Students who believe they may qualify for vocational rehabilitation services should contact; Georgia Department of Human Resources, Office of Rehabilitation Services, 47 Trinity Avenue SW, Atlanta, Georgia or call 1-800-869-1150.

## Return to Title IV Official Withdrawal Policy

**\*\*NOTE:** *This policy is applicable to all EGSC students, regardless of their location in attending classes, who receive Federal Student Aid (FSA) at EGSC.*

If a student who is an eligible recipient of FSA Title IV grant or loan funds withdraws from academic study after beginning attendance in scheduled credits, EGSC is required to determine the amount of Title IV grant or loan assistance earned by the student, in accordance with a federally mandated formula. If the amount disbursed to the student is greater than the amount the student earned, the amount of unearned funds must be returned. If the amount disbursed to the student is less than the amount the student earned, and for which the student is otherwise eligible, he or she is eligible to receive a post-withdrawal disbursement of the earned aid that was not received. If a student does not receive all of the FSA Title IV funds during their attendance period, the student may be due a post-withdrawal disbursement. EGSC must get permission before disbursement can be made if the disbursement is from any of the eligible Federal Direct Loan program fund sources. The student has the right to decline part of or all of the loan funds to keep from incurring additional debt. EGSC may use all or a portion of the student's post withdrawal disbursement of grant funds to pay for tuition, fees, and room and board.

In compliance with Federal Regulations relating to Student Assistance General Provision [34 CFR 668.22], EGSC must determine whether a return of Title IV federal funds is necessary when a student fails to attend or ceases to attend class and does not withdraw. This situation is referred to as an "unofficial withdrawal." Please note that if a student never actually began attendance for the payment period or period of enrollment, the student is not eligible for Title IV funds, and adjustments to awards must be made.

## Return of Title IV (R2T4) Funds

If a student withdraws from EGSC, then the school, or the student, or both may be required to return some, or all, of the Title IV grant or loans funds awarded to the student for that semester. The federal government requires a return of Title IV federal aid that was received if the student withdrew on or before completing 60% of the semester. EGSC is required to complete a federal R2T4 calculation to determine if an adjustment should be made to a student's Title IV aid if that student ceases enrollment after beginning attendance in at least one class. If completion of the semester can be confirmed for at least one class, a R2T4 calculation is not required and the student is deemed to have "earned" all funding for which they are eligible. This is called a Return of Funds calculation or R2T4. As a part of the Higher Education Amendments of 1998, Congress passed provisions governing what must happen to federal financial assistance if a student completely withdraws from school in any term. The policy governs all federal grant and loan programs including the Federal Pell Grant, Academic Competitiveness Grant, Federal Supplemental Educational Opportunity Grant, Federal Perkins Loan, Federal Subsidized and Unsubsidized Stafford Loan, The Federal PLUS Loan and any new programs introduced in the future. The Return of Title IV Policy does not affect the Federal Work-Study Program.

In general, the law assumes that a student "earns" federal financial aid awards directly in proportion to the number of days of the term the student attends. A student "earns" financial aid in proportion to the time s/he is enrolled up to the 60% point. The percentage of federal aid to be returned (unearned aid) is equal to the number of calendar days remaining in the semester when the withdrawal takes place divided by the total number of calendar days in the semester. If a student was enrolled for 20% of the semester before completely withdrawing, 80% of federal financial aid must be returned to the aid programs. If a student stays through 50% of the semester, 50% of federal financial aid must be returned. The portion of federal grants and loans a student is entitled to receive is calculated on a percentage basis by comparing the total number of days in the term to the number of days completed before the student withdrew or stopped attending. For a student who withdraws after the 60% point-in-time, there is no unearned aid. However, a school must still complete a Return calculation in order to determine whether the student is eligible for a post-withdrawal disbursement.

## Official Withdrawal Policy

When a student chooses to officially withdraw from EGSC, prior to the end of an academic term, they must first complete a “Withdrawal” form. The student should obtain this form from the Records Office or from the Records Office Webpage. This form must be completed and returned to the Records Office no later than the Last Day to Withdraw without Academic Penalty, which is noted on the academic calendar.

Students Who Stop Attending Classes- Students who stop attending classes but did not complete the official withdrawal process or provide notification of his or her intent to withdraw or leave the school, the date of the institution’s determination that the student withdrew would be the date that the school becomes aware that the student stops attending classes. In these cases, students will receive all F’s at the end of the semester. The last date of attendance will be provided by faculty for courses the student failed to complete. In instances where there are multiple withdrawal dates, some before and some after the 60% point, it is the policy of EGSC to base the Title IV calculation on the maximum last date of attendance.

## Academic Policy and Procedures

### The Academic Year

The academic year is divided into three standard terms of instruction that includes two semesters of approximately 15 weeks each and a shorter summer semester. Academic calendars for each semester are available on the College’s main webpage. Students may enter EGSC at the beginning of any semester, including the \*summer semester.

*\*Summer Maymester enrollment is only a consideration for those students who are considered to be continuing their attendance at EGSC. This option is not available for students whose high school graduation date is after Maymester begins. Any student who graduates in May will be able to attend the regular summer semester that begins in June.*

### Student Email Account

EGSC assigns each attending college student an email account (Cat Mail) which both the student and the school will use as the official form of communication when sending communication to each other. Students are expected to check their Cat Mail Account on a daily basis to stay informed about important messages from various departments on campus including but not limited to the Business Office, Registrar’s Office, Admissions Office, Financial Aid Office and Student Life.

### Academic Credit Units

The unit of credit is the semester hour. A semester hour of credit represents 750 minutes of instructional class time, which generally consists of one 50-minute class per week for 15 weeks. Two hours of laboratory or physical education work per week are considered the equivalent of one semester hour credit. For example, a course offering 3 hours of semester credit would need to meet for a total of 2250 minutes during the semester. To do this, the course must meet 3 times a week, for 15 weeks, 50 minutes each class meeting or twice a week, for 15 weeks, 75 minutes each class meeting.

### Student Classifications

Classification is based on the number of cumulative degree credit hours earned by the student. Institutional credit and Learning Support courses are examples of courses that do not count toward a student’s classification. The breakdown by classification is as follows:

Freshman	0-29 hours
Sophomore	30-59 hours
Junior	60-89 hours
Senior	90+ hours

### Course Load

Twelve to seventeen hours is considered a normal course load. Students who enroll for twelve or more hours are considered full-time students. A minimum of twelve credit hours is considered full-time for fall, spring and summer semesters. Students who wish to take more than seventeen hours and who have demonstrated exceptional academic achievement may apply for approval of an overload to the Vice President for Academic and Student Affairs. A form for this



purpose must be submitted and approval granted prior to the completion of the registration process. Approval requires the signature of the student's academic advisor, the Vice President for Academic and Student Affairs, and the Registrar. *\*NOTE: Students should be conscious of their academic course load. If a student chooses to register for only 12 hours a semester, it will require 6 semesters to complete an A.S. or A.A. degree, which at EGSC requires 64-65 hours. Excluding summer semester, those 6 semesters will require 3 years to complete.*

## Academic Advisement

Academic advisement is required at EGSC. An academic advisor is assigned to each student upon admission or readmission to EGSC. Advisor assignment is based upon a student's declaration of major and/or need to meet learning support requirements, as well as the campus location that the student is accepted to attend. Each advisor will provide guidance in planning and monitoring the student's progress toward a degree. While this guidance is very important, ultimately each student is responsible for knowing and completing all degree requirements as outlined in this catalog.

Students should obtain a copy of the two-year academic degree plan with assistance from their advisors and maintain record of each course taken and the grade earned. Transfer students should discuss any coursework completed at their prior college(s) in which they believe would satisfy a requirement within their current program with their advisor. Students should consult with their advisors for advice on course sequences and develop a long-term plan that will lead to graduation in a timely manner. Career plans should be discussed honestly and openly with each academic advisor and input sought for any problem (academic or nonacademic) encountered.

If the advisor is unable to help the student, the advisor will direct the student to an appropriate source of help. Recent literature indicates that the strongest correlation for student success in college is a good relationship with an academic advisor. Newly-admitted students should meet with their advisors as soon as possible to simply get acquainted. Students should openly discuss their interests and future plans and let their advisors know that they are serious about their education. This early visit will make it easier for the student to seek an advisor's help in the future. With any problem, students should first see their advisor.

## Registration Procedures

Continuously enrolled or returning former students may create their class schedule for upcoming semesters during an open registration event prior to the start of a semester. Since academic advisement is required at EGSC, students should work with their advisor to develop a current and long-range academic plan toward graduation. Registration dates can be found on the Academic Calendar ([here](#)).

*Former students* returning to EGSC after an absence of two or more semesters must apply for readmission using the EGSC Admissions Application ([here](#)) and indicate they are a former student. Applicants seeking Financial Aid will need to complete the Free Application for Federal Student Aid (FAFSA) listing EGSC on the application (Federal School Code -- 010997) by the financial aid deadline for the anticipated term of enrollment. If returning students have attended other institutions during their absence from EGSC, they **must** provide official college transcripts from each college, university or technical school attended. Applicants must be eligible to return to the institution last attended and applicants must be in good academic standing.

*New students* to EGSC refer to the Admissions Office website ([here](#)) for the admission process.

## Transient Student Permission

Please refer to the institution's policy for Transient Student Permission policy posted on the President's Policies and Procedures webpage ([here](#)).

## Class Attendance

Class attendance is expected of all students enrolled at EGSC. To attain maximum success, students should attend the first day of class, attend regularly, and are expected to attend all scheduled course activities including, but not limited to, field trips, seminars, study sessions, individual conferences, and lectures. Regular and punctual attendance at all classes is the student's responsibility. Students are expected to account for absences to each instructor and, at the discretion of the instructor, to make up all work missed because of the absence.

Final approval for any class absence remains with the individual instructor. At the beginning of each semester, instructors will clearly explain the specific attendance requirements. The general attendance policy at EGSC is that after the

equivalent of one week of absences, regardless of cause, instructors may penalize the student. The “one-week equivalent” means three absences in a three-hour credit course that meets three times a week during a fifteen-week semester; however, the “equivalent week” will vary depending on the class meeting schedule and the length of the term.

Students who exceed the attendance policy may be assigned a final grade of WF-Withdrawal Failing.

Students who are reported as never attending during the first two weeks of class will be removed from the official class roster.

## Drop and Withdrawal Policy

EGSC distinguishes between:

- **Drop** of a course(s) during the Drop/Add (schedule adjustment) period (course removed from the student’s schedule);
- **Withdrawal** from a course(s) after the Drop/Add period (schedule adjustment) period but before the Last Day to Withdraw Without Academic Penalty (W);
- **Withdrawal** from a course(s) after the Drop/Add (schedule adjustment) period and after the Last Day to Withdraw Without Academic Penalty (WF);
- **withdrawal** from all courses due to military orders (WM); and
- **Hardship Withdrawal** from all courses after the Drop/Add period (schedule adjustment period) and after the Last Day to Withdraw Without Academic Penalty (“W”).

The policies and procedures that apply to each of these actions are described below, but it is important to note that students must remain continuously enrolled in the particular courses described below until the requirements set forth by the USG Board of Regents and EGSC policy are met.

### Courses in Which the Student Must Remain Continuously Enrolled Until Requirements Are Met.

Students should note that dropping and/or withdrawing from the courses described below may adversely affect degree progress and enrollment in other courses may not be allowed until these requirements are met. These courses are required for future progress and success. The student must be continually enrolled in these courses until they are successfully completed.

#### A. *Learning Support Courses*

In accordance with the policies of the University System of Georgia Board of Regents Academic and Student Affairs Handbook section 2.9.1, students in need of Learning Support courses

must be continuously enrolled in these courses in order to enroll for other courses.

Students who withdraw from the Learning Support course(s) in English and Math must withdraw from the credit-bearing co-requisite ENGL and MATH course(s) as well and will be required to register for both courses again during the next available term(s) until requirements are met;

Students who attempt to drop a learning support course during the Drop/Add schedule adjustment period will not be allowed to complete registration until they select the learning support course(s) and credit-bearing co-requisite course(s) they are required to take.

who accumulate 30 credits of course work without exiting Learning Support will not be allowed to register for any other courses until Learning Support Requirements are met

#### B. *Required High School Curriculum (RHSC) Deficiencies*

In accordance with the policies of the University System of Georgia Board of Regents Academic and Student Affairs Handbook section 3.1.1.3, students who are admitted to EGSC with RHSC deficiencies must take courses to meet these deficiencies within the first 30 hours of their coursework at EGSC. Students who reach 30 credits without completing RHSC deficiencies will not be allowed to register for other courses until the student is registered for the appropriate deficiency course or courses.

#### C. *Critical Thinking and Academic Success Course (Area B CATS 1101)*

The EGSC catalog and other policy statements require registration for CATS during the first term of course work and continuous registration in CATS until the requirement is met. Students who:

- attempt to drop the CATS course during the Drop/Add (schedule adjustment period) will not be permitted to complete their registration until they enroll for a section of CATS.
- withdraw from the CATS course will have to register for the course in the next available term and thereafter until course requirements are met.

## Dropping a Course(s) during the Drop/Add (Schedule Adjustment) Period

### Definition

A “drop” at EGSC refers to a student’s removal of a class from his or her schedule during the period from registration through the end of the Drop/Add (schedule adjustment) period.

The Drop/Add (schedule adjustment) period occurs from the beginning of registration for a particular term through the end of the first three days of the term, defined as including the official first day of the term through the third day of the term, regardless of the days on which the student’s classes meet. See the academic calendar for exact dates for each term.

### What is the result of Dropping a Course(s)?

Dropping a course will remove the course from the student’s schedule without academic penalty. Nothing will show on the student’s transcript.

### Procedures to Initiate and Complete a Drop

#### 1. Meet with the Advisor Prior to Initiating a Drop

Students should check with their advisors about the impact of dropping a course on their degree program progress and their financial aid to ensure that they are making Satisfactory Academic Progress.

*Note: Athletes must obtain the signature of the Director of Athletic Advisement prior to submitting the Schedule Adjustment Form to the Registrar’s Office.*

#### 2. Meet with Student Financial Aid Counselors Prior to Initiating a Drop

It is important to realize that modifications to the schedule may impact financial aid eligibility.

3. Students who are classified as military students must consult with and report any changes to the degree, major and/or transfer pathway or enrollment (drop/add/withdrawals) to the VA Certifying Official.

- a. Students must present official documentation of the call to active duty.

#### 4. Complete the Schedule Adjustment Form and Submit it to the Registrar

Students may choose to drop one or more courses or all of their courses prior to the first day of the term and/or the end of the Drop/Add period by completing the Schedule Adjustment Form ([here](#)) and selecting the option to indicate they do not wish to attend the upcoming semester. The form must be submitted to the Registrar’s Office.

### Non-Attendance Does Not Result in Dropping a Course (s)

A student who simply stops attending class without following the official procedure described above to officially drop a course(s) will receive an “F” in the course. The course and the grade will remain on the transcript.

### Refunds

If the student has made a payment for tuition and fees, a 100% refund for the course(s) dropped will be issued.

## Withdrawals

### Definition

A “withdrawal” at EGSC refers to an attempt to exit a course **after** the end of the Drop/Add (schedule adjustment) period. Withdrawals result in a grade of “W,” “WM” or “WF,” depending on the date that the withdrawal request is submitted to the registrar. A withdrawal may be for one or more courses or for all courses in which one is enrolled.

#### A. Withdrawals from a Course(s)

*What is the Grade Given for Withdrawing from a Course(s) **On or Before** the Last Day to Withdraw Without Academic Penalty?*

Students who withdraw after the registration and Drop/Add (schedule adjustment) period ends but **before the Last Day to Withdraw Without Academic Penalty** (see Academic Calendar for the exact dates) will receive a grade of “W” in all courses in which they are enrolled and for which they request a withdrawal. “W” indicates a withdrawal with no penalty.

- The “W” does not count in the GPA
- The “W” will appear on the transcript

What is the Grade Given for a Withdrawal from a Course(s) **After** the Last Day to Withdraw Without Academic Penalty?

Students who withdraw from a course(s) **after** the *Last Day to Withdraw Without Academic Penalty* (see the Academic Calendar for the exact dates) will receive grade of “WF” in courses for which they request a withdrawal. “WF” indicates a withdrawal with penalty. The student is assigned an “F” for the course(s).

- The “WF” counts in the GPA as an “F.”
- The “WF” will appear on the transcript.

What is the grade given for a withdrawal due to receipt of emergency orders to active duty in the military?

Students who receive emergency orders to active duty in the military receive a **WM**. Students who receive a Military Withdrawal are withdrawn as of the first day of classes.

- The student will receive “WM” grades for all courses for which he/she registered.
- A “WM” appears on the transcript.
- A grade of WM entails no penalties that would ordinarily apply for federal or state aid. For example, the student does not have to pay back money already spent for books and fees, and a WM does not count against attempted hours for HOPE.

What happens when I withdraw from a course with a corequisite?

- Students who withdraw from a course that has a corequisite will be withdrawn from both parts of the corequisite (ex: BIOL 1103 and BIOL 1103L or learning community courses).

*Non-Attendance Does Not Initiate or Complete a Withdrawal*

Important Note: Merely informing an instructor that the student will not return to the course does not constitute a formal withdrawal from a course. As well, failure to attend the course does not initiate or complete a formal withdrawal. Students **must complete the Schedule Adjustment Form and follow the approved withdrawal procedure** described below and found on the registrar’s web page to ensure that they are officially withdrawn from the course. Simply abandoning a course(s) through failure to attend classes and/or complete course requirements will result in a grade of ‘F’ being assigned by the instructor.

Procedure to Withdraw from a Course(s)

Students who wish to withdraw from one or more courses should:

- Complete a Schedule Adjustment Form. Indicate on the form from which course(s) the student wishes to withdraw, the date of the request, and whether the withdrawal is due to emergency orders to active military duty.
  - The *Schedule Adjustment Form* can be found at the front desk of the Enrollment Management office located in the J.A.M center on the Swainsboro campus; or at the front desk at the EGSC-Statesboro location or the Augusta front desk in the EGSC-Augusta Administrative Office; or on the Registrar’s Office Forms webpage ([here](#)).
- Complete the following steps:
  - Consult with their academic advisor to understand the impact of the withdrawal on their academic progress towards their degree.
    - a. Athletes must meet with the Director of Athletic Advisement before proceeding further.
      - i. Obtain the Director of Athletic Advisement’s signature on the Schedule Adjustment Form, if applicable.

- Consult with the Student Affairs Financial Aid Counselor for students who receive financial aid to discuss the impact of a 'W' or "WF" grade on their record and understand the consequences of how a final grade of 'W' and/or "WF" may impact their financial aid and satisfactory academic progress.
  - a. Obtain the signature of a Financial Aid Counselor, if applicable.
- Consult with the Director of Housing, if the student lives in EGSC Housing, to understand the impact of the withdrawal on the student's housing agreement.
  - a. Obtain the signature of the Director of Housing, if applicable.
- Students who are classified as military students must consult with and report any changes to the degree, major and/or transfer pathway or enrollment (drop/add/withdrawals) to the School's VA Certifying Official.
  - a. Students must present official documentation of the call to active duty.
- Consult with the instructor(s) and get the instructor's permission to withdraw from the course.
- Obtain the instructor's signature for each class from which the student requests a withdrawal. The student must arrange to meet with their instructor to sign-off on the form indicating their approval of the withdrawal.
  - a. If the course is an online course and the student is unable to meet with the instructor on campus, then the student must contact the instructor and request an email from the instructor indicating that they agree to sign-off on the form.

Submit the Schedule Adjustment Form to the Registrar's Office by the close of business on the Last Day to Withdraw Without Academic Penalty in order to receive a "W"; withdrawals submitted after the Last Day to Withdraw Without Academic Penalty will result in a grade of "WF." Withdrawal for emergency orders to active military service will receive a "WM." The form can be submitted in one of three ways:

submit electronically through NexGen Forms in the students' myEGSC for processing;

turn into the Office of Enrollment Management (Swainsboro) at the document submission window in the JAM;

turn into the front desks at the EGSC-Statesboro & EGSC-Augusta locations.

## Refunds

Any refund due to the student, other than a student withdrawing due to military orders, will be based on a percentage of term attendance calculated by the Business Office. Please contact the Business Office for more detailed information concerning refund percentages.

## Refunds for Students Who Withdraw Due to Emergency Orders to Active Service

Students must officially withdraw and present official orders to qualify for refunds of tuition and fees. In accordance with USG BOR Policy manual section 7.3.5.3 and subject to institutional policies, full refunds of tuition and mandatory fees and pro rata refunds of elective fees are hereby authorized for students who are:

1. Military reservists (including members of the National Guard) who, after having enrolled in a USG institution and paid tuition and fees, receive orders to active duty or are reassigned for temporary duty or mandatory training that prevents completion of the term; (BoR Minutes, June 2011)
2. Commissioned officers of the United States Public Health Service Commissioned Corps (PHSCC) who receive deployment orders in response to a public health crisis or national emergency after having enrolled in a USG institution and paid tuition and fees; (BoR Minutes, February 2010)
3. Active duty military personnel who, after having enrolled in a USG institution and paid fees, receive reassignment or a temporary duty assignment or a training assignment that would prevent completion of the term; (BoR Minutes, June 2011) or,
4. Otherwise unusually and detrimentally affected by the activation of members of the reserve components or the deployment of active duty personnel of the Armed Forces of the United States who demonstrate a need for exceptional equitable relief. (BoR Minutes, June 2011)
5. In accordance with the USG BOR Academic and Student Affairs Handbook section 2.5.2,
  - A grade of WM entails no penalties that would ordinarily apply for federal or state aid. For example, the student does not have to pay back money already spent for books and fees, and a WM does not count against attempted hours for HOPE.
  - Requests for exceptional relief (as specified above under (4), are made directly to the president of the institution. The president will make a determination on each request expeditiously. Such requests must be made at the time of the withdrawal petition.

## **Hardship Withdrawals**

### *Definition*

A Hardship Withdrawal refers to a withdrawal from all courses after the official *Last Day to Withdraw Without Academic Penalty*. A hardship withdrawal is intended for the student who has experienced an acute, traumatic event that prevents him/her from completing the semester after the official Last Day to Withdraw Without Academic Penalty has passed. That same event also makes it impossible for the student to take an Incomplete and finish the work the next semester. The Hardship Withdrawal is based on unusual or emergency circumstances that are non-academic in nature and beyond the student's control. A Hardship Withdrawal is not available as a remedy to address academic difficulties.

A Hardship Withdrawal Request is granted only when the special non-academic circumstances beyond the control of a student described above can be thoroughly documented.

### What is the Grade Given for a Hardship Withdrawal?

An approved Hardship Withdrawal results in a withdrawal from all classes and results in a grade of "W".

- A hardship withdrawal does not remove courses from the academic record.
- A grade of "W" does not impact the GPA but may impact the student's Satisfactory Academic Progress (SAP) and, hence, their eligibility for continued financial aid.

### What Circumstances May Qualify a Student for a Hardship Withdrawal?

Non-Academic emergency circumstances that may qualify a student for a Hardship Withdrawal include:

**Physical** – Examples include bodily injury or invasive surgery resulting in prolonged absences from class, or unexpected physical disability preventing completion of course work. Necessary documentation to support such claims must include a licensed physician's report, including name, address, phone, documentation of the nature of illness and/or accidents, dates of treatment, prognosis, and recommendation in the form of a signed licensed physician's letter indicating whether the student is or is not able to continue in their courses.

**Psychological**—Examples include extreme mental duress suffered from traumatic experiences of such a severity and frequency as to prevent completion of course work. Necessary documentation to support such claims must include documentation from any licensed physician, psychiatrist, or counselor treating the student that includes dates of treatment and a clear recommendation of whether the student is able or not to continue their coursework.

**Personal** – Examples include a significant change in financial status, such as through loss of job, or personal tragedy, such as the death of a loved one or domestic disruptions, to such a degree as to prevent completion of coursework. Necessary documentation to support such claims might include copies of divorce papers, papers related to employment and/or unemployment status, police reports, obituaries, or other pertinent documents that are verified.

### Invalid Reasons for Requesting a Hardship Withdrawal

Hardship Withdrawal Requests are strictly granted for **non-academic reasons beyond the student's control**. Often students experience academic difficulties of various kinds. These are considered invalid reasons for a Hardship Withdrawal Request. A request based on any of these reasons will not be approved. Examples of **invalid reasons** for initiating a Hardship Withdrawal Request include but are not limited to:

1. Poor performance in one or more courses.
2. Registration for the wrong course.
3. Preference for a different professor or class section.
4. Failure to drop course during the drop/add period.
5. Failure to withdraw by the published deadline using normal procedures.

Hardship Withdrawal Requests will *not* be approved if the student has completed all course requirements such as a final examination and/or a final project.

### *Can A Student Request a Hardship Withdrawal from Some but Not All Courses?*

Hardship Withdrawal Requests are generally approved only for *withdrawal from all courses*.

Exceptions to the requirement that a Hardship Withdrawal Request result in a *withdrawal from all courses* may be made by the Vice President for Academic and Student Affairs for extreme non-academic circumstances that impact some but not all courses. For example, a student who is passing a fitness walking class may acquire injuries that prevent walking. While the student cannot complete the fitness walking class, the injuries may not prevent completion of the requirements

for other courses. Thus, a student might be allowed to withdraw from the fitness walking class on the basis of a documented physical hardship but allowed to complete other courses being taken concurrently.

### Deadline for Hardship Withdrawal Request

Hardship Withdrawal Requests must be received **prior to the last day of class for the term in question**. Please see the academic calendar for specific dates. A student who knows that they are in such extreme circumstances that they cannot complete the term should file the Hardship Withdrawal Petition as soon as possible prior to the end of classes for the term in question.

### Procedure for Initiating a Hardship Withdrawal Request

#### *For the Student to Complete*

- Consult, where and when possible, with the academic advisor and instructors to understand the impact of the hardship withdrawal on their academic progress and to ensure that there are no other options, such as an “incomplete” available. Students who are near the end of the term might be better advised to seek an “incomplete.”
- Consult, where and when possible, with the Student Affairs financial aid counselor prior to initiating a hardship withdrawal to ensure that SAP and financial aid eligibility is not impacted.
- If a resident student, consult with the Director of Housing to understand the impact of the hardship withdrawal on the student’s current and future semester’s housing obligations. A hardship withdrawal granted under this policy may result in a waiver of housing cancellation fees.
- File the Hardship Withdrawal petition on a timely basis. This should be done as soon as possible after the student becomes aware that they are unable to continue due to non-academic reasons beyond their control.
  - Students who know prior to the *Last Day to Drop Without Academic Penalty* that they have a hardship that may prevent continuing progress in classes are best advised to follow the procedures above to withdraw from one or more of their courses.
  - Students who file for *Hardship Withdrawal* after the *Last Day to Withdraw Without Academic Penalty* must document continuing hardship circumstances in the period after the *Last Day to Withdraw Without Academic Penalty* in order to qualify for consideration.
- Complete the “Request for Hardship Withdrawal” form found on the Registrar’s Website (here).
- Submit the request and all supporting documentation to the Office of the Vice President for Academic and Student Affairs via the electronic submission area of the Registrar’s Website, found [here](#).

#### *For the College to Complete*

- Consultation between the VPASA and other personnel, which may include but not be limited to the Office of Counseling and Disability Services, the registrar, and the deans of the academic schools. The VPASA may choose, together with others consulted, to interview the student.
- Determination by the VPASA as to whether to approve or not the petition.
- Transmission by VPASA of the original records of the Hardship Withdrawal Petition to the Registrar’s office.
- Communication of the decision by the VPASA to the registrar and the student within five business days of receipt of the request.

### Refunds

Students who are granted a hardship withdrawal do not receive refunds of expenditures for the semester for which the hardship was requested/approved.

### Appeals

The student may appeal the decision to the College President within five business days of the student’s receipt of the VPASA’s decision. Appeals may only be made on the following basis:

- Claims that stated procedures described above were not followed;
- Claims that policies described above were not properly applied and/or followed.
- The appeal is a review of the record only and is not a hearing. No new documentation may be submitted, and all documents previously submitted must be sent along with the appeal. The appeal will be granted only if the president finds there is no substantial evidence in the record to support the finding by the VPASA that non-emergency circumstances qualifying a student for Hardship Withdrawal as defined in the policy do not exist.

Students should use the form “Appeal of Hardship Withdrawal Decision” found on the Registrar’s Website and submit it to the College President via email or in hard copy form to the receptionist in the president’s office. The President will render a decision on the appeal within 10 business days of receipt of the appeal request and will notify the student of the decision. This is the final institutional decision. The student may apply for discretionary review of the decision to the University System of Georgia Office of Legal Affairs within 20 business days of receipt of the President’s decision: [www.usg.edu/policy](http://www.usg.edu/policy) manual.

## Academic Honesty

The Institution has an established policy regarding Academic Honesty and it can be found on the President’s Policies and Procedures webpage ([here](#)).

## Declaration: Change of EGSC-Location (Swainsboro, Statesboro, or Augusta)

At the time students apply to EGSC, they will indicate on the admission application the location they plan to attend (Swainsboro, Statesboro, or Augusta). The location along with the number of credit hours students enroll in will determine their cost of tuition and fees for any semester. Fees assessed to Statesboro or Augusta students remain higher than students attending in Swainsboro due to additional fees assessed by GS and AU.

If students wish to change from their original or latest assigned location, they must complete the “Change Location” form located in student forms in their MyEGSC portal. Approval is required by the Financial Aid and Records Office. The form must be received at least two weeks prior to the start of the semester or two weeks prior to open registration events for an upcoming semester in which the student wishes to execute the change. A change of location form is usually reviewed once during an academic aid year, which runs from fall semester through summer semester. The Financial Aid Office will access the student’s request; determine if there is sufficient aid to accommodate the change; and notify them if it will present a problem. Students deciding to request another change at the start of the next academic aid year, must complete a new request form.

## Tests and Examinations

Students are expected to be present for all announced examinations. Make-up examinations may be given, when in the instructor’s judgment, the absence was caused by personal illness or other circumstances beyond the control of the student. A student will not be permitted to take a final examination at a time other than the regularly scheduled dates unless extraordinary circumstances suggest a departure from this schedule to be recommended by the instructor and approved by the Vice President for Academic and Student Affairs.

## Grading System

Academic standing is determined by the student’s grade point average at the end of each semester. The grade point average is computed by equating letter grades to the following numerical code:

Letter Grade	Grade Description	Equals	Quality Points
A	Excellent	=	4 points
B	Good	=	3 points
C	Satisfactory	=	2 points
D	Passing	=	1 point
F	Failing	=	0 points
WF	Withdrew Failing	=	0 points

Each point represents a quality point earned per semester credit hour. Quality points are determined by multiplying the number of semester credit hours listed for the course by the number of points awarded for the grade earned in the course.

The following symbols are used as indicated, but are not included in the determination of the grade point average:

- I Indicates that course work numbered 1000 and above was completed satisfactory; but for non-academic reasons beyond the student’s control, the student was unable to meet the full requirements of the course. The instructor for the course may issue the student an Incomplete grade (‘I’) and the student must fulfill the remaining assignment by the end of the next semester of enrollment to remove the ‘I’. Without regard to enrollment, an ‘I’ must be removed within one calendar year. If the faculty instructor has not submitted



a Grade Change Form for the course, the Records Office will replace the Incomplete Grade with a Grade of 'F' and recalculate the student's GPA.

- W Indicates a withdrawal without penalty. Grades of 'W' are posted to the course if the student officially withdraws **on or before the Last Day to Withdraw without Academic Penalty**. 'W' grades do not count as an attempt in a Learning Support course. 'W's do however count in attempted hour calculations for the purposes of Financial Aid.
- WF Indicates a withdrawal with penalty. Withdrawals received **after the Last Day to Withdraw Without Academic Penalty** are posted to the course with a grade of 'WF' (withdraw failing) and are calculated in the GPA as 'F' grades. Withdrawal requests received after the Last Day to Withdraw without Academic Penalty related to a hardship may be considered by the Vice President for Academic and Student Affairs if there is adequate supportive documentation for extenuating circumstances. See the Drop/Add and Withdrawal Policy [here](#).
- WM Indicates that the student received emergency orders to active duty in the military and withdrew from all classes. Students who receive a Military Withdrawal are withdrawn as of the first day of classes. A 100% refund is issued to the student or whoever has paid the student's tuition. The student will receive "W" grades for all courses that he/she registered for and all hours are counted as attempted on the student's record.
- NR Indicates that no grade has been reported for the course. The student should contact the course instructor.
- V Indicates that a student was given permission to audit the course. Students may not change from audit to credit status or from credit to audit after the first day of classes.
- K Indicates that a student was given credit for the course via a credit-by-examination program approved by the faculty (CLEP, AP, Proficiency, etc.).
- IP Indicates that, for a course designed to extend over more than one semester, the student did not satisfactorily complete requirements for the course. At EGSC, Learning Support courses would be an example. These courses may require more than one semester to satisfactorily complete requirements and exit the course.
- S, U S is for satisfactory and U is for unsatisfactory.

## Grade Point Average

The grade point average (GPA) is the numerical average computed by dividing total quality points by total credit hours attempted in a semester. In calculating grade point averages, the student should be aware that grade points are awarded for each hour earned. In other words, a three-hour course in which a student earned an 'A' grade would total 12 quality points (3 hours multiplied times 4 quality points =12) Semester and cumulative GPAs are not rounded up. See example below:

Grade	Numerical Equivalent		Credit Hours Accepted		Quality Points	GPA
A	4	X	3	=	12.00	
B	3	X	3	=	9.00	
C	2	X	3	=	6.00	
D	1	X	3	=	3.00	
F or WF	0	X	3	=	0.00	
<b>Total</b>			15		30.00	2.00

**\*\*NOTE:** Learning Support coursework is not computed in the GPA.

## Academic Progress

A following system of academic warning, probation, and dismissal is designed to inform students that their academic performance is unsatisfactory.

- If, after attempting 1-17 semester credit hours, a student's cumulative GPA falls below 2.0, the student is placed on Academic Warning (AW).
- If, after attempting more than seventeen credit hours, the student's cumulative GPA falls below 2.0, the student is placed on Academic Probation (P1).
- The student must then make at least a 2.0 term GPA during the next and any subsequent semester until the cumulative GPA is 2.0 or more, or the student will be placed on Academic Exclusion for one semester (AQ).
- **Upon** return, the student's readmission status is Continued Probation (P2) until the student achieves a cumulative GPA of 2.0 or greater.
- Failure to earn a term 2.0 GPA in any semester while on Continued Probation will result in the student being placed on Academic Exclusion for one year (AY).

## Final Grades

Faculty will report final grades to the Registrar's office by the grade submission deadline at the end of each semester. The actual deadline dates are posted on the College's Academic Calendar and provided to faculty by email from the Registrar's office. Grade information including a student's academic standing are not posted to students' academic records until the end of the semester and are not considered official until all end of term processing has been completed, this usually occurs within three business days after the last day of final exams. Grades for short-term classes may be viewable on students' academic advising records if the grades have been entered by the instructor.

It is the student's responsibility to actively monitor their banner web and check their final grades after each semester of enrollment. New and returning students receive login credentials to their Cat mail account at the start of their semester.

A grade of Incomplete Indicates that course work numbered 1000 and above was completed satisfactory; but for non-academic reasons beyond the student's control, the student was unable to meet the full requirements of the course. The instructor for the course may issue the student an Incomplete grade ('I') and the student must fulfill the remaining assignment by the end of the next semester of enrollment to remove the 'I'. Without regard to enrollment, an 'I' must be removed within one calendar year. If the faculty instructor has not submitted a Grade Change Form for the course, the Records Office will replace the Incomplete Grade with a Grade of 'F' and recalculate the student's GPA. A course with an unresolved grade of Incomplete cannot be repeated.

## Challenging Grades

Please refer to the institution's policy for final course grade appeal posted on the President's Policies and Procedures webpage ([here](#)).

If a grade appears to be incorrect, the student must notify the instructor immediately. Final grades will not be changed after one calendar year of the assigned date and are considered as part of the student's permanent academic record for EGSC.

## Dean's List (Honor or Merit)

1. A student with a semester grade point average of 3.5 or higher in 15 or more hours of course work will be placed on the Dean's Honor List for that semester.
2. A student with a semester average of 3.5 or higher in at least 12 semester hours, but less than 15 semester hours of course work, will be placed on the Dean's Merit List.
3. Institutional credit hours do not count for the purposes of the Dean's Honor or Merit List. Only degree credit is used in these calculations.

## Learning Support Policies and Procedures

USG access institutions must offer a learning support program which will include co-requisite options in learning support English and Mathematics. Students required to take co-requisite learning support courses must complete all learning support requirements within their first 30 credit hours. All current and returning EGSC students are subject to the current learning support policies.

1. Testing is for academic placement only. Scores are not required for admissions into the College.
2. To exempt the co-requisite learning support courses students may submit SAT scores ( $\geq 480$  Reading /  $\geq 440$  Mathematics), ACT ( $\geq 17$  English/ $\geq 17$  Math), and/or take a placement-exam in the areas of Writeplacer ( $\geq 4$  exempts ENGL 0999), Reading Comprehension ( $\geq 237$  exempts ENGL 0999), and Quantitative Skills and Reasoning, Algebra and Statistics ( $\geq 258$  exempts MATH 0997/0998;  $\geq 266$  exempts MATH 0999) before gaining registration. **These exams are given by appointment only. Registration for a testing date may be accessed [here](#). EGSC testing follows the USG academic calendar; EGSC does not test on holidays or weekends.** Any student who has successfully completed a co-requisite course in English and/or math at another USG institution will not be required to take a placement exam in English and/or math at EGSC. Students who disclose English as a second language on the Colleges admissions application will be required at minimum to take a placement exam in the areas of Writeplacer and Reading Comprehension.
3. A student placed in the co-requisite option in English and/or Math will take ENGL 1101 and its accompanying co-requisite, ENGL 0999, and/or MATH 1111 and its accompanying co-requisite, MATH 0999, MATH 1001 and its accompanying co-requisite MATH 0997, or MATH 1101 and its accompanying co-requisite MATH 0998.
4. Students placed in the co-requisite learning support option are not limited in the number of attempts to exit the credit-bearing course and its co-requisite learning support course but must be continuously enrolled in these courses until they successfully complete the co-requisite courses to exit learning support and must complete all learning support requirements within the first 30 credits of course work.
5. Students who do not complete all learning support requirements within their first 30 credits of course work will not be able to enroll for additional courses until all learning support co-requisite requirements are completed.
6. Returning and readmitted students who have learning support requirements are subject to the policies contained in this catalog. Students returning from academic suspension will follow the current learning support co-requisite policies.

## Learning Support Policy for Transferring/Returning Students

Please refer to the institution's Learning Support Policy for Transferring/Returning students ([here](#)) on the President's Policy and Procedure webpage.

## Registration and Learning Support Coursework

All students must exit or exempt Learning Support English and/or Learning Support Mathematics to be eligible to enroll in credit-bearing courses for which learning support courses are a pre-requisite. In order to exit learning support, the student must complete or exempt the co-requisite option in the appropriate area of learning support.

The EGSC courses open to learning support students are listed below:

TABLE 1		
Courses Open to <b>ALL</b> Learning Support Students		
Course	Title	Credit Hours
All Art Classes	(see catalog for complete list of courses)	3
COMM 1010	Intercultural Communication	3
COMM 1110	Public Speaking	3
CATS 1101	Critical & Academic Thinking for Success	1
FREN 1001	Elementary French I	3
HLTH 2181	First Aid	1
MATH 0997	Quantitative Skills and Reasoning Support	1
MATH 0999	College Algebra Support	1
MUSC 1100	Music Appreciation	3
All PHED Classes	Physical Education Activity Courses	1
SPAN 1001	Elementary Spanish I	3
THEA 1100	Theatre Appreciation	3

(Institutional credit only)  
(Institutional credit only)

TABLE 2

Students placed in MATH 0999 or 0997 or 0998 are eligible for all courses <b>EXCEPT</b> those listed below:		
BIOL 1103/1103L	Introductory to Biology & Lab	3/1
BIOL 1107	Principles of Biology I	4
BIOL 2251K	Anatomy & Physiology I	4
BIOL 2260K	Foundations of Microbiology	4
CHEM 1211	Principles of Chemistry I	4
GEO 1121	Physical Geology	4
MATH 1113	Pre-Calculus	3
MATH 1401	Elementary Statistics	3
MATH 1540	Calculus I	4
PHYS 2211	Physics I: Classical Mechanics	4

**TABLE 4**

Students placed in ENGL 0999 are allowed to take any course listed on Table 1, HLTH 2051 and all Math or Science courses.

## Accuplacer Exam Information

Incoming students who have not provided test scores but who wish to exempt learning support co-requisite requirements, and who have not yet attended any courses have an opportunity to take the Accuplacer placement exam in one or more areas. There is a charge to retake the exam, no matter how many areas of the exam are retaken. Transfer students who were placed in learning support co-requisite courses are not eligible to retake the exam unless it has been one year since they last attended any institution. Students are permitted to take the placement exam up to four times, inclusive of attempts at another institution.

Students who successfully complete the co-requisite courses in English and Math with a grade of 'C' or better are eligible to exit Learning Support.

## Learning Support Grading

ENGL 0999: Grades of A, B, or C in ENGL 1101 indicate that a student successfully completed requirements for this course. Students who do not successfully complete the requirements for ENGL1101, by achieving a D or an F will receive a grade of IP for ENGL 0999 and must re-enroll in ENGL 0999 and ENGL 1101 the following semester.

MATH 0997: Grades of A, B, or C in MATH 1001 indicate that a student successfully completed requirements for this course. Students who do not successfully complete the requirements for MATH 1001, by achieving a D or an F will receive a grade of IP for MATH 0997 and must re-enroll in MATH 0997 and MATH 1001 the following semester.

MATH 0999: Grades of A, B, or C in MATH 1111 indicate that a student successfully completed requirements for this course. Students who do not successfully complete the requirements for MATH 1111, achieving a D or an F will receive a grade of IP for MATH 0999 and must re-enroll in MATH 0999 and MATH 1111 the following semester.

MATH 0998: Grades of A, B, or C in MATH 1101 indicate that a student successfully completed requirements for this course. Students who do not successfully complete the requirements for MATH 1101, achieving a D or an F will receive a grade of IP for MATH 0998 and must re-enroll in MATH 0998 and MATH 1101 the following semester.

*NOTE: In some instances, instructors may issue a grade of 'F' when a student completely fails to put forth any effort in class.*

*It should be noted however, that the 'F' grade is intended to designate that a student has not successfully completed requirements for exiting an area in the required number of attempts. For Learning Support courses, this grade WILL NOT count in the cumulative GPA. It does, however, count in the Financial Aid calculation of the HOPE GPA.*

## Regents' Testing Policy

Please refer to the institution's policy regarding the Regents' Test posted on the President's Policies and Procedures webpage ([here](#)).

## Student Academic Exclusion – Appeals Process

Please refer to the institution's policy for academic exclusion – appeals process posted on the President's Policies and Procedures webpage ([here](#)).

## Repeating Courses

Although the record of all degree credit courses attempted will remain on the student's permanent record and in the cumulative GPA, only the last grade received for repeated courses will be used in calculating the *graduation GPA*. A student is encouraged to repeat courses in which they have earned grades of 'D' or 'F' in order to raise the graduation GPA. It is important to note that many institutions include grades for all courses attempted when computing an acceptable grade point average for admittance as a transfer student. Consult with Financial Aid section of the catalog concerning aid eligibility for repeated courses.

## Minimum Grade Compliance Policy

### English Courses Minimum Grades

Grades of 'C' or higher are required of all students in ENGL 1101 (English Composition I), before progressing to ENGL 1102 (English Composition II). Students must also complete ENGL 1102 with a 'C' or higher prior to enrolling in ENGL 2111/2112 (World Literature I or II) or ENGL 2120/2130 (British or American Literature).

### Math Courses Minimum Grades

Grades of 'C' or higher are required of all students in MATH 1001 (Quantitative Skills and Reasoning) and MATH 1111 (College Algebra), before progressing to MATH 1401 (Elementary Statistics). Students must also complete MATH 1111 with a 'C' or higher before to enrolling in MATH 1113 (Pre-Calculus) and grades of 'C' or higher are required for all Math courses used to satisfy the Area A Math requirement. Students must also complete MATH 1101 (Math Modeling) with a C or better to satisfy the Area A Math requirement.

### Elementary Education Courses Minimum Grades

Grades of 'C' or higher are required of all students in ENGL 1101 (English Composition I), before progressing to ENGL 1102 (English Composition II). Students must also complete ENGL 1102 with a 'C' or higher prior to enrolling in ENGL 2111/2112 (World Literature I or II) or ENGL 2120/2130 (British or American Literature).

Special Note for Elementary Education Courses Minimum Grades: Each of the elementary education courses requires the EGSC student to complete classroom experience sessions in a K-12 school in order to fulfill the essential requirements of the course. The purpose of the policy is to ensure that students who prepare to become educators possess appropriate qualities of character conducive to a K-12 setting. The Criminal Background Investigation (CBI) must be completed and approved by the committee prior to the student being placed in a K-12 classroom. Any elementary education student convicted of a crime of moral turpitude would be ineligible for placement in the K-12 classroom and unable to fulfill the essential requirements of the course. Additionally, it is possible such student would likely not be able to fulfill future student teaching course requirements nor receive eventual licensure. The above policy allows EGSC to better advise students of the difficulties they face in obtaining future internships, student teaching, and licensure.

## Credit Hours Awarded

Please refer to the institution's definition of a credit hour posted on the President's Policies and Procedures webpage ([here](#)).

## Criminal Background Investigation Procedures

Refer to the institution's policy for criminal background investigation procedures posted on the President's Policies and Procedures webpage ([here](#)).

## Legislative Requirements

University System of Georgia (USG) Proficiency Requirements: By state law all students seeking an undergraduate degree from a USG institution are required to demonstrate proficiency in: U.S. History, the U.S. Constitution, Georgia History, and the Georgia Constitution. Normally all these requirements may be satisfied at East Georgia State College (EGSC) by completing **POLS 1101 & HIST 2111 or 2112**. Students transferring from non-USG institutions, however, may

have already passed a comparable course in American Government, U.S. History or both, thus earning 3-6 credit hours toward graduation, yet still be required by state law to take the Georgia History Exam and/or the Georgia Constitution exam to demonstrate proficiency in those areas. Those students will be notified of the requirement to take one or both upon admission to EGSC or shortly thereafter.

Students will be encouraged to contact the History Department, Dr. Jeff Howell ([jhowell@ega.edu](mailto:jhowell@ega.edu)) or the Political Science Department, Dr. Thomas Caiazza ([tcaiazza@ega.edu](mailto:tcaiazza@ega.edu)) as soon as possible to be given access to the study guides for these exams and to make an appointment to take the exams.

The exams will be conducted and proctored online and instructions for how to complete them will be provided by the History Department and/or the Political Science Department at the time of the appointment is made. The student may take each exam only once. A passing grade is 72%. If a passing grade is not earned on the first attempt, the student must take the full course(s) POLS 1101 and/or HIST 2111 or 2112. The student and the EGSC Registrar's Office will be notified promptly of the exam score(s).

Students may also check the status of their fulfillment of these degree requirements by logging in to the MyEGSC portal and looking in the "Degree Works" Link.

This policy follows the [USG Policy 3.3.4](#) United States and Georgia History and Constitution.

Please refer to the USG website on Legislative requirements [here](#) for more information.

## Academic Renewal

Please refer to the institution's policy for final course grade appeal posted on the President's Policies and Procedures webpage ([here](#)).

## Notification of Student Rights under FERPA

Please refer to the institution's policy for FERPA posted on the President's Policies and Procedures webpage ([here](#)).

## Record Retention, Storage, and Disposal

Please refer to the institution's policy for retention, storage and disposal of records posted on the President's Policies and Procedures webpage ([here](#)).

## Graduation

### How to Apply

- Students planning to graduate are required to complete the online Graduation Application.
- The application deadline is usually 4-6 weeks prior to the end of a student's planned graduating semester. Actual deadline dates are posted on the College's Academic Calendar.
- A student may receive their diploma after the end of any semester in which all degree requirements are fulfilled. The diploma award date will be posted with the current or near future semester graduation date.
- In the event a student submits their application past the semester deadline when their requirements were satisfied, the diploma award date will not be posted retroactively.
- Students who wish to participate in the commencement ceremony must purchase their cap and gown before the posted order deadline. Cap and gown orders are completed through the Herff Jones vendor website and can be picked up in the campus bookstore during designated pick-up dates.

Please refer to the institution's commencement participation policy [here](#).

## Graduation Requirements: Associate of Arts or Science

All completed disciplinary distinctions will be represented on the student's academic transcript. A two-year degree will be awarded to students who meet the following requirements:

1. A candidate must complete English 1101 course requirement for Area A1 of the core curriculum with a minimum grade of C or higher or must demonstrate proficiency on the CLEP test. A candidate must complete ENGL 1102 course requirement for Area A1 of the core curriculum with a minimum grade of C or higher.
2. A candidate must complete Mathematic course requirement for Area A2 of the core curriculum with a minimum grade of 'C' or higher.
3. Satisfy core curriculum Areas A-E (42 credit hours) and all Area F requirements specific to the major (18-21 credit hours).
4. Satisfy the institutional requirement of one wellness with activity course (2 hours).
5. Complete requirements for the History and Constitution of the United States and Georgia as required by the State of Georgia. They may be met by completing American Government, POLS 1101 and one of the two Survey of U.S. History courses, HIST 2111/2112.
6. Must satisfy Regents' Reading and Writing Skills Requirements with a grade of A, B or C in ENGL 1101 & ENGL 1102.
7. Must meet the residency requirement by earning a minimum of 17 semester hours at EGSC for the associate degree.
8. Must demonstrate proficiency in oral communication by completing COMM 1100 (*Public Speaking*) or COMM 1010 (*Interpersonal Communication*) or ENGL 1104 (*Introduction to Technical Communication*), in Area B of the core curriculum.
9. Must have a minimum 2.0 graduation GPA.
10. The formal approval of faculty.

### **Graduation Requirements: Bachelor of Science in Biology**

The following requirements must be satisfied by all students seeking the baccalaureate degree:

1. All candidates must have an overall, minimum graduation GPA of 2.50.
2. All candidates must complete all degree requirements
3. All candidates must take the Educational Testing Service (ETS) by all senior level biology majors.
4. Degree candidates may earn credit by correspondence, or through transient credit, but not more than ten hours in the major discipline and not more than thirty total hours of credit earned in this manner will count toward degree requirements.
5. A candidate must complete English 1101 with a grade of C or higher or must demonstrate proficiency on the CLEP test. A baccalaureate degree candidate must earn a grade of C or higher in English 1102.
6. Must satisfy Regents' Reading and Writing Skills Requirements with a grade of A, B or C in ENGL 1101 & ENGL 1102.
7. A minimum grade of 'C' is required in all science and math courses.
8. Official transcripts from prior colleges must be on file.
9. Must complete 124 semester hours.
10. To remain in the program and to progress, a student will maintain a 2.0 overall GPA on all coursework.
11. Meet the residency requirement by earning a minimum of 31 semester hours at EGSC.

*Note: All requirements must be completed by the end of Spring 2023 to be awarded this degree. This program will be terminated at the end of Spring 2023.*

### **Graduation Requirements: Bachelor of Arts in Fire and Emergency Services Administration (FESA)**

The following requirements must be satisfied by all students seeking the baccalaureate degree in FESA:

1. All candidates must have a minimum graduation GPA of 2.00.
2. All candidates must complete all degree requirements
3. Degree candidates may earn credit by correspondence, or through transient credit, but not more than ten hours in the major discipline and not more than thirty total hours of credit earned in this manner will count toward degree requirements.
4. A candidate must complete English 1101 with a grade of 'C' or higher or must demonstrate proficiency on the CLEP test. A baccalaureate degree candidate must earn a grade of C or higher in English 1102.
5. Must satisfy Regents' Reading and Writing Skills Requirements with a grade of A, B or C in ENGL 1101 & ENGL 1102.
6. Official transcripts from prior colleges must be on file.
7. Must complete 124 semester hours.
8. To remain in the program and to progress, a student will maintain a 2.0 overall GPA on all coursework.

9. Meet the residency requirement by earning a minimum of 31 semester hours at EGSC.

*Note: All requirements must be completed by the end of Spring 2023 to be awarded this degree. This program will be terminated at the end of Spring 2023.*

## Graduation Exercises

Degrees are formally conferred at the close of the fall semester (December) and spring semester (May). Students who complete all requirements for their degree by the end of the summer semester are invited to participate in our fall commencement ceremony to receive their diploma.

Summer graduation candidates may be eligible to participate in the spring semester ceremony. Please refer to the institution's policy for commencement participation policy posted on the President's Policies and Procedures webpage ([here](#)).

## Requirements for a Second Degree

Students may be awarded more than one Associate of Arts or Science degree with disciplinary distinction provided the student meets all of the requirements.

## Graduation with Honors

A graduation candidate who has taken a minimum of 25 semester hours at EGSC and who has an overall cumulative average of no less than 3.5 will graduate cum laude. A student with a final cumulative average of 3.8 or better will graduate magna cum laude and a student with a 3.9 or better cumulative average will graduate summa cum laude.

## Posthumous Degree Policy

Refer to the institution's policy for posthumous degree policy posted on the President's Policies and Procedures webpage ([here](#)).

## Tuition and Fees

Tuition and fees charged by EGSC are approved by the University System of Georgia annually. Changes in tuition and fee rates are typically effective fall semester each year. Legal residents of the State of Georgia pay in-state tuition, while students who are not legal residents of the State of Georgia pay out-of-state tuition. Actual costs are determined when a student registers for classes each semester and are based on residency, campus code, credit hours, miscellaneous course fees, housing, and meal plan.

See current EGSC Instate Tuition Policy for Military Students [here](#).

*[NOTE: The EGSC policy is under revision; see BOR Policy Manual 7.3.4.1](#)*

The Board of Regents set the full-time tuition rate at 15 credit hours. Students enrolled for less than 15 credit hours will pay tuition per-credit hour up to 15 hours. For current EGSC tuition and fees, please visit the Tuition and Fees webpage ([here](#)).

### Part-Time Students: (Less than 12 credit hours)

- Any **Swainsboro** student taking 4 or more semester credit hours will pay a Student Activity Fee and Athletic Fee. Regardless of hours enrolled, students are required to pay the mandatory Health Fee, Technology Fee and Parking Fee.
- Any **Statesboro** student taking 4 or more semester credit hours will pay the GS University Fee and EGSC Athletic Fee. Regardless of hours enrolled, students are required to pay the mandatory GS Technology Fee, EGSC Technology Fee.
- Any **Augusta** student taking 4 or more semester credit hours will pay the EGSC Athletic Fee. Regardless of hours enrolled, students are required to pay the mandatory AU Summerville Fees and EGSC Technology Fee.



## Dual Enrollment Tuition and Fees

Effective Summer term 2020, eligible high school students, enrolled in 11<sup>th</sup> and 12<sup>th</sup> grades, may receive Dual Enrollment funding for eligible core courses in English, Math, Science, Social Sciences and World (Foreign) Languages up to the 30 semester hours Program Funding Cap.

The term the student reaches the Funding Cap, the student will be charged Tuition for any courses exceeding the Funding Cap.

Any dual enrollment student classified as out-of-state must be assessed out-of-state tuition for any course or course hours not funded through the Dual Enrollment Program.

Mandatory fees will be waived for dual enrollment students who take a mix of funded and unfunded courses in the same term.

If a student chooses to continue enrollment in additional terms and courses exceeding the Funding Cap, the student will be charged Tuition, Mandatory Fees and book costs for the term and/or courses.

If a student chooses to take courses that do not appear on the approved course directory, the student will be charged Tuition for those courses that do not appear on the approved course directory.

## Payment of Tuition and Fees

*All tuition and fees must be paid by the final fee payment deadline to avoid the class drop for non-payment.* Please refer to the Returned Checks for Tuition and Fees policy located [here](#).

See also: VA Educational Benefits Policy [here](#):

### Nelnet Payment Plan

Paying for the rising costs of a college education is a concern for nearly every student and family. To help you meet your educational expenses, EGSC is pleased to offer the Nelnet Payment Plan as a convenient budget plan. This is not a loan program. Interest or finance charges do not apply and there is no credit check. Enrollment in this plan is easy and available online. Students must be enrolled in classes before the Nelnet Payment Plan "Target Dates to Enroll By" deadline. These dates will be different each semester. For more information on the Nelnet Payment Plan, please visit the EGSC webpage ([here](#)).

## Tuition/Fee Refunds

Students who formally withdraw from the college will be entitled to refunds of the institutional charges and other mandatory fees according to the following:

A *pro rata* percentage is determined by dividing the number of calendar days in the semester the student completed by the total calendar days in the semester. The total calendar days in a semester includes weekends but excludes scheduled breaks of five or more days and days those students were on an approved leave of absence. The unearned portion shall be refunded up to a point in time that the amount earned equals 60%. Students withdrawing after the calculated percentage of completion is greater than 60% are NOT entitled to a refund of any portion of institutional charges. Students must contact the Records Office as soon as the decision is made to withdraw in order to formalize the decision. There will be no refund for reducing course load unless the institution is at fault.

Special Conditions: Students who do not formally withdraw, who are suspended for disciplinary reasons, or who leave the college when disciplinary action is pending are not eligible for a refund of any portion of any tuition or fee charge. A refund of all tuition and other mandatory fees shall be made in the event of the death of a student at any time during the semester. Ordinarily, refunds will be processed within 2 to 3 weeks of the date of the withdrawal.

When considering withdrawal from EGSC, students should consult with their instructors and advisors to determine if this is the best course of action. Withdrawals could impact student accounts, financial aid, tuition assistance and Veteran Benefits status; thus, students are encouraged to consult with their financial aid administrator prior to withdrawal. Students need to be aware that the withdrawal date is the date the student began the institution's withdrawal process or officially notified the institution of intent to withdraw or the student's last date of attendance at a documented academically-related

activity. Ceasing to attend class does not constitute an official withdrawal. Please see the financial aid section of this catalog for the Return to Title IV Official and Unofficial Withdrawal Policy.

## **Military Service Refunds**

Students who are members of the Georgia National Guard or other reserve components of the Armed Forces who receive emergency orders to active military duty for an indefinite period are entitled to a full refund of tuition and mandatory fees paid for that semester, in accordance with guidelines promulgated by the Chancellor.

Military personnel on active duty in the Armed Forces who, before the end of their present station assignment, receive emergency orders for a temporary or permanent change of duty location, are entitled to a full refund of tuition and mandatory fees paid for that semester, in accordance with guidelines promulgated by the Chancellor.

For the first academic year the service member returns, the institution cannot increase the tuition and fee charges above the prior amount the service member was or would have been assessed for the academic year when the service member left the institution, unless there are sufficient veteran's education benefits or other service member education benefits to pay the increased amount of those tuition and fee charges.

## **Waiver of Mandatory Fees for U.S. Military Reserve and Georgia National Guard Combat Veterans**

### Eligibility

Eligible participants must be Georgia residents who are active members of the U.S. Military Reserve and/or the Georgia National Guard and were deployed overseas for active service in a location designated by the U.S. Department of Defense as combat zones on or after September 11, 2001 and served for a cumulative period or periods totaling ninety (90) days in a combat zone, or who received full disability as a result of injuries received in such combat zone, or were evacuated from such combat zone due to severe injuries during any period of time while on active service. Additionally, eligible participants must meet the admissions requirements of the applicable USG institution and be accepted for admission.

Students receiving this waiver shall be eligible to use the services and facilities these fees are used to provide. This benefit shall not apply to housing, elective food service, any other elective fees, special fees or other user fees and charges (e.g. application fees).

## **Tuition Waivers**

Students coded as an out-of-state may be eligible for an out-of-state tuition waiver. A complete list of out-of-state waivers is available on the *Waivers and Tuition Classification* webpage ([here](#)).

## **Books**

Books and supplies may be purchased at the EGSC Bookstore, which is managed by Follett Higher Education Group. The bookstore schedule will be posted at the beginning of each semester. Refunds on textbook purchases will be made when all of the following conditions are met:

1. Books are returned on or before the last day to register.
2. Books are in the same condition as when they were purchased. (If a book has a name written in it or any other markings, it will be considered a used book).
3. Sales receipts are presented. (SAVE YOUR RECEIPT). The bookstore buys back some used books that are in good condition during the final exam week. The list of books eligible for buy-back will be posted at that time.

## **Miscellaneous/Special Fees**

A list of Miscellaneous/Special Fees is located on the Tuition and Fees webpage ([here](#)). An explanation of those fees is listed below (fees are subject to change based on Board of Regents approval):

- Application for Admissions Fee: A non-refundable application fee is charged upon completion of the application for admissions to the institution.

- Application for On-Campus Housing Fee: A non-refundable application fee is charged upon completion of the application for campus housing (Swainsboro Campus Only).
- Accuplacer Retest Fee: After initial examination, new students have three additional opportunities to test, regardless of sections attempting. There is a non-refundable fee for this test. Students are encouraged to test before Orientation/Registration, but the placement test must be taken and/or re-taken before the first day of classes.
- Criminal Background Investigation (CBI) Fee: A non-refundable fee is charged for CBI. Criminal background investigations are required for every new or returning student who has ever been convicted of a crime, other than a traffic offense, or who has criminal charges pending at the time of application/reapplication. CBIs are also required for current students who: (1) are applying for admission to teacher education; (2) want to participate in study abroad and (3) work as a PREP Tutor. Students who wish to live in on-campus housing must also request a criminal background investigation, but the cost is covered by their application fee for housing.
- Late Registration Fee: After Final Registration, a non-refundable late penalty fee will be assessed. This fee also applies if you are dropped from your class(es) for non-attendance or non-payment and then added back.
- Library Book Fines and Delinquent Fees: A student who has library books overdue or who is delinquent in any fee or fine will have his/her transcript withheld until the delinquency is removed. Nonpayment of these charges will prevent registration for a succeeding term.
- Identification Card/Access Card Replacement Fee: At the time of a student's enrollment at EGSC, the student will be issued a photographic identification/access card. Students must have this card to access computer labs, sporting events, housing complex, bookstore, etc. This card also serves as a library card. A fee is charged for replacements and must be paid at the time of re-issue.
- Orientation Fee: All incoming freshmen will be assessed a non-refundable Orientation fee to cover the cost of materials and administration.
- Remote Placement Testing Fee: Students who are testing for another institution are charged a non-refundable fee to cover EGSC administration costs. The fee must be paid at the Business Office with cash, VISA, Master Card, or money order at the time of testing.
- Return Check Fee: If any check is not paid on presentation to the bank on which it is drawn, a service charge will be incurred.
- Parking: Please see the Parking and Transportation policy located on the President's Policy and Procedure webpage ([here](#)).
- Other Fees: Certain courses are offered by the College that require students to pay an additional non-refundable class fee. Please see the full list on the Tuition and Fees webpage ([here](#)). Fees are subject to change based on Board of Regents approval.

Art 3D Design Fee  
 Art Lab Kit  
 Archery Equipment Fee  
 Disc Golf Equipment Fee  
 First Aid Certification  
 Lab Kit Fee (Integrated Science—Web Class Only)  
 Bowling

## Financial Responsibility of the Student

All financial obligations to the College must be paid promptly. EGSC reserves and intends to exercise the right to withhold copies of educational records and/or to cancel classes for students who have outstanding financial obligation(s) to the institution. A student who is delinquent in financial obligations to the College shall not be allowed to register for the next term or to request a transcript to transfer credits to another institution. EGSC is an educational institution, and therefore

does not have the resources to perform extensive debt collection activities. For this reason, past due and delinquent accounts will be assigned to a collection agency.

For information regarding the Institution's policy regarding non-payment of fees, please see the EGSC Policy Regarding Non-Payment of Fees on the President's Policies and Procedures webpage ([here](#)).

## Classification of Students for Tuition Purposes

A student is responsible for registering under the proper residency classification. Petitions for re-classification or waivers are not retroactive to prior terms. They will only be considered for the term listed on the form. For a full list of available out-of-state student waivers, please see the *Waivers and Tuition Classification* webpage ([here](#)).

## Regents' Policies Governing the Classification of Students for Tuition Purposes

For an in-depth description of the Board of Regents policy regarding Classification of Students for Tuition Purposes, please refer to the University System of Georgia—Board of Regents Policy 4.3.2 ([here](#)).

## Student Services

Student services at EGSC are dedicated to the promotion of the physical, cultural, and personal development and well-being of the individual student. The student services program is designed to involve the student in co-curricular and extra-curricular activities of the college, so as to make them an integral part of the total college experience of the student. The functions of student services are to meet the needs of the individual students; to promote good communication and working relationships among students, faculty, and staff; and to heighten awareness of civic responsibility.

## Counseling and Testing

Students may seek help at any time by contacting the college's Counseling and Disabilities Services Provider located in lower level of Academic Building inside Health Services Clinic. Services are also available at our EGSC-Statesboro and EGSC-Augusta locations. Testing is available to determine interests and aptitude. Academic advisors are assigned to students to assist in developing graduation plans.

## Scholastic Aptitude Test (SAT)

The EGSC code for students taking the Scholastic Aptitude Test (SAT) and requesting scores be sent to the institution is 5200. To have SAT scores reported directly to EGSC use the above code when completing the SAT application. Inquiries regarding the SAT should be made to the Vice President for Academic and Student Affairs.

## Student Activities

The student activities program is administered through the Office of Student Life and is sponsored and advised by the Student Government Association. These activities include movies, dances, lectures, concerts, field trips, student publications, intramural sports, club activities, etc. Notices of upcoming activities are posted on the campus bulletin boards, social media, bathroom stalls, and sent to students via Catmail. Students who wish to suggest activities should contact the Student Government Association or Coordinator of Student Life.

## Student Government

This campus organization governs student activities and represents the students in college affairs. The student body elects the members and officers of the SGA. Each EGSC campus will have its own SGA consisting of a Vice President and Secretary/Treasurer, and a pre-determined number of Senators. All SGA units will be governed by and report to one President, and this President must be a full-time student at the Swainsboro campus. Each SGA will perform functions and duties as related to the specific campus it represents. Each SGA unit will consist of two (2) departments, the legislative department and the executive department. The Swainsboro Campus SGA is composed of three officers: the president, the vice-president, and the secretary-treasurer; three senators elected from the sophomore class; and three senators elected from the freshman class.

## Student Email Accounts

For Information regarding EGSC student email accounts, please see the *Student Email Accounts* section of the Campus Email Policy found on the President's Policies and Procedures webpage ([here](#)).

## Student Publications

The official student publications on campus are *The Hoopee Bird*, the student newspaper; and *Wiregrass*, the literary magazine. Students produce these publications under the supervision of faculty advisors. Financed in part by the Student Activity Fund, these publications provide opportunities for students in creative writing, reporting, business, and design.

## Clubs

EGSC offers its' students many opportunities to be involved in various clubs and organizations. For a complete listing of all EGSC clubs and organizations, please review the Student Handbook found on the President's Policies and Procedures webpage ([here](#)).

*(Club membership is open to all students unless otherwise noted.)*

## Intramural Sports

Intramural sports activities are developed for students who wish to participate in both team and individual competitive sports activities including volleyball, table tennis, flag football, basketball, soccer, softball and kickball. For more information see the Intramural Sports Handbook ([here](#)).

## Health Services

EGSC, through contract with a third-party medical provider, provides basic health services for its students in the Student Health Services Clinic located in the lower level of the Academic Building. The clinic provides basic medical screening and treatment, for non-life-threatening diseases, or referral, health education and disease prevention information. Basic health services in the clinic are free to Swainsboro students and are covered by the EGSC Student Health services fee of \$30 per semester. For more information and hours of operations, please see the Health Services website ([here](#)).

## Alumni Association

Membership in the EGSC Alumni Association is automatically conferred upon all graduates of the institution and is available to those students who have attended but not graduated. This organization, under the administrative supervision of the Office of Institutional Advancement, was formed after the college's first graduation. For more information, please contact the Development Coordinator at (478)289-2193 or visit the Association's webpage ([here](#)).

## Services for Students with Disabilities

EGSC is committed to assisting students in attaining their highest potential by providing reasonable academic accommodations for those students with various learning, physical and/or medical disabilities. Services presently available include counseling, liaison with faculty/staff, access to technology, and referral to other services. For assistance, please contact the Disability Services Provider in the counselor's office. In compliance with the requirements of the Americans with Disabilities Act (ADA), it is the policy of the college that it does not discriminate against an individual on the basis of his or her disability, as covered under the ADA and section 504 of the Rehabilitation Act of 1973. We also affirm that all programs of the college are open to regularly admitted students without regard to disability. No students will be denied access to any program or to any administrator or faculty person because of the person's disability. Students who have a complaint or grievance in regard to the ADA and section 504 or the Rehabilitation Act of 1973 should contact the Director of Counseling and Disability Services. See [EGSC Student ADA Grievance Policy](#).

## International Intercultural Studies Program

The University System of Georgia has established several International Intercultural Studies Programs for the benefit of students. The programs provide foreign study opportunities for selected students through charter and group service arrangements available to educational institutions. Further information may be obtained by contacting the Vice President for Academic and Student Affairs and/or the Director of Study Abroad.

## Disruptive Behavior

The EGSC Disruptive Behavior [Policy](#) applies to students, faculty and staff.

## Drug Free Schools Policy Statement

In compliance with the Drug Free Schools and Communities Act of 1989, (PL 101-226), EGSC has developed an institutional drug and alcohol policy. Please review the policy regarding drugs and alcohol on the President's Policy and Procedure webpage ([here](#)).

## Student Conduct Information and Regulations

College regulations provide guides for college life. A student is expected to display an attitude in which cooperation, good judgment and civility are standards of life at college. Regulations are designed to protect the interest and well-being of the student, his or her family, the college, and society. Disciplinary measures are designed to be corrective and beneficial to the educational development of the student. Registered students are subject to the regulations outlined in the Student Handbook and in the institution's Student Code of Conduct. Please review both on the President's Policies and Procedures webpage ([here](#)) for more in-depth information regarding student conduct.

### Violations

When a student is charged with violation of the conduct regulations, disposition of the case shall be according to constitutional requirements, due process, and in keeping with the procedures outlined in the in the Student Code of Conduct and Disciplinary Procedure Policy found on the President's Policies and Procedures webpage ([here](#)).

## Children on Campus

No childcare facilities are available on campus. The institution cannot be held responsible for children left unattended. Therefore, children should not be left unsupervised while on campus. Children are not permitted to accompany students to classes, laboratories, seminars, etc. Please see the policy regarding minor children on-campus posted on the President's Policies and Procedures webpage ([here](#)).

## Certificate Program

### Digital Photography Certificate\*

The Certificate in Digital Photography is intended for art students who want to earn a unique credential and for photography enthusiasts who want to learn more about the technical aspects of modern photography. The program may be completed in two semesters.

<b>Required:</b>			Total: 18 hours
			12 hours
ART 1020	Two-Dimensional Design/Color Theory	3	
ART 1080	Smart Phone Photography	3	
ART 1088	Digital Photography I	3	
ART 2088	Digital Photography II	3	
<b>Electives: (Choose Two)</b>			6 hours
ART 1100	Introduction to Art	3	
ART 2030	Art History I	3	
ART 2031	Art History II	3	
FILM 1100	Introduction to Film	3	

*Note: All requirements must be completed by the end of Spring 2023 to be awarded this degree. This program will be terminated at the end of Spring 2023.*

## Regents' Engineering Pathway Program (REPP)

East Georgia State College (EGSC) is a Regents' Engineering Pathway Program (REPP) partner institution. The REPP was established to expand the availability of engineering education opportunities for Georgians. Students who complete

30 or more credit hours of engineering pathway courses at a REPP partner institution can transfer and are eligible for admission into bachelor's degree engineering programs at Georgia Southern University, Kennesaw State University, Mercer University, The Georgia Institute of Technology, or University of Georgia.

		Total: 30 hours
ENGL 1101	English Composition I	3
MATH 1113	Pre-Calculus	3
COMM 1110/COMM 1010/ENGL 1104	Public Speaking/ Intercultural Communication/ Intro to technical Comm.	3
CHEM 1211	Principles of Chemistry I	4
CATS 1101	Crit. & Acad. Think. for Success	1
ENGL 1102	English Composition II	3
MATH 1540	Calculus I	4
ECON 2105	Principles of Macroeconomics	3
PHYS 2211	Physics I: Classical Mechanics	4
MUSC 1100/ART 1100	Music Appreciation/ Introduction to Art	3

*\*Note: To carryover an hour from Area D, students should take MATH 1113, Pre-Calculus, in Area A as a pre-requisite to MATH 1540, Calculus I for the math requirement in Area D. A strong high school background in Mathematics and sufficient aptitude are necessary to follow this path. Otherwise, the students should be encouraged to take MATH 1111 before attempting MATH 1113, which results in additional hours.*

## Associate Degree Programs and Transfer Pathways

EGSC offers both associate degree programs and transfer pathways.

**Associate of Arts and Associate of Science Programs:** Associate of Arts and Associate of Science degree programs are programs with disciplinary distinction which provide the two years of course work in a discipline area. These degree programs may also be used as the first two years of course work toward the completion of a baccalaureate degree at a four-year institution. The programs with disciplinary distinction lead to the Associate of Arts (A.A.) or Associate of Science (A.S.) degree. Students in these degree programs follow the Core Curriculum established by the Board of Regents of the University System of Georgia. The Core Curriculum is designed to facilitate the transfer of credit among the schools within the University System. The Core consists of 42 hours. There is an additional Area F requirement of 18-21 hours in the student's chosen area of study.

Area A	9 hours in Basic Skills (English and Mathematics)
Area B	4 hours of Institutional Option Courses
Area C	6 hours of Humanities and Fine Arts
Area D	11 hours Science, Mathematics and Technology
Area E	12 hours Social Sciences

In order for a student to complete all requirements for the Associate of Arts or Associate of Science degree at EGSC, students must complete an additional 2 hours consisting of:

2-hour Wellness course with an associated physical activity

MILS or MSCI courses may be substituted for the Additional Institutional Requirement of physical activity courses on a one-for-one basis up to the maximum of two credit hours. Only one (1) hour for each military science course taken will be credited toward the Additional Institutional Requirement for physical activity courses. Students presenting evidence of at least one year of active duty or completion of basic military training in any branch of the armed forces of the United States will be awarded 2 hours of institutional credit for wellness. The two hours for wellness will be waived. Service members may request copies of their Joint Services Transcripts (JST) at [jst.doded.mil](mailto:jst.doded.mil).

### Associate of Arts Degree Programs with Disciplinary Distinction

Art*	History*
Communication Arts*	Liberal Arts
Criminal Justice*	Political Science*
Elementary Education	Psychology*
English*	Sociology*
Fire & Emergency Services Administration*	Social Sciences

*\*Program will be terminated at the end of Spring 2023 semester.*

## Associate of Science Degree Programs with Disciplinary Distinction

Biology*	Mathematics*
Business Administration	Natural Sciences
Chemistry*	Recreation*

*\*Program will be terminated at the end of Spring 2023 semester.*

**Transfer Pathways:** Transfer pathways are programs that provide the first two years of course work toward the completion of a baccalaureate degree at a four-year institution. Transfer pathways lead to an Associate of Arts, Liberal Arts degree. Students in transfer pathways follow the Core Curriculum established by the Board of Regents of the University System of Georgia. The Core Curriculum is designed to facilitate the transfer of credit among the schools within the University System. The Core consists of 42 hours. There is an additional Area F requirement of 18 hours in the student's chosen area of study:

Area A	9 hours in Basic Skills (English and Mathematics)
Area B	4 hours of Institutional Option Courses
Area C	6 hours of Humanities and Fine Arts
Area D	11 hours Science, Mathematics and Technology
Area E	12 hours Social Sciences

In order for a student to complete all requirements for the Associate of Arts, Liberal Arts degree at EGSC, students must complete an additional 4 hours consisting of:

2-hour Wellness Course with an associated physical activity

## Associate of Arts, Liberal Arts - Transfer Pathways

Students should refer to the catalog of the institution to which they plan to transfer to assure the Area F requirements of that institution are satisfied.

## The Core Curriculum

EGSC, in cooperation with other institutions of the University System of Georgia (USG) is designed to facilitate the educational progress of students as they pursue baccalaureate degrees. The Core Curriculum is subdivided into core areas A through E as outlined below. Area A, B, C, D and E totaling 42 credit hours are composed of general education courses. Students must also complete Area F, which consists of lower division course requirements related to the major field of study. Area F varies dependent upon the type of degree program a student elects and is composed of 18-21 credit hours that support the student's chosen associate or baccalaureate major. A student completing any of the five areas in the approved core and Area F EGSC may transfer the hours to any institution of the University System of Georgia without loss of credit. This transferability is guaranteed by the Board of Regents and should a student encounter difficulty in transferring of credits earned at EGSC, the student is urged to immediately contact the institution's Chief Transfer Officer / Registrar. The next two pages detail information concerning the Core Curriculum.

## Core Curriculum, Associate of Arts

Area A1	Communication Skills	6 hours
Learning Outcome: Students will communicate effectively in writing that demonstrates awareness of audience, adequate content development, clarity of organization, and appropriate style, usage, and documentation.		
ENGL 1101	English Composition I	3
ENGL 1102	English Composition II	3

*Note: Grades of 'C' or better are required for both English Composition courses. Please see English 'C' Compliance Policy.*

Area A2	Quantitative Skills	3 hours
Learning Outcome: Students will demonstrate the ability to express and apply mathematical information symbolically, graphically, numerically, or verbally to solve a variety of problems.		
(Choose One) *		
MATH 1001	Quantitative Skills & Reasoning	3
MATH 1101	Introduction to Mathematical Modeling	3



MATH 1111	College Algebra	3
MATH 1113	Pre-Calculus	3

**Notes for Area A2:** Grade of 'C' or higher is required for Math courses.

Pre-Calculus or higher is required for certain majors—please refer to the major requirements for the four-year program to which the student intends to transfer into.

<b>Area B</b>	<b>Institutional Options</b>	<b>4 hours</b>
Learning Outcome: The student will present in oral form a communication appropriate to the audience and goal, making reference to information or analysis that supports the presentation.		

(Required)		
CATS 1101	Critical & Academic Thinking for Success	1
(Choose One)		
COMM 1010	Intercultural Communication	3
COMM 1110	Public Speaking	3
ENGL 1104	Introduction to Technical Communication	3

<b>Area C</b>	<b>Humanities/Fine Arts</b>	<b>6 hours</b>
Learning Outcome: Students will demonstrate the ability to effectively analyze works of literature, art or music.		

(Choose One)		
ENGL 2111	World Literature I	3
ENGL 2112	World Literature II	3
ENGL 2120	British Literature	3
ENGL 2130	American Literature	3
(Choose One)		
ART 1100	Introduction to Art	3
ART 2030 or 2031	Art History I, II	3
ENGL 2111 or 2112	World Literature I, II	3
ENGL 2120	British Literature	3
ENGL 2130	American Literature	3
ENGL 2140	African-American Literature	3
ENGL 2150	Survey of Children's Literature	3
FILM 1100	Introduction to Film	3
FREN 1001 or 1002	Elementary French I, II	3
FREN 2001 or 2002	Intermediate French I, II	3
MUSC 1100	Music Appreciation	3
SPAN 1001 or 1002	Elementary Spanish I, II	3
SPAN 2001 or 2002	Intermediate Spanish I, II	3
THEA 1100	Theatre Appreciation	3

<b>Area D</b>	<b>Science, Mathematics and Technology</b>	<b>11 hours</b>
Learning Outcome: Students will demonstrate effective use of scientific methods.		

(Choose two)			8 hours
BIOL 1103, 1103L	Introductory Biology I	3,1	
BIOL 1104,1104L	Introductory Biology II	3,1	
BIOL 1107	Principles of Biology I	4	
BIOL 1108	Principles of Biology II	4	
CHEM 1211	Principles of Chemistry I	4	
CHEM 1212	Principles of Chemistry II	4	
GEOL 1121	Physical Geology	4	
GEOL 1122	Historical Geology	4	
ISCI 1101	Integrated Science	4	
PHYS 2211	Physics I: Classical Mechanics	4	
PHYS 2212	Physics II: Electricity, Magnetism, Optics	4	

(Choose One)			3-4 hours
BIOL 1103, 1103L	Introductory Biology I	3,1	
BIOL 1104,1104L	Introductory Biology II	3,1	
BIOL 1107	Principles of Biology I	4	
BIOL 1108	Principles of Biology II	4	
CHEM 1211	Principles of Chemistry I	4	
CHEM 1212	Principles of Chemistry II	4	
CSCI 1301	Programing Principles I	3	
GEOL 1121	Physical Geology	4	
GEOL 1122	Historical Geology	4	
ISCI 1101	Integrated Science	4	
MATH 1113	Pre-Calculus	3	
MATH 1401	Elementary Statistics	3	
MATH 1232	Survey of Calculus	3	
MATH 1540, 2012, 2013	Calculus I, II, III	4	
PHYS 2211	Physics I: Classical Mechanics	4	
PHYS 2212	Physics II: Electricity, Magnetism, Optics	4	

**Notes on Area D requirements:**

Non-Science majors may fulfill Area D, at EGSC, by taking two four-hour lab science courses (sequence not required) and three hours of mathematics; OR by taking three four-hour lab science courses.

Allied Health Professional Majors, including Nursing, are required to complete a sequence of two four-hour lab science courses (excluding ISCI 1101, GEOL 1121 or 1122). Please refer to the major requirements for the four-year program to which the student intends to transfer.

Students cannot satisfy Area D with combinations of BIOL 1103 & BIOL 1107 or BIOL 1104 and BIOL 1108. Students cannot use credit for both BIOL 1103 and 1107 and/or for both BIOL 1104 and BIOL 1108 towards their degree programs.

The CSCI, MATH 1540, 2012 and 2013 courses are 4 hours each, 1 hour of which can be included in Area F (if applicable).

Area E	Social Science	12 hours
Learning Outcome: Students will demonstrate the ability to analyze human behavior from a variety of perspectives.		
Required:		
POLS 1101	American Government	3
(Choose one)		3 hours
HIST 2111	Survey of U.S. History I	3
HIST 2112	Survey of U.S. History II	3
(Choose two)		6 hours
ECON 2105	Principles of Macroeconomics	3
HIST 1121/1122	Survey of Western Civilization I/II	3
HIST 2111/2112	Survey of U.S. History I/II	3
HIST 2200	Black History	3
HIST 2300	History of Science	3
POLS 2301	Comparative Politics	3
POLS 2401	Global Issues	3
PSYC 1101	Introduction to General Psychology	3
SOCI 1101	Introduction to Sociology	3

## Area F Requirements—Associate of Arts Degree with Disciplinary Distinction

The Area F requirements for the Associate of Arts degree consists of 18 credit hours related to a particular disciplinary distinction. Each disciplinary distinction is designed to provide a required foundation of courses for successful work on a specific major once the student transfers to a baccalaureate degree-granting institution. Because each receiving institution designs its own requirements for specific majors, it is important that students:

- decide as soon as possible their academic and career goals,
- become familiar with the applicable EGSC degree requirements,
- decide where they intend to transfer, following graduation, and
- learn the requirements of the major at the institution to which they plan to transfer.

The student's academic advisor can assist with all of these decisions, and it is strongly recommended that the student include the academic advisor early in all career and academic planning. Some courses included in Area F may be prerequisites for specific courses required in a major at the baccalaureate degree-granting institution. Therefore, if a student completes an Associate of Arts degree at EGSC and subsequently decides not to follow the corresponding major at the baccalaureate institution, the student may find it necessary to take additional courses in support of the new major.

Area F	Courses Related to Program of Study/Transfer Pathway	18 hours
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*Students should refer to the appropriate Area F requirements, following this section, for specific course requirements for transfer pathways and/or disciplinary distinctions.*

Additional Institutional Requirements	2 hours
WELL 1000 Wellness	2

### How to Use the Following Section:

In this section of the catalog, we have provided the user with a complete list of area F requirements for the Associate of Arts degree with Disciplinary Distinction at EGSC. Below are some points of reference to look for when perusing specific requirements.

- Each Disciplinary Distinction will typically contain 3-4 subsections: 1) Required coursework; 2) Guided Electives; 3) Free Electives and/or Foreign Language.
- To the right of each subsection header, you will find the number of hours required within the section. In some cases, a specific course(s) may be required within a section (Ex: Required: 9 hours). In others, the student may

be able to choose from a group of courses (Ex: Guided Electives: 0-6 hours). This will be designated by the description, "(Choose...)".

- If the hour requirement for a subsection begins at '0,' the student is not required to complete any courses from the subsection as long as the total hours from the other sections equals 18 hours.
- Students should work closely with the advisor when deciding upon courses from the *Guided Electives* subsection. These course offerings should complement the required coursework and apply toward the major area of study in a four-year degree.
- Pay particular attention to the italicized comments within each area of Disciplinary Distinction for information unique to that degree.
- The detail information under each subsection lists the course information, including prefix, number, description and number of credit hours.

## Areas of Disciplinary Distinction—Associate of Arts Degree

ART*		Total Hours :18
<b>Required:</b>		15 hours
ART 1010	Drawing I	3
ART 1011	Drawing II	3
ART 1020	Two Dimensional Design/Color Theory	3
ART 1030	Three Dimensional Design	3
(Choose One)		
ART 2030	Art History I	3
ART 2031	Art History II	3
<b>Guided Electives:</b>		3 hours
(Choose One)		
ART 1080	Smart Phone Photography	3
ART 1088	Digital Photography I	3
ART 2030	Art History I	3
ART 2031	Art History II	3
ART 2050	Painting	3
ART 2060	Pottery	3
ART 2088	Digital Photography II	3

*The Art degree information on this page is provided for those students who have declared Art as their major prior to Fall 2021. No new Art majors are accepted into this program beginning in Fall 2021, as the program will be terminated effective Spring 2023. This information is provided to inform already-enrolled Art majors how to finish their degree before Spring 2023. Current majors should contact their advisor to plan their course work toward degree completion or transfer possibilities. For more information, Visit our [Re-envisioning Academic degrees FAQ](#).*

COMMUNICATION ARTS*		Total Hours: 18
<b>Required:</b>		3 hours
(Choose One)		
COMM 1010	Intercultural Communications	3
COMM 1110	Public Speaking	3
<b>Guided Electives:</b>		
Choose One Path:		3 hours
<i>Portfolio Path</i>		
COMM 2001	Communication Arts Portfolio	3
<i>Production Path</i>		
(Choose sequence)		
COMM 1112, 1113, 1114	Communication Production (Print Media)	3 hours
COMM 1115, 1116, 1117	Communication Production (Theatre)	3 hours
<b>Electives:</b>		
(Choose Four)		
ART 1020	Two Dimensional Design	3
ART 1080	Smart Phone Photography	3
ART 2030/2031	Art History I or II	3
ENGL 2200	Creative Writing	3
ENGL 2999	Special Topics in Literature	3
FILM 1100	Introduction to Film	3
THEA 1100	Theatre Appreciation	3
SPAN 1001/1002	Elementary Spanish I or II	3
SPAN 2001/2002	Intermediate Spanish I or II	3

The Communication Arts degree information on this page is provided for those students who have declared Communication Arts as their major prior to Fall 2021. No new Communication Arts majors are accepted into this program beginning in Fall 2021, as the program will be terminated effective Spring 2023. This information is provided to inform already-enrolled Communication Arts majors how to finish their degree before Spring 2023. Current majors should contact their advisor to plan their course work toward degree completion or transfer possibilities. For more information, Visit our [Re-envisioning Academic degrees FAQ](#).

CRIMINAL JUSTICE*			Total Hours:18
<b>Required:</b>			12 hours
CRJU 2501	Introduction to Criminal Justice	3	
CRJU 2601	Criminology	3	
CRJU 2701	Courts & Basic Criminal Procedure	3	
CRJU 2000	Introduction to Social Science Research Methods	3	
<b>Guided Electives:</b>			6 hours
(Choose Two)			
PSYC 1101	Introduction to General Psychology	3	
PSYC 2101	Introduction to Psychology of Adjustment	3	
PSYC 2102	Psychology of Abnormal Behavior	3	
PSYC 2103	Introduction to Human Development	3	
SOCI 1101	Introduction to Sociology	3	
SOCI 1160	Introduction to Social Problems	3	
SOCI 2293	Introduction to Marriage and Family	3	

The Criminal Justice degree information on this page is provided for those students who have declared Criminal Justice as their major prior to Fall 2021. No new Criminal Justice majors are accepted into this program beginning in Fall 2021, as the program will be terminated effective Spring 2023. This information is provided to inform already-enrolled Criminal Justice majors how to finish their degree before Spring 2023. Current majors should contact their advisor to plan their course work toward degree completion or transfer possibilities. For more information, Visit our [Re-envisioning Academic degrees FAQ](#).

ELEMENTARY EDUCATION			Total Hours:18
<b>Required:</b>			
EDUC 2110	Investigating Critical & Contemporary Issues in Education	3	
EDUC 2120	Exploring Socio-Cultural Perspectives on Diversity	3	
EDUC 2130	Exploring Teaching & Learning	3	
ISCI 2001	Life & Earth Science for Early Childhood Education	3	
ISCI 2002	Foundations of Physical Science	3	
MATH 2008	Foundations of Numbers & Operations	3	

ENGLISH*			Total Hours: 18
<b>Required:</b>			6 hours
(Choose One)			
ENGL 2111	World Literature I	3	
ENGL 2112	World Literature II	3	

Note: ENGL 2111 / 2112 must be taken as the Area C Literature requirement, the other course must be taken in Area F.

(Choose One)			
ENGL 2120	British Literature	3	
ENGL 2130	American Literature	3	
<b>Guided Electives:</b>			6 hours
ENGL 1104	Introduction to Technical Communication	3	
ENGL 2120	British Literature	3	
ENGL 2130	American Literature	3	
ENGL 2140	African American Literature	3	
ENGL 2150	Survey of Children's Literature	3	
ENGL 2200	Creative Writing	3	
ENGL 2989	Environmental Literature of the U.S.	3	
ENGL 2999	Special Topics in Literature	3	
(Choose Two in Sequence)			6 hours
FREN 2001	Intermediate French I	3	
FREN 2002	Intermediate French II	3	
SPAN 2001	Intermediate Spanish I	3	
SPAN 2002	Intermediate Spanish II	3	

Note: A foreign language (1002 level) should be taken as the elective in Area C.

The English degree information on this page is provided for those students who have declared English as their major prior to Fall 2021. No new English majors are accepted into this program beginning in Fall 2021, as the program will be terminated effective Spring 2023. This information is provided to inform already-enrolled English majors how to finish their degree before Spring 2023. Current majors should contact their advisor to plan their course work toward degree completion or transfer possibilities. For more information, Visit our [Re-envisioning Academic degrees FAQ](#).

FIRE & EMERGENCY SERVICES ADMINISTRATION*			Total Hours:18
<b>Required:</b>			
FESA 2101	Principles of Emergency Services	3	
FESA 2102	Fire Behavior and Combustion	3	
FESA 2104	Fire Prevention and Mitigation	3	

FESA 2105	Building Construction for Fire Protection	3
FESA 2106	Fire Protection Systems	3
FESA 2109	Prin. Of Fire & Emergency Services Safety & Survival	3

The Fire and Emergency Services Administration degree information on this page is provided for those students who have declared Fire and Emergency Services Administration as their major prior to Fall 2021. No new Fire and Emergency Services Administration majors are accepted into this program beginning in Fall 2021, as the program will be terminated effective Spring 2023. This information is provided to inform already-enrolled Fire and Emergency Services Administration majors how to finish their degree before Spring 2023. Current majors should contact their advisor to plan their course work toward degree completion or transfer possibilities. For more information, Visit our [Re-envisioning Academic degrees FAQ](#).

HISTORY*		Total Hours:18
<b>Required:</b>		12 hours
HIST 1121	Survey of Western Civilization I	3
HIST 1122	Survey of Western Civilization II	3
(Choose One)		
HIST 2111	Survey of U.S. History I	3
HIST 2112	Survey of U.S. History II	3
(Choose One)		
HIST 2200	Black History	3
HIST 2300	History of Science	3
<b>Guided Electives:</b>		6 hours
(Choose Two)		
ECON 2105	Principles of Macroeconomics	3
POLS 2401	Global Issues	3
PSYC 1101	Introduction to General Psychology	3
SOCI 1101	Introduction to Sociology	3

Note: Courses above to be taken in addition to Area E requirements; a class cannot be used to fulfill both Area E and F requirements simultaneously.

The History degree information on this page is provided for those students who have declared History as their major prior to Fall 2021. No new History majors are accepted into this program beginning in Fall 2021, as the program will be terminated effective Spring 2023. This information is provided to inform already-enrolled History majors how to finish their degree before Spring 2023. Current majors should contact their advisor to plan their course work toward degree completion or transfer possibilities. For more information, Visit our [Re-envisioning Academic degrees FAQ](#).

LIBERAL ARTS		Total Hours: 18
<b>General Track</b>		
Choose classes for a total of 18 hours		
<b>Nursing Track:</b>		
BIOL 2251K	Anatomy & Physiology I	4
BIOL 2252K	Anatomy & Physiology II	4
BIOL 2260K	Foundations of Microbiology	4
PSYC 2103	Introduction to Human Development	3
BIOL 2251K	Anatomy & Physiology I	4
(Choose One)		
SOCI 1101	Introduction to Sociology	3
SOCI 1160	Introduction to Social Problems	3
SOCI 2293	Introduction to Marriage and Family	3
<b>Computer Sciences Track:</b>		
CSCI 1301	Programming Principles I	4
CSCI 1302	Programming Principles II	4
MATH 2012	Calculus II	4
MATH 1401	Elementary Statistics	3
(Choose One)		
BIOL 1107	Principles of Biology I	4
CHEM 1121	Principles of Chemistry I	4
PHYS 2211	Physics I: Classical mechanics	4

"It is vital to the student's academic success to review the student's intended transferring institution and major to select the guided electives in AREA F."

POLITICAL SCIENCE*			Total Hours: 18
<b>Required:</b>			6 hours
POLS 2301	Introduction to Comparative Politics	3	
POLS 2401	Global Issues	3	
<b>Guided Electives:</b>			12 hours
(Choose Four)			
ECON 2105	Principles of Macroeconomics	3	
ECON 2106	Principles of Microeconomics	3	
HIST 2111	Survey of U.S. History I	3	
HIST 2112	Survey of U.S. History II	3	
MATH 1401	Elementary Statistics	3	
POLS 2101	Introduction to Political Science	3	
SOCI 1160	Introduction to Social Problems	3	

The Political Science degree information on this page is provided for those students who have declared Political Science as their major prior to Fall 2021. No new Political Science majors are accepted into this program beginning in Fall 2021, as the program will be terminated effective Spring 2023. This information is provided to inform already-enrolled Political Science majors how to finish their degree before Spring 2023. Current majors should contact their advisor to plan their course work toward degree completion or transfer possibilities. For more information, Visit our [Re-envisioning Academic degrees FAQ](#).

PSYCHOLOGY*			Total Hours: 18
<b>Required:</b>			12 hours
PSYC 1101	Introduction to General Psychology	3	
PSYC 2101	Introduction to Psychology of Adjustment	3	
PSYC 2102	Psychology of Abnormal Behavior	3	
PSYC 2103	Introduction to Human Development	3	
<b>Guided Electives:</b>			6 hours
(Choose Two)			
FREN 1001	Elementary French I	3	
FREN 1002	Elementary French II	3	
FREN 2001	Intermediate French I	3	
FREN 2002	Intermediate French II	3	
MATH 1401	Elementary Statistics	3	
SOCI 1101	Introduction to Sociology	3	
SOCI 1160	Introduction to Social Problems	3	
SOCI 2293	Introduction to Marriage and Family	3	
SPAN 1001	Elementary Spanish I	3	
SPAN 1002	Elementary Spanish II	3	
SPAN 2001	Intermediate Spanish I	3	
SPAN 2002	Intermediate Spanish II	3	

The Psychology degree information on this page is provided for those students who have declared Psychology as their major prior to Fall 2021. No new Psychology majors are accepted into this program beginning in Fall 2021, as the program will be terminated effective Spring 2023. This information is provided to inform already-enrolled Psychology majors how to finish their degree before Spring 2023. Current majors should contact their advisor to plan their course work toward degree completion or transfer possibilities. For more information, Visit our [Re-envisioning Academic degrees FAQ](#).

SOCIOLOGY*			Total Hours: 18
<b>Required:</b>			12 hours
SOCI 1101	Introduction to Sociology	3	
SOCI 1160	Introduction to Social Problems	3	
SOCI 2293	Introduction to Marriage and Family	3	
SOCI 2000	Introduction to Social Science Research Methods	3	
<b>Guided Electives:</b>			6 hours
CRJU 2501	Introduction to Criminal Justice	3	
ECON 2105	Principles of Macroeconomics	3	
ECON 2106	Principles of Microeconomics	3	
FREN 1002	Elementary French II	3	
FREN 2001	Intermediate French I	3	
FREN 2002	Intermediate French II	3	
HIST 1121	Survey of Western Civilization I	3	
HIST 1122	Survey of Western Civilization II	3	
HIST 2111	Survey of U.S. History I	3	
HIST 2112	Survey of U.S. History II	3	
MATH 1401	Elementary Statistics	3	
PSYC 1101	Introduction to General Psychology	3	
PSYC 2101	Introduction to Psychology of Adjustment	3	
PSYC 2102	Psychology of Abnormal Behavior	3	
PSYC 2103	Introduction to Human Development	3	
SPAN 1002	Elementary Spanish II	3	
SPAN 2001	Intermediate Spanish I	3	
SPAN 2002	Intermediate Spanish II	3	

The Sociology degree information on this page is provided for those students who have declared Sociology as their major prior to Fall 2021. No new Sociology majors are accepted into this program beginning in Fall 2021, as the program will be terminated effective Spring 2023. This information is provided to inform already-enrolled Sociology majors how to finish their degree before Spring 2023. Current majors should contact their advisor to plan their course work toward degree completion or transfer possibilities. For more information, Visit our [Re-envisioning Academic degrees FAQ](#).

<b>SOCIAL SCIENCES</b>		Total Hours: 18
<b>General Track</b>		
(Choose Six)		
CRJU 2501	Introduction to Criminal Justice	3
CRJU 2601	Criminology	3
CRJU 2701	Courts & Basic Criminal Procedure	3
ECON 2105	Principles of Macroeconomics	3
ECON 2106	Principles of Microeconomics	3
HIST 1121	Survey of Western Civilization I	3
HIST 2111	Survey of U.S. History I	3
HIST 2112	Survey of U.S. History II	3
HIST 2200	Black History	3
POLS 2301	Comparative Politics	3
POLS 2401	Global Issues	3
PSYC 1101	Introduction to General Psychology	3
PSYC 2101	Introduction to Psychological Adjustment	3
PSYC 2102	Psychology of Abnormal Behavior	3
PSYC 2103	Introduction to Human Development	3
SOCI 1101	Introduction to Sociology	3
SOCI 1160	Introduction to Social Problems	3
SOCI 2293	Introduction to Marriage and Family	3
<b>Criminal Justice Track:</b>		
CRJU 2501	Introduction to Criminal Justice	3
CRJU 2601	Criminology	3
CRJU 2701	Courts & Basic Criminal Procedure	3
(Choose Three)		
PSYC 1101	Introduction to General Psychology	3
PSYC 2101	Introduction to Psychological Adjustment	3
PSYC 2102	Psychology of Abnormal Behavior	3
PSYC 2103	Introduction to Human Development	3
SOCI 1101	Introduction to Sociology	3
SOCI 1160	Introduction to Social Problems	3
SOCI 2293	Introduction to Marriage and Family	3
<b>History Track:</b>		
HIST 1121	Survey of Western Civilization I	3
HIST 2111	Survey of U.S. History I	3
HIST 2112	Survey of U.S. History II	3
HIST 2200	Black History	3
(Choose Two)		
ECON 2105	Principles of Macroeconomics	3
ECON 2106	Principles of Microeconomics	3
POLS 2301	Comparative Politics	3
POLS 2401	Global Issues	3
PSYC 1101	Introduction to General Psychology	3
SOCI 1101	Introduction to Sociology	3
<b>Political Sciences Track:</b>		
POLS 2301	Comparative Politics	3
POLS 2401	Global Issues	3
(Choose Four)		
ECON 2105	Principles of Macroeconomics	3
ECON 2106	Principles of Microeconomics	3
HIST 2111	Survey of U.S. History I	3
HIST 2112	Survey of U.S. History II	3
SOCI 1101	Introduction to Sociology	3
SOCI 1160	Introduction to Social Problems	3
<b>Psychology Track:</b>		
PSYC 1101	Introduction to General Psychology	3
PSYC 2101	Introduction to Psychological Adjustment	3
PSYC 2102	Psychology of Abnormal Behavior	3
PSYC 2103	Introduction to Human Development	3
(Choose Two)		
SOCI 1101	Introduction to Sociology	3

SOCI 1160	Introduction to Social Problems	3
SOCI 2293	Introduction to Marriage and Family	3
<b>Sociology Track:</b>		
SOCI 1101	Introduction to Sociology	3
SOCI 1160	Introduction to Social Problems	3
SOCI 2293	Introduction to Marriage and Family	3
<i>(Choose Three)</i>		
CRJU 2501	Introduction to Criminal Justice	3
ECON 2105	Principles of Macroeconomics	3
ECON 2106	Principles of Microeconomics	3
HIST 1121	Survey of Western Civilization I	3
HIST 2111	Survey of U.S. History I	3
HIST 2112	Survey of U.S. History II	3
HIST 2200	Black History	3
PSYC 1101	Introduction to General Psychology	3
PSYC 2101	Introduction to Psychological Adjustment	3
PSYC 2102	Psychology of Abnormal Behavior	3
PSYC 2103	Introduction to Human Development	3

"It is vital to the student's academic success to review the student's intended transferring institution and major to select the guided electives in AREA F."

## Core Curriculum, Associate of Science

Area A1	Communication Skills	6 hours
Learning Outcome: Students will communicate effectively in writing that demonstrates awareness of audience, adequate content development, clarity of organization, and appropriate style, usage, and documentation.		

ENGL 1101	English Composition I	3
ENGL 1102	English Composition II	3

Note: Grades of 'C' or better are required for both English Composition courses. Please see English 'C' Compliance Policy.

Area A2	Quantitative Skills	3 hours
Learning Outcome: Students will demonstrate the ability to express and apply mathematical information symbolically, graphically, numerically, or verbally to solve a variety of problems.		

<i>(Choose One) *</i>		
MATH 1111	College Algebra	3
MATH 1113	Pre-Calculus	3

**Notes for Area A2:** Grade of 'C' or higher is required for Math courses. Biology, Chemistry, and Mathematics major must select MATH 1113. MATH 1101 cannot fulfill Area A2 for STEM majors.

Area B	Institutional Options	4 hours
Learning Outcome: The student will present in oral form a communication appropriate to the audience and goal, making reference to information or analysis that supports the presentation.		

<i>(Choose One)</i>		
COMM 1110	Public Speaking	3
COMM 1010	Intercultural Communication	3
ENGL 1104	Introduction to Technical Communication	3
<i>(Required)</i>		
CATS 1101	Critical & Academic Thinking for Success	1

Area C	Humanities/Fine Arts	6 hours
Learning Outcome: Students will demonstrate the ability to effectively analyze works of literature, art or music.		

<i>(Choose One)</i>		
ENGL 2111	World Literature I	3
ENGL 2112	World Literature II	3
ENGL 2120	British Literature	3
ENGL 2130	American Literature	3
<i>(Choose One)</i>		
ART 1100	Introduction to Art	3
ART 2030 or 2031	Art History I, II	3
ENGL 2111 or 2112	World Literature I, II	3
ENGL 2120	British Literature	3
ENGL 2130	American Literature	3
ENGL 2140	African American Literature	3
ENGL 2150	Survey of Children's Literature	3
FILM 1100	Introduction to Film	3
FREN 1001 or 1002	Elementary French I, II	3



FREN 2001 or 2002	Intermediate French I, II	3
MUSC 1100	Music Appreciation	3
SPAN 1001 or 1002	Elementary Spanish I, II	3
SPAN 2001 or 2002	Intermediate Spanish I, II	3
THEA 1100	Theatre Appreciation	3

<b>Area D</b>	<b>Science, Mathematics and Technology</b>	<b>11 hours</b>
Learning Outcome: Students will demonstrate effective use of scientific methods.		

(Choose two)*			8 hours
BIOL 1107	Principles of Biology I	4	
BIOL 1108	Principles of Biology II	4	
CHEM 1211	Principles of Chemistry I	4	
CHEM 1212	Principles of Chemistry II	4	
GEOL 1121	Physical Geology	4	
GEOL 1122	Historical Geology	4	
PHYS 2211	Physics I: Classical Mechanics	4	
PHYS 2212	Physics II: Electricity, Magnetism, Optics	4	
(Choose One)			3 hours
CSCI 1301	Programming Principles I	4	
MATH 1113	Pre-Calculus	3	
MATH 1401	Elementary Statistics	3	
MATH 1540, 2012, 2013	Calculus I, II, III	4	

**Notes on Area D requirements:**

*Non-Science majors may fulfill Area D, at East Georgia State College, by taking two four-hour lab science courses (sequence not required) and three hours of mathematics; OR by taking three four-hour lab science courses.*

**Students cannot satisfy Area D with combinations of BIOL 1103 & BIOL 1107 or BIOL 1104 and BIOL 1108. Students also cannot use credit for both BIOL 1103 and 1107 and/or for both BIOL 1104 and BIOL 1108 towards their degree programs.**

*Business majors may select MATH 1232 Survey of Calculus (3 credits) to fulfill an Area D requirement. MATH 1232 Survey of Calculus will not fulfill Area D requirements for STEM majors.*

*The CSCI, MATH 1540, 2012 and 2013 courses are 4 hours each, 1 hour of which can be included in Area F (if applicable).*

<b>Area E</b>	<b>Social Science</b>	<b>12 hours</b>
Learning Outcome: Students will demonstrate the ability to analyze human behavior from a variety of perspectives.		

Required			
POLS 1101	American Government	3	
(Choose one)			3 hours
HIST 2111	Survey of U.S. History I	3	
HIST 2112	Survey of U.S. History II	3	
(Choose two)			6 hours
ECON 2105	Principles of Macroeconomics	3	
HIST 1121/1122	Survey of Western Civilization I/II	3	
HIST 2111/2112	Survey of U.S. History I/II	3	
HIST 2200	Black History	3	
HIST 2300	History of Science	3	
POLS 2301	Introduction to Comparative Politics	3	
POLS 2401	Global Issues	3	
PSYC 1101	Introduction to General Psychology	3	
SOCI 1101	Introduction to Sociology	3	

## Area F Requirements—Associate of Science Degree with Disciplinary Distinction

The Area F requirements for the Associate of Science degree are listed on the tables that follow. Each disciplinary distinction is designed to provide a required foundation of courses for successful work on a specific major once the student transfers to a baccalaureate degree-granting institution. Because each receiving institution designs its own requirements for specific majors, it is important that:

- students decide as soon as possible their academic and career goals,
- become familiar with the applicable EGSC degree requirements,
- decide where they intend to transfer, following graduation, and
- learn the requirements of the major at the institution to which they plan to transfer.

The student's academic advisor can assist with all of these decisions, and it is strongly recommended that the student include the academic advisor early in all career and academic planning. Some courses included in Area F may be

prerequisites for specific courses required in a major at the baccalaureate degree-granting institution. Therefore, if a student completes an Associate of Science degree at EGSC and subsequently decides not to follow the corresponding major at the baccalaureate institution, the student may find it necessary to take additional courses in support of the new major.

Courses Related to Program of Study				18-21 Hours
<b>Area F</b>				
*Notes on Area F requirements: Students should refer to the appropriate Area F requirements, following this section, for specific course requirements for transfer pathways and/or disciplinary distinctions.				
Additional Institutional Requirements				2 hours
WELL 1000	Wellness		2	

### How to Use the Following Section:

In this section of the catalog, we have provided the user with a complete list of area F requirements for the Associate of Science degree with Disciplinary Distinction at EGSC. Below are some points of reference to look for when perusing specific requirements.

- Each Disciplinary Distinction will typically contain 3-4 subsections: 1) Required coursework; 2) Guided Electives; 3) Free Electives and/or Foreign Language.
- To the right of each subsection header, you will find the number of hours required within the section. In some cases, a specific course(s) may be required within a section (Ex: Required: 9 hours). In others, the student may be able to choose from a group of courses (Ex: Guided Electives: 0-6 hours). This will be designated by the description, "(Choose...)"
- If the hour requirement for a subsection begins at '0,' the student is not required to complete any courses from the subsection as long as the total hours from the other sections equals 18 hours for AS in Business, 20 hours for AS in Mathematics, and 21 hours for AS in Biology and Chemistry
- Students should work closely with the advisor when deciding upon courses from the *Guided Electives* subsection. These course offerings should complement the required coursework and apply towards the major area of study in a four-year degree.
- Pay particular attention to the italicized comments within each area of Disciplinary Distinction for information unique to that degree.

The detail information under each subsection lists the course information, including prefix, number, description and number of credit hours.

## Areas of Disciplinary Distinction—Associate of Science Degree

BIOLOGY*			Total Hours: 21
<b>Required:</b>			12 hours
BIOL 1107	Principles of Biology I	4	
BIOL 1108	Principles of Biology II	4	
CHEM 1211	Principles of Chemistry I	4	
<b>Required Electives:</b>			8 hours
BIOL 2260K	Foundations of Microbiology	4	
CHEM 1212	Principles of Chemistry II	4	
<b>Carryover from Area D*</b>			1 hour
<i>NOTE: To carryover an hour from Area D, students should take MATH 1113, Pre-Calculus, in Area A as a pre-requisite to MATH 1540, Calculus I for the math requirement in Area D. A strong high school background in mathematics and sufficient aptitude are necessary to follow this path. Otherwise, the students should be encouraged to take MATH 1111 before attempting MATH 1113 which results in additional hours.</i>			

The Biology degree information on this page is provided for those students who have declared Biology as their major prior to Fall 2021. No new Biology majors are accepted into this program beginning in Fall 2021, as the program will be terminated effective Spring 2023. This information is provided to inform already-enrolled Biology majors how to finish their degree before Spring 2023. Current majors should contact their advisor to plan their course work toward degree completion or transfer possibilities. For more information, Visit our [Re-envisioning Academic degrees FAQ](#).

BUSINESS ADMINISTRATION			Total Hours: 18
<b>Required:</b>			12 hours
ACCT 2101	Principles of Accounting I	3	
ACCT 2102	Principles of Accounting II	3	
ECON 2105	Principles of Macroeconomics	3	
ECON 2106	Principles of Microeconomics	3	

<b>Guided Electives:</b>			6 hours
BUSA 1105	Introduction to Business	3	
BUSA 2105	Communicating in the Business Environment	3	
BUSA 2106	The Environment of Business	3	
CISM 2201	Fundamentals of Computer Applications	3	

Note: Beginning in Fall 2021, students must take MATH 1111 for Area A.

CHEMISTRY*			Total Hours:21
<b>Required:</b>			12 hours
CHEM 1212	Principles of Chemistry II	4	
CHEM 2411	Organic Chemistry I	4	
CHEM 2412	Organic Chemistry II	4	
<b>Electives:</b>			8 hours
(Choose Two)			
BIOL 1107	Principles of Biology I	4	
BIOL 1108	Principles of Biology II	4	
MATH 2012	Calculus II	4	
PHYS 2211	Physics I: Classical Mechanics	4	
PHYS 2212	Physics II: Electricity, Magnetism, Optics	4	

**Carryover from Area D\*** 1 hour

Note: To carryover an hour from Area D, students should take MATH 1113, Pre-Calculus, in Area A as a pre-requisite to MATH 1540, Calculus I for the math requirement in Area D. A strong high school background in mathematics and sufficient aptitude are necessary to follow this path. Otherwise, the students should be encouraged to take MATH 1111 before attempting MATH 1113, which results in additional hours.

The Chemistry degree information on this page is provided for those students who have declared Chemistry as their major prior to Fall 2021. No new Chemistry majors are accepted into this program beginning in Fall 2021, as the program will be terminated effective Spring 2023. This information is provided to inform already-enrolled Chemistry majors how to finish their degree before Spring 2023. Current majors should contact their advisor to plan their course work toward degree completion or transfer possibilities. For more information, Visit our [Re-envisioning Academic degrees FAQ](#).

MATHEMATICS*			Total Hours: 20
<b>Required:</b>			11 hours
MATH 2012	Calculus II	4	
MATH 2013	Calculus III	4	
MATH 2220	Elementary Linear Algebra	3	
<b>Electives:</b>			8 hours
(Choose Two)			
BIOL 1107	Principles of Biology I	4	
BIOL 1108	Principles of Biology II	4	
CHEM 1211	Principles of Chemistry I	4	
CHEM 1212	Principles of Chemistry II	4	
CSCI 1301	Programming Principles I	4	
CSCI 1302	Programming Principles II	4	
PHYS 2211	Physics I: Classical Mechanics	4	
PHYS 2212	Physics II: Electricity, Magnetism, Optics	4	

**Carryover from Area D\*** 1 hour

\*Note :To carryover an hour from Area D, students should take MATH 1113, Pre-Calculus, in Area A as a pre-requisite to MATH 1540, Calculus I for the math requirement in Area D. A strong high school background in mathematics and sufficient aptitude are necessary to follow this path. Otherwise, the students should be encouraged to take MATH 1111 before attempting MATH 1113, which results in additional hours.

The mathematics degree information on this page is provided for those students who have declared Mathematics as their major prior to Fall 2021. No new Mathematics majors are accepted into this program beginning in Fall 2021, as the program will be terminated effective Spring 2023. This information is provided to inform already-enrolled Mathematics majors how to finish their degree before Spring 2023. Current majors should contact their advisor to plan their course work toward degree completion or transfer possibilities. For more information, Visit our [Re-envisioning Academic degrees FAQ](#).

NATURAL SCIENCES			Total Hours: 21
<b>General Track</b>			
(Choose Five)			
BIOL 1107	Principles of Biology I	4	
BIOL 1108	Principles of Biology II	4	
CHEM 1211	Principles of Chemistry I	4	
CHEM 1212	Principles of Chemistry II	4	
BIOL 2260K	Foundations of Microbiology	4	
CHEM 2411	Organic Chemistry I	4	
CHEM 2412	Organic Chemistry II	4	
MATH 2012	Calculus II	4	
PHYS 2211	Physics I: Classical Mechanics	4	

PHYS 2212	Physics II: Electricity, Magnetism, Optics	4
<b>Biology Track:</b>		
BIOL 1107	Principles of Biology I	4
BIOL 1108	Principles of Biology II	4
CHEM 1211	Principles of Chemistry I	4
CHEM 1212	Principles of Chemistry II	4
(Choose One)		
BIOL 2260K	Foundations of Microbiology	4
CHEM 2411	Organic Chemistry I	4
<b>Chemistry Track:</b>		
CHEM 2411	Organic Chemistry I	4
CHEM 2412	Organic Chemistry II	4
BIOL 1107	Principles of Biology I	4
BIOL 1108	Principles of Biology II	4
(Choose One)		
MATH 2012	Calculus II	4
PHYS 2211	Physics I: Classical Mechanics	4

**Carryover from Area D**

1 hour

*\*Note: To carryover an hour from Area D, students should take MATH 1113, Pre-Calculus, in Area A as a pre-requisite to MATH 1540, Calculus I for the math requirement in Area D. A strong high school background in Mathematics and sufficient aptitude are necessary to follow this path. Otherwise, the students should be encouraged to take MATH 1111 before attempting MATH 1113, which results in additional hours.*

*"It is vital to the student's academic success to review the student's intended transferring institution and major to select the guided electives in AREA F."*

<b>RECREATION*</b>		Total Hours:18
Required:		
ACCT 2101	Accounting I	3
SOCI 1101	Introduction to Sociology	3
PSYC 1101	Introduction to Psychology	3
RECR 1530	Introduction to Recreation	3
RECR 2131	Introduction to Therapeutic Recreation	3
RECR 2530	Leadership & Programing in Leisure Services	3

*The Recreation degree information on this page is provided for those students who have declared Recreation as their major prior to Fall 2021. No new Recreation majors are accepted into this program beginning in Fall 2021, as the program will be terminated effective Spring 2023. This information is provided to inform already-enrolled Recreation majors how to finish their degree before Spring 2023. Current majors should contact their advisor to plan their course work toward degree completion or transfer possibilities. For more information, Visit our [Re-envisioning Academic degrees FAQ](#).*

**Bachelor of Science in Biology\***

**General Requirements: Core Areas \*A, B, C, D and E (above)** **42 hours**

*Note: Biology majors are required to take MATH 1113 in core area A and MATH 1540 in core area D.*

**Area F** **18 hours**

BIOL 1107	Principles of Biology I	4
BIOL 1108	Principles of Biology II	4
CHEM 2411	Organic Chemistry I	4
CHEM 2412	Organic Chemistry II	4
SCIE 1101	Science in Society	1

\*Carryover from Area D (MATH 1540) 1

**Additional Institutional Requirements** **4 hours**

HLTH 2051	Health	2
(Choose two) *		
HLTH 2181	First Aid	1
PHED (XXXX)	<i>*Please refer to the 'Course Descriptions' section for a listing of all activity courses.</i>	1

\*Students may choose to take 2 physical activity courses, or they may choose to take 1 physical activity course and First Aid (HLTH 2181).

**Required Biology Courses** **26 hours**

BCHM 3100	Biochemistry	4
BIOL 3500	Ecology	4
BIOL 3200	Genetics	4
BIOL 3400	Cell Biology	4
BIOL 3460	Plant Biology	4

BIOL 4550	Professional Skills for Biologist	3	
(Choose one)		3	
BIOL 4500	Undergraduate Research Project	3	
BIOL 4800	Internship	3	
<i>**Student may take a maximum of 6 credit hours for BIOL 4500 and a maximum of 3 credit hours for BIOL 4800.</i>			
<b>Other Required Courses</b>			<b>11 hours</b>
PHYS 2211	Physics I: Classical Mechanics	4	
PHYS 2212	Physics II: Electricity, Magnetism, Optics	4	
MATH 1401	Elementary Statistics	3	
<b>General Biology Electives</b>			<b>8 hours</b>
(Choose two from the following)			
BIOL 3300	Advanced Microbiology	4	
BIOL 3600	Zoology	4	
BIOL 3650	Terrestrial Ecology	4	
BIOL 3700	Invertebrate Zoology	4	
BIOL 3750	Vertebrate Zoology	4	
BIOL 4410	Industrial Microbiology	4	
BIOL 4750	Environmental Toxicology	4	
<b>Additional Electives</b>			<b>15 hours</b>
One elective must have a BIOL or BCHM prefix.			
Six hours must be 3000-4000 level			

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Total 124 hour

## EGSC Program Map for BS in Biology

Year One					
Term One			Term Two		
Course	Credits		Course	Credits	
Area A: ENGL 1101	3		Area A: ENGL 1102	3	
Area A: MATH 1113	3		Area F: BIOL 1108	4	
Area F: BIOL 1107	4		Area D: MATH 1540	4	
<i>(If student changes major, then BIOL 1107 can be used in Area D.)</i>					
Area B: COMM 1110	3		Area E: POLS 1101	3	
Area B: CAT 1101	1		Area C or E elective:	3	
<b>Semester Total</b>	<b>14</b>		<b>Semester Total</b>	<b>17</b>	

**Milestones**

- Complete ENGL 1101
- Complete MATH 1113
- Complete BIOL 1107
- Complete at least 14-16 hours
- Maintain at least a 2.0 GPA

**Milestones**

- Complete ENGL 1102
- Complete BIOL 1108
- Complete MATH 1540
- Accumulate 30 or more credit hours
- Maintain at least a 2.0 GPA

Year Two					
Term One			Term Two		
Course	Credits		Course	Credits	
Other Req'd Courses: PHYS 2211	4		Area D: CHEM 1212	4	
Area D: CHEM 1211	4		Area F: SCIE 1101	1	
Area C: ENGL 2111/2112, 2120 or 2130	3		Other Req'd Courses: PHYS 2212	4	
Area C or E elective	3		Area E: HIST 2111/2112	3	
Inst. Req: HLTH 2051	2		Area C or E elective	3	
Inst. Req: PHED or HLTH 2181	1		Inst. Req: PHED	1	
<b>Semester Total</b>	<b>17</b>		<b>Semester Total</b>	<b>16</b>	

**Milestones**

- Complete CHEM 1211
- Complete PHYS 2211
- Complete at least 45 hours
- Maintain at least a 2.0 GPA

**Milestones**

- Complete CHEM 1212
- Complete PHYS 2212
- Maintain at least a 2.0 GPA

Year Three					
Term One			Term Two		
Course	Credits		Course	Credits	
Area F: CHEM 2411	4		AREA F: CHEM 2412	4	
Req'd Biology Course: BIOL 3400	4		Req'd Biology Course: BIOL 3460	4	
*General Biology Elective #1	4		Req'd Biology Course: BIOL 3200	4	

Other Req'd Courses: MATH 1401	3
<b>Semester Total</b>	<b>15</b>

**Milestones**

- Complete CHEM 2411
- Complete BIOL 3400
- Maintain at least a 2.0 GPA
- Complete at least 75 hours

Additional Elective**	3-4
<b>Semester Total</b>	<b>15-16</b>

**Milestones**

- Complete CHEM 2412
- Complete BIOL 3200
- Complete BIOL 3460
- Accumulate 90+ credit hours
- Maintain at least a 2.0 GPA

**Year Four**

Course	Term One	Credits
Req'd Biology Course: BIOL 3500		4
Req'd Biology Course: BIOL 4500 or 4800		3
Req'd Biology Course: BCHM 3100		4
Additional Electives**		3-4
	<b>Semester Total</b>	<b>14-15</b>

**Milestones**

- Complete BIOL 3500
- Complete BIOL 4500 or 4800
- Complete BCHM 3100
- Complete 115 hours
- Maintain at least a 2.0 GPA
- Apply for graduation

Course	Term Two	Credits
Req'd BIOL Course: 4550		3
*General Biology Elective #2		4
Additional Electives**		9
	<b>Semester Total</b>	<b>16</b>

**Milestones**

- Complete BIOL 4550
- Maintain at least a 2.0 GPA
- Complete at least 124 hours
- Graduate

<b>*General Biology Electives:</b> <ul style="list-style-type: none"> <li>• BIOL 3300 4 hours</li> <li>• BIOL 3600 4 hours</li> <li>• BIOL 3650 4 hours</li> <li>• BIOL 3700 4 hours</li> <li>• BIOL 3750 4 hours</li> <li>• BIOL 4410 4 hours</li> <li>• BIOL 4750 4 hours</li> </ul>	<b>**Additional Electives (15 total hours):</b> <ul style="list-style-type: none"> <li>• One elective must have a BIOL or BCHM prefix</li> <li>• 6 hours must be at the 3000 level</li> </ul>
<b>Total 124 hours</b>	

**Bachelor of Arts in Fire and Emergency Services Administration\***

**General Requirements: Core Areas \*A, B, C, D and E (above)** **42 hours**

**Area F** **18 hours**

**Additional Institutional Requirements** **4 hours**

HLTH 2051	Health	2
(Choose two) *		
HLTH 2181	First Aid	1
PHED (XXXX)	<i>*Please refer to the 'Course Descriptions' section for a listing of all activity courses.</i>	1

\*Students may choose to take 2 physical activity courses or they may choose to take 1 physical activity course and First Aid (HLTH 2181).

**Required FESA Courses** **36 hours**

FESA 3101	Fire & Emergency Serv. Administration	3
FESA 3102	Fire Prev. Organ. & Management	3
FESA 3103	Ethics in Public Service	3
FESA 3104	Community Risk Reduction	3
FESA 3105	Emergency & Disaster Planning	3
FESA 3106	Fire Analysis & Investigation	3
FESA 3107	Adv. Prin. In Fire & Emergency Services Safety	3
FESA 4101	Political & Legal Foundations of Fire Protection	3
FESA 4102	Applications of Fire Research	3
FESA 4203	Capstone in Fire & Emergency Services	3
POLS 4300	Public Budgeting & Decision Making	3
POLS 4890	Public Personnel Management	3

**Guided Electives (Choose Four)** **12 hours**

FESA 3108	Managerial Issues in Hazardous Materials	3
FESA 3109	Advanced Strategies & Tactics for FES	3
FESA 3110	Natural Disaster Management	3
FESA 3111	Fire-Related Human Behavior	3
FESA 4201	Seminar in Fire and Emergency Services	3
FESA 4202	Practicum	3

**Additional Guided Electives****12 hours**

Courses to be determined at the discretion of the program director.

Total 124 hours

The Fire and Emergency Services Administration degree information on this page is provided for those students who have declared Fire and Emergency Services Administration as their major prior to Fall 2021. No new Fire and Emergency Services Administration majors are accepted into this program beginning in Fall 2021, as the program will be terminated effective Spring 2023. This information is provided to inform already-enrolled Fire and Emergency Services Administration majors how to finish their degree before Spring 2023. Current majors should contact their advisor to plan their course work toward degree completion or transfer possibilities. For more information, Visit our [Re-envisioning Academic degrees FAQ](#).

**Typical B.A. in Fire and Emergency Services Administration Schedule**

(\*\*NOTE: Required courses are identified with an asterisk.)

<b>JUNIOR YEAR</b>			
<b>First Semester</b>	<b>Credit Hours</b>	<b>Second Semester</b>	<b>Credit Hours</b>
*FESA 3101 Administration	3	*FESA 3106 Fire Analysis	3
*FESA 3102 FP Org and Management	3	*FESA 3107 Adv. Safety and Survival	3
*FESA 3103 Ethics	3	FESA 3110 Nat. Disaster Management	3
*FESA 3104 Risk Reduction	3	*FESA 4102 Applications of Fire Research	3
FESA 3109 Strategies and Tactics	3	Elective	3
<b>Total Hours</b>	<b>15</b>	<b>Total Hours</b>	<b>15</b>

<b>SENIOR YEAR</b>			
<b>First Semester</b>	<b>Credit Hours</b>	<b>Second Semester</b>	<b>Credit Hours</b>
*FESA 3105 Emer Disaster Planning	3	FESA 4201 Seminar <b>or</b> FESA 4202 Practicum <b>or</b>	3
FESA 3108 Haz Mat	3	FESA 3111 Fire Related Human Behavior	3
*FESA 4101 Pol. Legal Foundations	3	*POLS 4890 Personnel Mgmt for Fire & Emeg. Svc	3
*POLS 4300 Budgeting	3	*FESA 4203 Capstone	3
Elective	3	Elective	3
<b>TOTAL HOURS</b>	<b>15</b>	<b>TOTAL HOURS</b>	<b>15</b>

**Area A (Academic and Student Affairs Handbook 2.4.4) Requirements**

Students are required to complete Area A courses early in their college studies.

- If a student has completed 30 semester hours and *has not yet completed Area A(1)*, the student must enroll in a course that makes progress toward completing A(1) in order to take other college courses. In other words, after 30 semester hours, the student must be enrolled in one of the following courses: ENGL 1101, ENGL 1102.
- If a student has completed 30 semester hours and *has not yet completed Area A(2)*, the student must enroll in a course that makes progress toward completing A(2) in order to take any other college courses. In other words, after 30 semester hours, the student must be enrolled in one of the following courses: MATH 1001, MATH 1101, MATH 1111, or MATH 1113.

## Course Descriptions

Below each course prefix and number, there are three numbers (Ex: 3-0-3). The first number listed is the number of lecture hours; the second number indicates the number of laboratory hours; and the third number indicates the number of credit hours awarded for successful completion of the course.

<b>ACCT 2101</b> 3-0-3	<b>Principles of Accounting I</b> A study of the underlying theory and application of financial accounting concepts.
<b>ACCT 2102</b> 3-0-3	<b>Principles of Accounting II</b> <i>Prerequisite: ACCT 2101</i> A study of the underlying theory and application of managerial accounting concepts.
<b>ART 1010</b> 2-2-3	<b>Drawing I</b> Introduction to the techniques, materials, and principles of drawing.
<b>ART 1011</b> 2-2-3	<b>Drawing II</b> <i>Prerequisite: ART 1010</i> Techniques, materials, and principles of drawing.
<b>ART 1020</b> 2-2-3	<b>Two-Dimensional Design/Color Theory</b> The fundamentals of two dimensional design introduced through projects in a variety of media.
<b>ART 1030</b> 1-4-3	<b>Three-Dimensional Design</b> An Investigation of three dimensional forms and space using various materials and methods.
<b>ART 1080</b> 1-4-3	<b>Smart Phone Photography</b> An introductory course exploring the use of the smart phone as an image making device. This course will explore various aspects of smart phone photography including (but not limited to): technique, manipulation, social media, ethics, photojournalism, fine art photography, visual aesthetics, and printing. Students must have a smart phone with a data plan (or Wi-Fi access) to use during the course.
<b>ART 1088</b> 1-4-3	<b>Digital Photography I</b> Comprehensive introduction to the medium of digital photography including: the digital camera, photographic technique, and computer-based image manipulation using Adobe software. The class will include digital studio time, in-classroom discussions, and constructive critiques focused on image quality, presentation and concept.
<b>ART 1100</b> 3-0-3	<b>Introduction to Art</b> Complements art theory with art criticism to provide insight into the characteristics and scope of the visual arts.
<b>ART 2030</b> 3-0-3	<b>Art History I</b> This is an introductory art history course that explores art from the ancient world up to the 15th century.
<b>ART 2031</b> 3-0-3	<b>Art History II</b> This is an introductory art history course that explores art from the 15th century up to the present day.
<b>ART 2050</b> 1-4-3	<b>Painting</b> Acrylic painting emphasizing the exploration of individual problems of perception and expression through the study of styles and techniques in the past and present.
<b>ART 2060</b> 1-4-3	<b>Pottery</b> Basic methods of ceramic production including hand-building, wheel-throwing, and glaze application.
<b>ART 2088</b> 1-4-3	<b>Digital Photography II</b> <i>Prerequisite: C or higher in ART 1088</i> This course will further develop students' skills in the medium of Digital Photography. This will include: An in-depth exploration of concepts as it relates to photography, honing skills in concept, production and building a successful portfolio. The students' understanding/workflow within the digital darkroom will also be explored at greater depth. The class will include digital studio time, in class discussions, and constructive critiques focused on image quality, presentation and concept.
<b>BCHM 3100</b> 3-3-4	<b>Biochemistry</b> <i>Prerequisite: C or higher in BIOL 3400 and CHEM 2412</i> A study of the structure and function of biological molecules, enzymology, metabolism, and bioenergetics. Upon completion of this course, students will: (1) describe the three dimensional structural and functional relationship of proteins; (2) trace intermediary metabolism from macromolecules to carbon dioxide including both anabolic and catabolic reactions of glucose; (3) explain enzymatic catalysis with regard to mechanism and kinetics; (4) explain the structure and function of major classes of macromolecules; (5) use technological resources to investigate biochemical problems; (6) apply the scientific method to address hypothetical problems.



<b>BCHM 4100</b> 3-3-4	<p><b>Advanced Biochemistry</b> <i>Prerequisite: C or higher in BCHM 3100</i></p> <p>Continued study of the structure and function of biological molecules, enzymology, metabolism, and bioenergetics. Upon completion of this course students will: (1) describe nucleic acid processes at the molecular level; (2) trace metabolic pathways of lipids and amino acids; (3) explain energetic and mechanisms of photosynthesis; (4) describe integrated metabolism; (5) communicate clearly and effectively; (6) use technological resources at the appropriate level; (7) apply the scientific method to address hypothetical problems; (8) demonstrate competence in the use of biochemical techniques and laboratory analysis.</p>
<b>BIOL 1000</b> 3-0-3	<p><b>Environmental Biology</b></p> <p>Helps students identify and understand scientific concepts, ethical values, information sources, political processes, and alternative points of view that underlie environmental issues.</p>
<b>BIOL 1103</b> 3-0-3	<p><b>Introductory Biology I</b> <i>Pre-requisite: Student must satisfy all learning support requirements prior to this course.</i> <i>Co-requisite: BIOL 1103L or no Co-requisite if the student previously earned a C or above in BIOL 1103L.</i></p> <p>A general biology course for non-STEM majors focused on the chemical and cellular basis of life, energy pathways, metabolism, cellular reproduction, genes, inheritance, and concepts of evolution. This course will not satisfy core requirements for STEM majors. Note: Students cannot earn credit in Area D and/or towards their degree programs for both BIOL 1103 and BIOL 1107.</p>
<b>BIOL 1103L</b> 0-2-1	<p><b>Introductory Biology I Lab</b> <i>Pre-requisite: Student must satisfy all learning support and co-requisite level requirements prior to this course.</i> <i>Co-requisite: BIOL 1103 or no Co-requisite if the student previously earned a C or above in BIOL 1103.</i></p> <p>A general biology laboratory course to accompany BIOL 1103. This course is intended for non-science majors only and will not satisfy core requirements for STEM majors.</p>
<b>BIOL 1104</b> 3-0-3	<p><b>Introductory Biology II</b> <i>Prerequisite: C or higher in BIOL 1103 and BIOL 1103L.</i> <i>Co-requisite: BIOL 1104L or no Co-requisite if the student previously earned a C or above in BIOL 1104L.</i></p> <p>A general biology course for non-STEM majors focused on the biological diversity of microbes, plants, fungi, and animals; form and function in plants and animals; and concepts of ecology and conservation. This course will not satisfy core requirements for STEM majors. Note: Students cannot earn credit in Area D and/or towards their degree programs for both BIOL 1104 and BIOL 1108.</p>
<b>BIOL 1104L</b> 0-2-1	<p><b>Introductory Biology II Lab</b> <i>Pre-requisite: C or higher in BIOL 1103 and BIOL 1103L.</i> <i>Co-requisite: BIOL 1104 or no Co-requisite if the student previously earned a C or above in BIOL 1104</i></p> <p>A general biology laboratory course to accompany BIOL 1104. This course is intended for non-science majors only and will not satisfy core requirements for STEM majors.</p>
<b>BIOL 1107</b> 3-2-4	<p><b>Principles of Biology I</b> <i>Student must satisfy all learning support and co-requisite level requirements prior to this course.</i></p> <p>A study of the molecular and cellular basis of life, principles of genetics, and evolution as a framework for understanding biological phenomena. Topics include the chemical basis of life, the structure and function of biological molecules, cell structure and metabolic processes, the molecular and cellular basis of genetics and inheritance, gene expression and regulation, and evolutionary processes. This course is intended for STEM majors. Note: Students cannot earn credit in Area D and/or towards their degree programs for both BIOL 1103 and BIOL 1107.</p>
<b>BIOL 1108</b> 3-2-4	<p><b>Principles of Biology II</b> <i>Prerequisite: C or higher in BIOL 1107</i></p> <p>A survey of the diversity of life and principles of structure and function at the level of organisms, populations, communities, ecosystems, and the biosphere. Topics include the phylogeny and history of life, diversity and ecology of the major branches of the Tree of Life, the structure and function of plants and animals, and principles of ecology and conservation biology. This course is intended for STEM majors. Note: Students cannot earn credit in Area D and/or towards their degree programs for both BIOL 1104 and BIOL 1108.</p>
<b>BIOL 2251K</b> 3-2-4	<p><b>Anatomy and Physiology I</b> <i>Prerequisite: C or higher in BIOL 1107 for Biology Majors; C or Higher in BIOL 1103 &amp; BIOL 1103L or BIOL 1107 for all other majors.</i></p> <p>This integrated lecture and laboratory course is the first course in a two-semester sequence designed to explore the biological and chemical processes underlying the structure and function of the human body at the cellular, tissue, organ, and whole-body level. Topics to be covered include, but are not limited to, biological chemistry; cellular structure and function; tissues, and the integumentary, skeletal, muscular, and nervous systems. This course includes laboratory exercises that supplement the material covered in lectures. This course is designed primarily for non-biology majors, especially those pursuing majors in nursing and the allied health professions.</p>

<b>BIOL 2252K</b> 3-2-4	<p><b>Anatomy and Physiology II</b> <i>Prerequisite: C or higher in BIOL 2251K</i></p> <p>This integrated lecture and laboratory course is the second course in a two-semester sequence designed to explore the biological and chemical processes underlying the structure and function of the human body at the cellular, tissue, organ, and whole-body level. Topics to be covered include, but are not limited to, cardiovascular, endocrine, lymphatic and immune, respiratory, digestive, urinary, and reproductive systems. Metabolism and fluid, electrolyte, and acid-base balance will also be covered. This course includes laboratory exercises that supplement the material covered in lectures. This course is designed primarily for non-biology majors, especially those pursuing majors in nursing and the allied health professions.</p>
<b>BIOL 2260K</b> 3-2-4	<p><b>Foundations of Microbiology</b> <i>Prerequisite: C or high in BIOL 1107 for Biology Majors; C or higher in BIOL 1103 &amp; BIOL 1103L or BIOL 1107 for all other majors.</i></p> <p>This integrated lecture and laboratory course provides an introduction to microbiology. This course introduces the student to the diversity and classification of medically significant microorganisms, their modes of pathogenesis and transmission, and the infectious diseases they cause. Topics to be covered include, but are not limited to, microbial cell biology and genetics; major classes of disease causing microorganisms; host immune response; microbial-control; aseptic technique; disinfection; isolation, culture, staining, and identification of microorganisms. Select laboratory exercises will provide training in the basic laboratory techniques for culture and identification of microbes. This course is designed for non-biology majors, especially those pursuing majors in nursing and the allied health profession.</p>
<b>BIOL 3000</b> 3-0-3	<p><b>Evolution</b> <i>Prerequisite: C or higher in BIOL 1107, BIOL 1108 and CHEM 1211.</i></p> <p>An introduction to the theory evolution from classical studies to recent discoveries. Upon completion of this course, students will: (1) explain Darwin's basic principles of the theory of evolution; (2) compare and contrast basic principles of modern evolutionary theory with classical Darwinian evolution; (3) explain basic micro and macro evolutionary concepts; (4) describe the role of evolution in the formation of new species.</p>
<b>BIOL 3101</b> 3-3-4	<p><b>Human Anatomy, Physiology, and Histology</b> <i>Prerequisite: C or higher in BIOL 3400</i></p> <p>A study of the structure and functions of the human body for Biology Majors. Upon completion of this course, students will: (1) differentiate and demonstrate knowledge of human structure and function of body systems; (2) discuss the structure function relationships at all levels of organization in the human body; (3) demonstrate knowledge of tissue structure and function and the organization of tissues into organs and organ systems; (4) explain how homeostatic mechanisms regulate all body systems; (5) collect, present and analyze scientific data gathered in the laboratory.</p>
<b>BIOL 3200</b> 3-3-4	<p><b>Genetics</b> <i>Prerequisite: C or higher in BIOL 3400 and CHEM 1211</i></p> <p>A study of inheritance from Mendel's classic studies to modern molecular genetics. Upon completion of this course, students will: (1) describe a gene and explain genotype and phenotype; (2) demonstrate knowledge of the process of gene expression and regulation; (3) describe basic inheritance patterns and the chromosomal basis of heredity; (4) define the structure of an organism's DNA genome; (5) explain mutation as a source of genetic variability; (6) describe a historical perspective of genetics, identifying breakthroughs in discovery; (7) develop skills in analysis, problem-solving, communication and ethical perspectives as they apply to genetics.</p>
<b>BIOL 3300</b> 3-3-4	<p><b>Advanced Microbiology</b> <i>Prerequisite: C or higher in BIOL 3400</i></p> <p>Upon completion of this course, students will: (1) demonstrate knowledge of microbial genetics including inheritance of information, causes, consequences and uses of mutations, exchange and acquisition of genetic information; (2) compare and contrast prokaryotic and eukaryotic cells as they apply to clinical diagnostics, antimicrobial therapy and antibiotic resistance; (3) explain the interactions and impact of microorganisms and hosts to include the pathology and epidemiology; (4) trace microbial evolution and diversity and discuss the role of microorganisms in the environment; (5) demonstrate proficiency in basic lab skills and communicate the results of experiments effectively.</p>
<b>BIOL 3400</b> 3-3-4	<p><b>Cell Biology</b> <i>Prerequisite: C or higher in BIOL 1107, BIOL 1108 and CHEM 1211</i></p> <p>A study of cell structure and function at the cellular, sub cellular and molecular levels. Upon completion of this course students will: (1) explain the structure and function of macromolecules; (2) describe cellular structures and their functions; (3) compare and contrast methods of membrane transport and ways in which proteins are sorted within the intracellular compartments; (4) explain mechanisms of cellular communication; (5) explain the mechanisms of gene expression; (6) demonstrate knowledge of cell cycle and its regulation; (7) critically assess and utilize scientific information as applied to real world problems.</p>
<b>BIOL 3440</b> 3-0-3	<p><b>Natural History</b> <i>Prerequisite: C or higher in BIOL 1108</i></p> <p>This course provides an overview of the biodiversity and natural history of Georgia with an emphasis on the southeastern coastal plain. The focus is on the natural history and identification of vertebrates, arthropods, woody plants, and threatened or endangered species. Aspects of geology, hydrology, natural communities and ecosystems, and field techniques are also covered. This course is designed for biology majors seeking a general understanding of the nature of Georgia and relevant conservation, management, and environmental issues.</p>
<b>BIOL 3450</b> 3-0-3	<p><b>Conservation Biology</b> <i>Co-Prerequisite: BIOL 1108 or permission of instructor</i></p> <p>Conservation Biology examines the application of biological principles to the conservation and management of biological and other natural resources. The course highlights how ecology, genetics, biogeography, and evolution can inform the conservation of biodiversity, the design of protected areas, the improvement of the genetic potential of endangered species, and the development of public policy. The relationship of conservation science to the larger societal framework provided by</p>

economics, sociology, philosophy, ethics, law, and politics is considered.

**BIOL 3460**

3-3-4

**Plant Biology**

*Co-Prerequisite: C or higher in BIOL 1107 and BIOL 1108*

Lecture series, and labs. The course is designed to provide students with an overview of the biology of vascular plants, including physiology, anatomy and morphology development, genetics, evolution and diversity, ecology and applied botany. This course is designed for biology majors seeking a general understanding of plant biology.

**BIOL 3500**

3-3-4

**Ecology**

*Prerequisite: C or higher in BIOL 1107 and BIOL 1108*

Upon completion of this course, students will be able to: (1) describe interactions within a population, community and ecosystem; (2) explain movement of energy and biogeochemicals within and through individuals, populations, communities and ecosystems; (3) discuss current and future impacts on biodiversity from habitat loss, introduced invader species, overexploitation, habitat degradation and global climate change; (4) analyze data using statistical methods and communicate scientific information gathered in the lab.

**BIOL 3550**

3-3-4

**Entomology**

*Prerequisite: C or higher in BIOL 1108*

An introduction to the biology of insects, including introductory treatment of insect anatomy and morphology, insect physiology, insect life history, insect behavior, insect ecology, and the taxonomy of major insect families. The laboratory portion of this course includes a strong focus on field studies of insect biodiversity, insect collection and curation, with the identification of local species emphasized. Field trips are required.

**BIOL 3600**

3-3-4

**Zoology**

*Prerequisite: C or higher in BIOL 1107 and BIOL 1108*

A survey of animal biology including laboratory experience. Upon completion of this course, students will be able to: (1) explain the classification, organization, and diversity of the Animal Kingdom; (2) explain environmental issues and impact on animal species; (3) effectively use technology to research and present biological topics; (4) communicate effectively regarding biological subjects in oral and written form using appropriate scientific terminology; (5) use the scientific process of hypothesis testing through laboratory experiments.

**BIOL 3650**

3-3-4

**Terrestrial Ecology**

*Prerequisite: C or higher in BIOL 3500*

Upon completion of this course, students will be able to: (1) explain the interactions within populations, communities, and ecosystems in terrestrial environments; (2) describe the properties of soils and explain their influence on primary production; (3) describe the flux of energy and biogeochemical within and through individuals, populations, communities, and ecosystems in terrestrial environments; (4) predict current and future impacts on biodiversity in terrestrial systems from habitat loss, introduced invader species, overexploitation, habitat degradation, and global climate change; (5) design experiments and surveys for terrestrial systems that incorporate appropriate statistical methodology.

**BIOL 3700**

3-3-4

**Invertebrate Zoology**

*Prerequisite: C or higher in BIOL 1107 and BIOL 1108*

A phylogenetic approach to the biology of invertebrate phyla, including structure, function, evolution, systematics, distribution, behavior, conservation, and ecology. Laboratory and field sessions will focus on the relationships among phylogeny, structure, function, and behavior/ecology; and the ecology of local invertebrates. Through lectures, discussions, laboratory, and field sessions students will gain a comprehensive knowledge of invertebrate diversity and will be able to effectively communicate about that diversity in written and oral form.

**BIOL 3750**

3-3-4

**Vertebrate Zoology**

*Prerequisite: C or higher in BIOL 1107 and BIOL 1108*

A survey of the biology of vertebrates, including structure, function, evolution, systematics, distribution, behavior, conservation, and ecology of fishes, amphibians, reptiles, birds, and mammals. Laboratory and field sessions will focus on the relationships among phylogeny, structure, function, and behavior/ecology; and the identification and ecology of local vertebrates. Through lectures, discussions, laboratory, and field sessions students will gain a comprehensive knowledge of vertebrate diversity and will be able to effectively communicate about that diversity in written and oral form.

**BIOL 3900**

3-0-3

**Biotechnology**

*Prerequisite: C or higher in BIOL 3200 and BIOL 3400*

A study of current topics and issues in biotechnology. Upon completion of this course, students will be able to: (1) explain commonly used biotechnology techniques and their application; (2) explain the major types of biotechnology including forensic, medical, microbial, agricultural and animal biotechnology; (3) discuss the ethical issues related to applications of biotechnology.

**BIOL 4010**

3-0-3

**Principles of Virology**

*Prerequisite: C or higher in BIOL 3400 or permission of instructor*

The basic thesis of the course is that all viruses adopt a common strategy for survival: 1) viral genomes are protected by enclosure in a protein particle; 2) viral genomes encode gene products that promote an infectious cycle; 3) infection patterns can overcome or co-exist with host defenses. The course will emphasize the common reactions that must be completed by all viruses for successful reproduction. The mechanism by which a small chemically defined infectious particle (a virus) is able to take over the genetic expression of the infected cell and exploit it for its own propagation remains a subject of intense research worldwide. Virtually all life forms serve as virus hosts. Therefore, study of the commonalities as well as the variances among virus-host relationships offers a fascinating and fertile area of study for biology students. Introduction methods will include lectures by the instructor, selected videos that illustrate complex concepts, and a term paper and presentation by students.

**BIOL 4200**

**Bioinformatics**

3-0-3	<p><i>Prerequisite: C or higher in BIOL 3200 and BIOL 3900</i></p> <p>A study of computational resources for biology applications. Upon completion of this course, students will be able to: (1) review biological databases and to use them proficiently; (2) explain the complexities of the genome and the annotation process; (3) demonstrate computer skills for retrieving and organizing biological information.</p>
<b>BIOL 4300</b> 0-3-1	<p><b>Biotechnology Laboratory</b></p> <p><i>Prerequisite: C or higher in BIOL 3900 and BIOL 3300</i></p> <p>A stand-alone laboratory course that concentrates on the fundamental laboratory techniques used in biotechnology. Upon completion of this course, students will: (1) master biotechnology laboratory skills through participation in a multi-week project; (2) explain the theories and design of experiments for the project applying those technologies; (3) develop skills in associated computer technologies appropriate to the project; (4) establish a detailed and accurate laboratory notebook.</p>
<b>BIOL 4400</b> 3-3-4	<p><b>Medical Entomology</b></p> <p><i>Prerequisite: C or higher in BIOL 3550</i></p> <p>Upon completion of this course, students will: (1) understand the global health impact of insect transmitted diseases; (2) describe the diversity of human pathogens and their insect vectors; (3) identify the major types of insects that transmit diseases to people and animals; (4) describe the biology of specific vector-pathogen interactions and disease in humans; (5) describe the methods used to control the vectors and diseases and list the barriers to effective control of many insect-transmitted diseases.</p>
<b>BIOL 4410</b> 3-3-4	<p><b>Industrial Microbiology</b></p> <p><i>Prerequisite: C or higher in BIOL 3300</i></p> <p>Upon completion of this course, students will: (1) demonstrate knowledge of cultivation and utilization in bioprocesses engineering including fermentation systems and downstream processing; (2) explain methods for the production and application of bioengineered enzymes; (3) describe the processes involved in biomanufacturing of fuels, industrial chemicals, pharmaceuticals, food additives and food products; (4) demonstrate knowledge of environmental biotechnology, including waste water treatment, bioremediation and biomining.</p>
<b>BIOL 4500</b> 3-0-3	<p><b>Undergraduate Research Project</b></p> <p><i>Prerequisite: Permission of faculty research supervisor.</i></p> <p>Students may conduct research with professors in the Department of Biology. Through this research project, students will: (1) gather accurate information about a possible career path; (2) effectively use the steps of the scientific method; (3) communicate in-depth scientific information effectively in oral and written form using appropriate terminology and charts/graphs; (4) collect and analyze data and present results in appropriate formats including chart, graph and oral/written form.</p>
<b>BIOL 4550</b> 3-0-3	<p><b>Professional Skills for Biologist</b></p> <p><i>Prerequisite: C or higher in BIOL 4500 or BIOL 4800</i></p> <p>The course is designed to provide students with the necessary professional skills to pursue a career in the biological fields. These skills include the analysis of biological data, written (scientific paper), visual (poster) and oral (talk) presentations of scientific data, ethics, and job application. Students will use the data that they collected during the BIOL 4500 or BIOL 4800.</p>
<b>BIOL 4700</b> 3-0-3	<p><b>Interdisciplinary Applications of Biology</b></p> <p><i>Prerequisite: Consent of Instructor</i></p> <p>Capstone problem-solving course required for all biology majors. Upon completion of this course, students will: (1) use library and internet resources to gather, organize, and understand information; (2) apply biological principles and information to real world issues; (3) analyze real world issues from a scientific, political, economic and social perspective; (4) effectively and clearly communicate scientific information in written and oral form.</p>
<b>BIOL 4750</b> 3-3-4	<p><b>Environmental Toxicology</b></p> <p><i>Prerequisite: C or higher in BCHM 3100 or BIOL 3500</i></p> <p>The foundations of environmental pollutants and biological health. Upon completion of this course, students will: (1) describe dose-response relationships; (2) describe absorption, distribution, storage, biotransformation, and elimination of toxicants; (3) describe the chemodynamics of contaminants in the environment including fate and transport; (4) perform risk assessment; (5) describe methods to test and regulate hazardous substances.</p>
<b>BIOL 4800</b> 3-0-3	<p><b>Internship</b></p> <p><i>Prerequisite: Permission of Internship Coordinator</i></p> <p>An internship or research project is required of all biology majors. Internships need to be approved 3-6 months prior to registration in the course. Upon completion of this internship, students will: (1) gather accurate information about a possible career path; (2) effectively use methodology associated with the profession such as the scientific method, problem solving in the work environment, or assuming responsible tasks of the profession; (3) communicate in-depth scientific information effectively in oral and written form using appropriate terminology and media; (4) collect and analyze data and interpret results in chart/graph and oral/written form.</p>
<b>BUSA 1105</b> 3-0-3	<p><b>Introduction to Business</b></p> <p>An Integrative study of the functional areas of business (finance, operations, marketing, human resources, etc.)</p>
<b>BUSA 2105</b> 3-0-3	<p><b>Communication in the Business Environment</b></p> <p>A course emphasizing both interpersonal and organizational communications; to include written and oral exercises appropriate to business practice.</p>
<b>BUSA 2106</b> 3-0-3	<p><b>The Environment of Business</b></p> <p>An introduction to the legal, regulatory, political, social, ethical, cultural, environmental and technological issues which form the context for business; to include an overview of the impact of demographic diversity on organizations</p>

<b>CATS 1101</b> 1-0-1	<p><b>Critical &amp; Academic Thinking for Success</b></p> <p>This CATS 1101 course is the freshman seminar course at EGSC. The course serves as a guide and support for students as they transition into college and develop their identity as student scholars. Methods of instruction include both discussion of key topics in class (thinking) and completion of assignments outside of class (doing). The required readings and class presentations guide students in their growth as scholars who pose problems, discover solutions, resolve controversies, evaluate knowledge, and use effective communication skills. Students are expected to self-regulate and take responsibility for their learning and production of knowledge. A special interest element is also included in the course content to aid in better connectivity of students to the mission of the college and the course. New students connect to the resources and people on campus that can help them be successful.</p>
<b>CHEM 1211</b> 3-2-4	<p><b>Principles of Chemistry I</b></p> <p><i>Prerequisite: MATH 1001 or MATH 1111 may also be taken concurrently by written permission from the instructor</i></p> <p>The fundamental principles, concepts, and theories, of chemistry are presented including nomenclature, chemical symbols, formulas, equations, and stoichiometry. This course will examine atomic structure, periodic law, chemical bonding, molecular structure, and polarity, as well as basic chemical reactions such as oxidation-reduction reactions and acid-base reactions. Thermochemical concepts, as well as the properties of solids, liquids, and gases will be discussed. The laboratory will introduce students to chemical safety the use of basic equipment, and methods of data collection, as well as the synthesis, isolation, and analysis of chemical compounds.</p>
<b>CHEM 1212</b> 3-2-4	<p><b>Principles of Chemistry II</b></p> <p><i>Prerequisite: C or higher in CHEM 1211</i></p> <p>A continuation of CHEM 1211, with emphasis on solution processes, chemical equilibrium, kinetics, acid-base chemistry, thermochemistry and electrochemistry. The laboratory will emphasis methods of analysis related to each of these chemical concepts.</p>
<b>CHEM 2411</b> 3-2-4	<p><b>Organic Chemistry I</b></p> <p><i>Prerequisite: C or higher in CHEM 1212</i></p> <p>An overview of the fundamental principles, theories and concepts of organic chemistry. The course will introduce the major organic functional groups, with an emphasis on the structure, nomenclature, and reactions of alkanes, alkenes, alkynes, aromatic compounds, and alcohols. The concepts of isomerism, stereochemistry, and reaction mechanisms will be discussed. The laboratory activities will familiarize students with the techniques used to produce, isolate, and characterize organic compounds, as well as maintain a formal laboratory notebook.</p>
<b>CHEM 2412</b> 3-2-4	<p><b>Organic Chemistry II</b></p> <p><i>Prerequisite: C or higher in CHEM 2411</i></p> <p>This course will continue with the concepts introduced in CHEM 2411, by discussing the structure, nomenclature, and reactions of ethers, aldehydes, ketones, carboxylic acids, esters, and amines, as well as derivatives of these functional groups. In addition, students will be exposed to methods used for analyzing and determining molecular structure, including mass spectroscopy, NMR, IR, UV, and visible spectroscopy techniques. The laboratory will introduce students to the methods for the synthesis, purification, and analysis of organic compounds.</p>
<b>CHOI 1001</b> 3-0-3	<p><b>21<sup>st</sup> Century Skills I: Communication Skills: Social, Leisure and Self-Advocacy</b></p> <p>This course is designed to be an introductory course to 21st Century Skills necessary for personal growth and career development. The course will provide a student with the opportunity to gain effective interpersonal and intrapersonal communication techniques for success in college, career, and life. Well-developed social interaction skills are critical for developing positive self-esteem, building relationships, and ultimately for acceptance into society. Students are exposed to experiences that are designed to further develop their ability to communicate effectively with others, establish friendships, and develop positive social relationships. Students will also begin the process of developing their Person-Centered Plan. Students will receive guidance form CHOICE Staff and family members to develop a "toolbox" of methods and resources that enable the student to choose their own pathways to success.</p>
<b>CHOI 1002</b> 2-1-3	<p><b>Learning and Technology</b></p> <p>This course emphasizes learning and innovation skills, information, media and technology skills and life and career skills. This interactive learning course provides opportunities for learners to explore and build skills for college work and develop a foundation of behaviors, habits and skills that will enable students to succeed and thrive in the working world.</p>
<b>CHOI 1003</b> 3-0-3	<p><b>Workplace Readiness</b></p> <p>The course is designed to introduce students to the process of career decision-making, educational planning, and job searching. Students will evaluate their personal career interests, values, skills and aptitudes. Students will understand the importance of matching career options to their personal preferences and how those preferences may change over time due to maturity and experiences. Job Shadowing is also a component of this course. Classroom exercises conducted prior to and following the job shadow are designed to help students connect their experiences to their course work and relate the visits directly to career pathways, related skills requirements, all aspects of an industry and post-secondary education options. This is a very interactive course and students will frequently use online tools and applications including multi-media programs, career assessments and research. Students will develop a job search portfolio and participate in a mock job interview.</p>
<b>CHOI 1004</b> 3-0-3	<p><b>21<sup>st</sup> Century Skills II: Career Exploration and Planning</b></p> <p>The course is designed to introduce students to the process of career decision-making, educational planning, and job searching. Students will evaluate their personal career interests, values, skills and aptitudes. Students will understand the importance of matching career options to their personal preferences and how those preferences may change over time due to maturity and experiences. This is a very interactive course and students will frequently use online search tools and applications include multi-media programs, career assessments and research. Student will develop a job search portfolio and participate in mock job interview.</p>
<b>CHOI 2005</b>	<p><b>Independent Living Skills I: Learning and Earning</b></p>

2-2-3	This course is designed to prepare students for responsible decision making in a variety of areas that confront young adults as they prepare to move into life beyond college. The primary focus of this course is the development of essential skills for living on their own, in a family or with others. Students are likely to try to balance family, career and community roles, manage their resources and develop lasting relationships. This course focuses on practical information and skills related to such topics as interpersonal and family relationships, financial literacy, career preparation, life management, healthy living, foods and nutrition, and housing.
<b>CHOI 2006</b> 3-0-3	<b>Career Planning</b> This course focuses on instructional methods, materials and curricula to introduce students to the fundamentals of planning, organizing and implementing a comprehensive job search campaign. Emphasis is placed on identification of individual career goals, assessments of skills and abilities, exploration of career options, analysis of the job market, and effective use of employment search tools (e.g. resumes, cover letters, interviewing, networking, and management of career pathways and resources. Discussion and debate are encouraged and includes presentations by Recruiters and Employer Representatives.
<b>CHOI 2007</b> 3-2-4	<b>Independent Living II: Empowered Transition</b> <i>Prerequisite: C or higher in CHOI 2005</i> This course is designed to help students to begin deliberate preparation for their professional lives after graduation, whether they plan to enter the workplace immediately, continue in their current profession or move on to third and fourth year programs or professional schools. As a result of this dual purpose, students are asked to demonstrate their ability to apply key knowledge and skills by planning, completing and presenting a culminating project linked to one of more area of personal communication and technology skills including additional relevant 21st century skills via completing a Career Interest Capstone Project. This initiative provides the students with a Capstone Project to showcase the skills they have acquired while participating in the CHOICE Program at EGSC over the past two years. It combines both academic as well as career requirements intended to challenge the students' ability, stretch their limitations, and celebrate their individuality. The work component of the course (laboratory) provides students with on the job training opportunities that are directly related to their career goal and course of study identified through their Person-Centered Plan and Career Portfolio. This learning experience is designed to bridge the gap between program and work. Appropriate supervision by CHOICE staff will be maintained.
<b>CISM 2201</b> 2-2-3	<b>Fundamentals of Computer Applications</b> An in-depth investigation of the operating system and suite of applications. Emphasis will be placed on showing how word processors, spreadsheets, relational databases, and presentation graphics software can be used together to produce effective results. Plus, the utilization of computer technology to enhance organizational communications and decision making will also be examined.
<b>COMM 1010</b> 3-0-3	<b>Intercultural Communication</b> This course examines the basic elements of interpersonal communication and culture as the two relate to one another. An introduction to principles and skills of effective communication between individuals, students will study a variety of topics, including verbal and non-verbal channels, cultural identity, conflict resolution, listening and communication barriers.
<b>COMM 1110</b> 3-0-3	<b>Public Speaking</b> The organization of materials and the vocal and physical aspects of delivery in various speaking situations.
<b>COMM 1112,1113,1114</b> 0-2-1	<b>Communications Production (Print Media)</b> Practical application of principles of writing, editing, art, layout and design through desktop publishing of literary and art magazine or other College publication.
<b>COMM 1115,1116,1117</b> 0-2-1	<b>Communications Production (Theatre)</b> Credit awarded to students who have been designated by the director of a theatrical production of the College as members of the cast, crew, or production team.
<b>COMM 2001</b> 0-0-3	<b>Communication Arts Portfolio</b> <i>Prerequisite: COMM 1110 or COMM 1010</i> This three-credit hour Directed Study with a qualified Art, Communications or English professor is focused on the development of a portfolio to demonstrate the student's proficiency in one or more areas of Communication Arts.
<b>COSP 1101</b> 1-0-1	<b>Correll Scholars Program Seminar</b> The Introductory course in the Correll Scholars Program that is premised upon introducing first year scholars to the value and importance to the local community and the State of Georgia, as well as surveying the many facets of the Wiregrass/Pine Barrens region of the State of Georgia.
<b>COSP 1102</b> 1-0-1	<b>Correll Scholars Program Seminar on State and Regional Issues</b> <i>Prerequisite: C or higher in COSP 1101</i> The second required seminar of the Correll Scholars Program, this course builds upon the content of the first course, an introduction to service and a variety of issues of local importance, expanding the focus to the impact of these issues statewide and regionally. Methods of evaluation of student success include short essays, quizzes, journal assignments, examinations, presentations, and portfolio development.
<b>COSP 2101</b> 1-0-1	<b>Correll Scholars Program Seminar on National and International Issues</b> <i>Prerequisite: C or higher in COSP 1102</i> As the third required seminar of the Correll Scholars Program, this course builds upon the content of the two earlier courses with an introduction to service and a variety of issues of national and global importance. Methods of evaluation of student success include short essays, journal assignments, examinations, presentations, and portfolio development.
<b>COSP 2102</b> 1-0-1	<b>Correll Scholars Program Practicum</b> <i>Prerequisite: COSP 2101</i> This final course in the Correll Scholars Programs provides the student with the opportunity to observe the practice of service learning, academic research and professional development by providing a structured and extended on-campus experience

related to a student's career interests. During the course, students are expected to integrate classroom knowledge with work experience, develop practical career-related skills and training, explore a career before graduation, and obtain work experience and professional attributes for future employment. To complete this course, students must work a total of 50 hours with an EGSC faculty member and complete three learning modules on D2L and a final research summary paper. Practicum assignments are subject to the approval of the Director of the Correll Scholars Program.

<b>CRJU 2000</b> 3-0-3	<p><b>Introduction to Social Science Research Methods</b> <i>Math 1001 or higher and MATH 1401 both with C or higher; May be taken concurrently with CRJU 2501 and/or SOCI 1101 or higher</i></p> <p>Provides the student with a comprehensive treatment of research methods commonly used in the social sciences to analyze social phenomena in a rigorous and scientific manner. Topics include critical evaluation of research, ethics in research, issues of accuracy such as objectivity, validity, and reliability, the research process, inductive and deductive approaches, quantitative and qualitative studies, surveys, experimental studies, and use of existing database resources. Students will learn the necessary practical skills required for the practice and application of research and the skills required for both written and oral dissemination of research results.</p>
<b>CRJU 2501</b> 3-0-3	<p><b>Introduction to Criminal Justice</b></p> <p>A survey of the law enforcement agencies on the local, state, and federal levels and an overview of the administration of justice in the United States.</p>
<b>CRJU 2601</b> 3-0-3	<p><b>Courts and Basic Criminal Procedures</b></p> <p>Evaluation of the scope of crime, its causes, society's reaction to criminals, correctional treatment of criminals, and post-release problems.</p>
<b>CRJU 2701</b> 3-0-3	<p><b>Criminology</b></p> <p>Introduces criminal procedures, including theory of an investigation, conduct at crime scenes, collection and preservation of physical evidence, court presentation, and rules regarding admissibility of evidence.</p>
<b>CSCI 1301</b> 3-2-4	<p><b>Programming Principles I</b> <i>Prerequisite: C or higher in MATH 1111</i></p> <p>Provides a fundamental understanding of computer programming with emphasis on "object-oriented", structured, top-down development and testing. Concepts include the following: an overview of computer system design and JAVA programming, problem solving and algorithm development using simple data types and control structures, arithmetic and logical operators, selection structures, repetition structures; text files, arrays (one- and two- dimensional), implementation and testing of programmed problem solutions, modular programming including subprograms or equivalent.</p>
<b>CSCI 1302</b> 3-2-4	<p><b>Programming Principles II</b> <i>Prerequisite: C or higher in CSCI 1301</i></p> <p>Software development techniques in an object-oriented computer language, a continuation of CSCI 1301. Emphasis is on advanced programming techniques such as system methods, recursion, data driven and event-driven design and implementation, GUI, algorithm efficiency and file processing techniques.</p>
<b>ECON 2105</b> 3-0-3	<p><b>Principles of Macroeconomics</b></p> <p>This principle of economics course is intended to introduce students to concepts that will enable them to understand and analyze economic aggregates and evaluate economic policies.</p>
<b>ECON 2106</b> 3-0-3	<p><b>Principles of Microeconomics</b></p> <p>This principle of economics course is intended to introduce students to concepts that will enable them to understand and analyze structure and performance of the market economy.</p>
<b>EDUC 2110</b> 3-0-3	<p><b>Investigating Critical &amp; Contemporary Issues in Education</b> <i>Prerequisite: C or higher in ENGL 1101</i></p> <p>Students engage in analysis of critical and contemporary educational issues in the socio-political contexts of education settings in Georgia and the U.S., examining the teaching professional from perspectives from within and outside the school. Students interpret the meaning of education and schooling in a diverse culture and examine the moral and ethical responsibilities of teaching in a democracy. A practicum is required in preschool or elementary school for this course. <i>Students must earn a grade of 'C' to pass the course.</i></p>
<b>EDUC 2120</b> 3-0-3	<p><b>Exploring Socio-Cultural Perspectives on Diversity in Educational Contexts</b> <i>Prerequisite: C or higher in ENGL 1101</i></p> <p>Course examines 1) the nature and function of culture; 2) the development of individual and group cultural identity; 3) definitions and implications of diversity; and 4) the influences of culture on learning, development, pedagogy. Future teachers acquire knowledge of teaching children from diverse backgrounds. A practicum is required in preschool or elementary school for this course. Students must earn a grade of 'C' to pass the course.</p>
<b>EDUC 2130</b> 3-0-3	<p><b>Exploring Teaching and Learning</b> <i>Prerequisite: C or higher in ENGL 1101</i></p> <p>Course explores aspects of learning and teaching through examining individual and group learning processes, with the goal of applying knowledge to enhance the learning of all students in a variety of educational setting and contexts. A practicum is required in preschool or elementary school for this course. Students must earn a grade of 'C' to pass the course.</p>
<b>ENGL 0999</b> 1-0-1	<p><b>Support for English Composition I</b> <i>Institutional Credit Only</i></p> <p>This Learning Support course provides corequisite support in reading and writing for students enrolled in ENGL 1101- English Composition I. Topics will parallel those being studied in ENGL 1101 and the course will provide support for the essential reading and writing skills needed to be successful in ENGL 1101. Taken with ENGL 1101, this is a composition course focusing on skills required for effective writing in a variety of contexts, with emphasis on exposition, analysis, and argumentation, and also including introductory use of a variety of research skills.</p>

<b>ENGL 1101</b> 3-0-3	<p><b>English Composition I</b> <i>Co-requisite: enroll in ENGL 0999.</i> A composition course focusing on skills required for effective writing in a variety of contexts, with emphasis on exposition, analysis, and argumentation, and also including introductory use of a variety of research skills.</p>
<b>ENGL 1102</b> 3-0-3	<p><b>English Composition II</b> <i>Prerequisite: C or higher in ENGL 1101</i> A composition course that develops writing skills beyond the levels of proficiency required by ENGL 1101, emphasizes interpretation and evaluation and that incorporates a variety of more advanced research methods.</p>
<b>ENGL 1104</b> 3-0-3	<p><b>Introduction to Technical Communication</b> <i>Exit or exemption from corequisite Learning Support (ENGL 0999).</i> An introduction to writing in professional settings, including email, social media resume writing, brochures, memorandum, reports, and proposals. Strong emphasis on oral presentation.</p>
<b>ENGL 2111</b> 3-0-3	<p><b>World Literature I</b> <i>Prerequisite: C or higher in ENGL 1102</i> A survey of important works of world literature from ancient times through the mid-seventeenth century.</p>
<b>ENGL 2112</b> 3-0-3	<p><b>World Literature II</b> <i>Prerequisite: C or higher in ENGL 1102</i> A survey of important works of world literature from the mid-seventeenth century to the present.</p>
<b>ENGL 2120</b> 3-0-3	<p><b>British Literature</b> <i>Prerequisite: C or higher in ENGL 1102</i> A survey of important works of British literature.</p>
<b>ENGL 2130</b> 3-0-3	<p><b>American Literature</b> <i>Prerequisite: C or higher in ENGL 1102</i> A survey of important works of American literature.</p>
<b>ENGL 2140</b> 3-0-3	<p><b>African American Literature</b> <i>Prerequisite: C or higher in ENGL 1102</i> Survey of important works of African American Literature.</p>
<b>ENGL 2150</b> 3-0-3	<p><b>Survey of Children's Literature</b> <i>Prerequisite: C or higher in ENGL 1102</i> Prepares students to demonstrate an understanding of the traditions and chief characteristics of literature written for and read by children and young adults, and to become familiar with some of the noted authors, illustrators, and scholars of the genre. Students will study genre distinctions, gender politics, and both philosophical and theoretical approaches to understanding the world that children's literature engages, and they will demonstrate skills in critical thinking, analytical reading, discussion supported by textual evidence, and writing about children's and young adult literature. Students will be evaluated through essays and formal letters, journal/blog assignments, examinations, and a website presentation project.</p>
<b>ENGL 2200</b> 3-0-3	<p><b>Creative Writing</b> <i>Prerequisite: All English Learning Support requirements must be satisfied.</i> In order to cultivate a clear analytical view of the human condition it is necessary to study the works of accomplished literary artists and engage in the creation of original works. The course will explore the technical and aesthetic elements of poetry, drama, and narrative prose, focusing on the modes of writing, methods of development, and the refinement of expressive language skills. Workshop sessions, in which student writing will be critiqued by peers and the instructor, will be followed by public readings and performances, resulting in a final portfolio. In addition, the course will also examine the procedures for submission to literary journals, theater companies, and contests.</p>
<b>ENGL 2989</b> 3-0-3	<p><b>Environmental Literature of the United States</b> <i>Prerequisite: C or higher in ENGL 1102</i> A survey of American writers who explore the physical and spiritual relationship between humanity and the natural world, with emphasis on the symbiotic nature of that relationship.</p>
<b>ENGL 2999</b> 3-0-3	<p><b>Special Topics in Literature</b> <i>Prerequisite: C or higher in ENGL 1102</i> This course focuses on a specific theme, culture or genre of literature. Topics will be announced when the course is offered.</p>
<b>ENGL 3000</b> 3-0-3	<p><b>Environmental Literature of the United States</b> <i>Prerequisite: C or higher in ENGL 1102 and for junior or senior level students only</i> A survey of American writers who explore the physical and spiritual relationship between humanity and the natural world, with emphasis on the symbiotic nature of that relationship.</p>
<b>FESA 2101</b> 3-0-3	<p><b>Principles of Emergency Services</b> This course provides an overview to fire protection and emergency services; career opportunities in fire protection and related fields; culture and history of emergency services; fire loss analysis; organization and function of public and private fire protection services; fire department as part of local government; laws and regulations affecting the fire service; fire service nomenclature; specific fire protection functions; basic fire chemistry and physics; introduction to fire protection systems; introduction to fire strategy and tactics; and life safety initiatives.</p>
<b>FESA 2102</b> 3-0-3	<p><b>Fire Behavior and Combustion</b> This course explores the theories and fundamentals of how and why fires start, spread and are controlled.</p>



<b>FESA 2104</b> 3-0-3	<b>Fire Prevention</b> This course provides fundamental knowledge relating to the field of fire prevention. Topics include history and philosophy of fire prevention; organization and operation of a fire prevention bureau; use and application of codes and standards; plans review; fire inspections; fire and life safety education and fire investigations.
<b>FESA 2105</b> 3-0-3	<b>Building Construction for Fire Protection</b> This course provides the components of building construction related to firefighter and life safety. The elements of construction and design of structures re shown to be key factors when inspecting buildings, preplanning fire operations and operating at emergencies.
<b>FESA 2106</b> 3-0-3	<b>Fire Protection Systems</b> This course provides information relating to the features of design and operation of fire alarm systems, water-based fire suppression systems, special hazard fire suppression systems, water supply for fire protection and portable fire extinguishers.
<b>FESA 2109</b> 3-0-3	<b>Principles of FES Safety and Survival</b> This course introduces the basic principles and history related to the national firefighter life and safety initiatives, focusing on the need for cultural and behavioral change throughout the emergency services.
<b>FESA 3101</b> 3-0-3	<b>Fire and Emergency Services Administration</b> This course is designed to be a progressive primer for students who want more knowledge about fire and emergency services administration. The course demonstrates the importance of the following skills, necessary to manage and lead a fire and emergency services department through the challenges and changes of the 21st century: Persuasion and influence, accountable budgeting, anticipation of challenges and the need for change, and using specific management tools for analyzing and solving problems. A central part of the course focuses on how the leadership of a fire and emergency services department develops internal and external cooperation to create a coordinated approach to achieving the department's mission.
<b>FESA 3102</b> 3-0-3	<b>Fire Prevention Organization and Management</b> This course examines the factors that shape fire risk and the tools for fire prevention, including risk reduction education, codes and standards, inspection and plans review, fire investigation, research, master planning, various types of influences, and strategies.
<b>FESA 3103</b> 3-0-3	<b>Ethics in Public Service</b> This course examines the basic principles of ethics as related to fire and emergency services organizations, their operations and management, with special attention given to current ethical issues in fire and emergency services.
<b>FESA 3104</b> 3-0-3	<b>Community Risk Reduction</b> This course provides a theoretical framework for the understanding of the ethical, sociological, organizational, political, and legal components of community risk reduction, and a methodology for the development of a comprehensive community risk reduction plan.
<b>FESA 3105</b> 3-0-3	<b>Emergency and Disaster Planning</b> This course examines concepts and principles of community risk assessment, planning, and response to fires and natural and human-caused disasters, including National Incident Management System--Incident Command Systems (NIMS ICS), mutual aid and automatic response, training and preparedness, communications, civil disturbances, terrorist threats/incidents, hazardous materials planning, mass casualty incidents, earthquake preparedness, and disaster mitigation and recovery.
<b>FESA 3106</b> 3-0-3	<b>Fire Analysis and Investigation</b> This course examines the technical, investigative, legal, and social aspects of arson, including principles of incendiary fire analysis and detection, environmental and psychological factors of arson, legal considerations, intervention, and mitigation strategies.
<b>FESA 3107</b> 3-0-3	<b>Advanced Principles in Fire and Emergency Services Safety and Survival</b> This course broadens the scope of the national firefighter life safety initiatives and emphasizes their importance at the supervisory and managerial levels. This course also focuses on the need for cultural and behavioral change throughout the emergency services field, and the role of the supervisor and/or chief officer in this process. This course examines each of the 16 Life Safety Initiatives and the role of leadership and management in their implementation.
<b>FESA 3108</b> 3-0-3	<b>Managerial Issues in Hazardous Materials</b> This course presents current issues in management of a department-wide hazardous materials program. It includes issues that are pertinent to officers and managers in public safety departments, including regulations and requirements for hazardous materials (hazmat) preparedness, response, storage, transportation, handling and use, and the emergency response to terrorism threat/incident. Subjects covered include State, local and Federal emergency response planning, personnel and training, and operational considerations such as determining strategic goals and tactical objectives.
<b>FESA 3109</b> 3-0-3	<b>Strategies and Tactics for Fire and Emergency Services</b> This course is designed for the Fire Officer who is responsible for commanding a fire or emergency scene involving multiple companies. Subject areas include principles and tactics of fire service ground control, including fireground factors and management, command operations and functions, life safety, personnel, equipment, and extinguishing agents.
<b>FESA 3110</b> 3-0-3	<b>Natural Disaster Management</b> This course covers basic principles of natural disaster management. This course highlights several hazard types as topical investigations, as well as the processes and considerations of management options for preparedness, response, recovery, and mitigation. This will include but not be limited to understanding basic natural hazard mechanisms, the range of physical and human impacts, linkages to demographic and environmental transitions, and both structural and non-structural mitigation techniques. All management techniques are framed within existing U.S. Federal guidelines.

<b>FESA 3111</b> 3-0-3	<p><b>Fire-Related Human Behavior</b> This course presents a study of human behavior in fire and other emergency situations. Students will examine current and past research on human behavior, systems models, life safety education and building design to determine interactions of these areas in emergency situations. Students will develop an understanding of a best-practice building life safety system as one that combines knowledge in the areas of the best possible outcomes in terms of human survivability in an emergency.</p>
<b>FESA 4101</b> 3-0-3	<p><b>Political and Legal Foundations of Fire Protection</b> This course examines the legal aspects of the fire service and the political and social impacts of legal issues. This course includes a review of the American legal system and in-depth coverage of legal and political issues involving employment and personnel matters, administrative and operational matters, planning and code enforcement, and legislative and political processes with regard to the fire service.</p>
<b>FESA 4102</b> 3-0-3	<p><b>Applications of Fire Research</b> This course examines the basic principles of research and methodology for analyzing current fire-related research. The course also provides a framework for conducting and evaluating independent research in the following areas: fire dynamics, fire test standards and codes, fire safety, fire modeling, structural fire safety, life-safety, firefighter health and safety, automatic detection and suppression, transportation fire hazards, risk analysis and loss control, fire service applied research and new trends in fire-related research.</p>
<b>FESA 4201</b> 3-0-3	<p><b>Seminar in Fire and Emergency Services</b> This course is designed for advanced students and presents a series of topics only occasionally encountered. Much of the material is supplemental to previous course work. Students are expected to present a research project to the class.</p>
<b>FESA 4202</b> 3-0-3	<p><b>Practicum</b> The Practicum is designed to give students supervised practical application of previously studied knowledge and skills. Practicum experiences can occur in a variety of locations appropriate to the nature and level of experience. This course provides the student with structured and individualized experiential learning opportunities in the emergency services. Students will work with a coordinator or faculty member from the College. The student's experience will be related to academic studies and must contribute significantly to professional development. Arrangements must be made prior to registration, including acceptance of initial proposal and assignment. A written final report must be submitted. May be repeated for a maximum of six credit hours.</p>
<b>FESA 4203</b> 3-0-3	<p><b>Capstone in Fire and Emergency Services</b> This capstone course allows students to analyze specific program related issues and problems using the knowledge and understanding gained by completing the required courses in the program and a significant number of the major courses. This is a capstone course to be taken after all other Fire Science courses have been satisfactorily completed.</p>
<b>FILM 1100</b> 3-0-3	<p><b>Introduction to Film</b> This course will introduce students to the academic study of film. After taking this course, students will have a better understanding of and appreciation for film as an art form and a business. Students will learn film history, including its major filmmakers, narrative and non-narrative modes of filmmaking, stylistic components, and the language of film style.</p>
<b>FREN 1001</b> 3-0-3	<p><b>Elementary French I</b> <i>Note: Not open to native speakers of French</i> Introduction to listening, speaking, reading, and writing in French and to the culture of French-speaking regions.</p>
<b>FREN 1002</b> 3-0-3	<p><b>Elementary French II</b> <i>Prerequisite: FREN 1001 or 2 Carnegie units of RHSC/2 years of high school : Note: Not open to native speakers of French</i> Continued listening, speaking, reading, and writing in French with further study of the culture of French-speaking regions.</p>
<b>FREN 2001</b> 3-0-3	<p><b>Intermediate French I</b> <i>Prerequisite: FREN 1002 or high school equivalent</i> Continued study of the fundamentals of French with increased emphasis on composition and reading. Classes will be conducted in the language.</p>
<b>FREN 2002</b> 3-0-3	<p><b>Intermediate French II</b> <i>Prerequisite: FREN 2001 or high school equivalent</i> Completion of essential grammar study including selected readings from representative authors in French and written literary analysis. Classes will be conducted in the language.</p>
<b>GEOL 1121</b> 3-2-4	<p><b>Physical Geology</b> <i>It is strongly recommended that student take MATH 1001 or MATH 1111 prior to or while taking this course.</i> Provides both science and non-science majors alike with information about the physical composition of earth and the internal and external processes operating in the evolution of this planet. Mineral and rock identification, map reading skills, and written exercises are emphasized in the lab.</p>
<b>GEOL 1122</b> 3-2-4	<p><b>Historical Geology</b> <i>Prerequisite: GEOL 1121</i> Provides both science and non-science majors alike with information about the physical and biological evolution of earth throughout geologic time. Absolute and relative age dating, fossil identification, and written exercises emphasizing application of the scientific method to geology are emphasized in the lab.</p>
<b>GEOL 1123</b> 3-0-3	<p><b>Environmental Geology</b> Introductory course designed to provide both science and non-science majors alike with an understanding of the relationships between geology, geologic hazards, and human activities.</p>

<b>HIST 1121</b> 3-0-3	<b>Survey of Western Civilization I</b> The first half of a two-semester survey of the political, social, and cultural developments of western civilization. The primary emphasis will be on the ancient and medieval periods.
<b>HIST 1122</b> 3-0-3	<b>Survey of Western Civilization II</b> The second half of a two-semester survey of the political, social, and cultural developments of western civilization. The primary emphasis will be on the modern period.
<b>HIST 2111</b> 3-0-3	<b>Survey of U.S. History I</b> A survey of U.S. History to the post-Civil war period.
<b>HIST 2112</b> 3-0-3	<b>Survey of U.S. History II</b> A survey of U.S. History from the post-Civil war period to the present.
<b>HIST 2200</b> 3-0-3	<b>Black History</b> <i>Prerequisite: HIST 2111 or 2112</i> This course will survey the chronological period from the beginning of the Atlantic slave trade in the 1400s to the post-civil rights movement years of U.S. history. It will divide black history into essentially 3 broad phases: slavery, Jim Crow and modern times. It will identify the black leaders in each phase and cover the issues that most affect the black population during each phase.
<b>HIST 2300</b> 3-0-3	<b>History of Science</b> <i>Prerequisite: C or higher in ENGL 1101</i> This subject introduces the history of science from antiquity to the present. Students develop a definition of what has come to be called "science" in the Western tradition, through exploration of pre-scientific concepts such as alchemy and astrology to the work of pre-day scientists. The course also provides an overview of founders and theories in astronomy. Finally, students will discuss the impact of technology and its influences, positive and negative, on globalization.
<b>HLTH 2051</b> 2-0-2	<b>Health</b> Increases the student's understanding of the human body and the health habits necessary for the maintenance of an efficient and productive life in today's society.
<b>HLTH 2181</b> 0-2-1	<b>First Aid</b> Covers the theory and practice of standard first aid and CPR. Methods and techniques taught in this course will allow the student to qualify to take the American Red Cross Community CPR test and the American Red Cross Standard First Aid test. The American Red Cross has a minimum charge for certification.
<b>HLTH 2200</b> 3-0-3	<b>Introduction to Nutrition, Fitness and Sport</b> <i>Prerequisite: BIOL 2251K</i> The purpose of this course is to provide the Exercise Science student with current knowledge and information in the development of the nutritional needs and requirements necessary for the maintenance of an efficient and productive life in today's active society.
<b>INTC 1100</b> 3-0-3	<b>Introduction to Information Technology</b> For students majoring in information technology. Topics include foundations in hardware, software, data and procedures. Students are introduced to structured programming techniques, systems development, database design and networking. Business ethics, interpersonal skills and team building are emphasized.
<b>INTC 1200</b> 3-0-3	<b>Foundations of System Analysis</b> Surveys methods of information system design and implementation. A project-based class which demonstrates by example and experience the process of building systems from needs analysis and definition through specifications and implementation.
<b>INTC 1300</b> 3-0-3	<b>Foundations of Project Management</b> An introduction to project management techniques and tools as applied to information systems projects including: resource and personnel management and allocation, product testing, scheduling, and project management software.
<b>INTC 1400</b> 3-0-3	<b>Basic Database Applications and Design</b> A foundation course in terminology, concepts and applications of database processing including file organization and data structures. The course emphasizes database design using various modeling techniques. Students are expected to design, create and process a database to demonstrate competency in the course content.
<b>INTC 1500</b> 3-0-3	<b>Basic Networking</b> Introduces terminology, applications of communications and networking as essential elements of computer and business information systems. Students gain experience with communications hardware, software, media, LAN and WAN systems.
<b>INTC 1600</b> 3-0-3	<b>Introductory Webmaster</b> Focuses on the writing of HTML code, knowledge of basic control structures, language syntax, file structures and the planning and design of web pages for target audiences. Students will learn techniques for client interfacing, project development, paper mock-up and on-line mock-up of webpages. In addition, the course focuses on hypertext design and navigation, application interface, copyright and ownership issues, ethics and privacy, licensing and trademark issues.
<b>INTC 2100</b> 3-0-3	<b>Internship in Information Technology</b> <i>Prerequisite: INTC 1100</i>

Students complete internships with local businesses to focus and apply information technology skills. Hours may vary, but generally range between 20-40 hours per week. Employers agree to evaluate student performance in the workplace in coordination with the college. Students must articulate clear goals and objectives and document their progress.

**INTC 2150**  
3-0-3

**Information Technology Seminar**

*Prerequisite: INTC 1100*

Selected topics to develop skills necessary to function competently in the business world of information technology. Topics could include resume writing, electronic resumes, cover letters, group and individual interviewing techniques, job research, portfolio development, business ethics and professional organizations.

**INTC 2400**  
3-0-3

**Intermediate Database Design**

*Prerequisite: INTC 1400*

An intermediate level skills course in database design. Topics include reports, forms, OLE fields, sub forms, macros, VBA and the switchboard manager. An introduction to relational database theory and database design is included. This course continues the study of relational databases with additional topics. Student teams create a database to demonstrate competency in course content and skills.

**INTC 2500**  
3-0-3

**Intermediate Networking**

*Prerequisite: INTC 1500*

An intermediate course in terminology, concepts and applications of data communications technology including network topologies, network devices, standards and protocol analysis. Hands-on experience provided in the use of data communications hardware, software, facilities and media.

**INTC 2600**  
3-0-3

**Intermediate Webmaster**

*Prerequisite: INTC 1600*

An intermediate course in web page production. Topics include: the application of graphics, sound video, and animation in the creation of interactive multimedia web sites. Students will gain familiarity with a variety of browsers and plug-ins and will focus on the skill of analyzing leading edge software tools. Students will examine graphic and image formats and processing using leading edge software tools.

**ISCI 1101**  
3-2-4

**Integrated Science**

A multi-disciplinary course for non-science majors. Students are introduced to fundamental principles of astronomy, biology, chemistry, geology, and physics. The course will focus on the scientific method and critical thinking and will include written laboratory exercises.

**ISCI 2001**  
2-2-3

**Life and Earth Science for Early Childhood Education Teachers**

An Area F course for education majors with an integrated overview of the core of Life and Earth Science content covered in the K-5 Georgia Performance Standards. Topics include the solar system, earth processes, and characteristics of living organisms, biodiversity, and the natural history of Georgia. Students will gain conceptual understanding through inquiry-oriented activity based pedagogical strategies in order to have experiences learning science content in the ways they will be expected to teach in the future.

**ISCI 2002**  
2-2-3

**Foundations of Physical Science**

*Prerequisites: C or higher in MATH 1001, MATH 1111 or MATH 1113 and a C or higher in one Area D laboratory science Biology, Physics, Geology, Integrated Science or Chemistry.*

Course for Area F elementary education majors with emphasis in those topics listed in the K-5 Georgia Performance Standards. Conceptual understanding of these topics will be emphasized through exploration and experimentation.

**LACS 1100**  
3-0-3

**Latin American Culture**

An introduction to Latin American culture and society, with an emphasis on literary, social, and historical topics, themes, and processes that have shaped, and continue to shape the region.

**MATH 0997**  
1-0-1

**Quantitative Skills and Reasoning Support**

*Institutional Credit Only*

This course provides additional support for students enrolled in MATH 1001. This course places quantitative skills and reasoning in the context of experiences that students will be likely to encounter. It emphasizes information in context from a variety of representations, understanding of both the information and the processing, and understanding which conclusions can be reasonably determined.

**MATH 0998**  
1-0-1

**Math Modeling Support**

*Institutional Credit Only*

This course provides additional support for students enrolled in MATH 1101. This course is designed to allow students to simultaneously satisfy their LS requirement and take MATH 1101, an Area A Math. The course will cover the Beginning or Intermediate Algebra topics needed for the student to be successful in Mathematical Modeling.

**MATH 0999**  
1-0-1

**College Algebra Support**

*Institutional Credit Only*

A course designed to support students who enroll in MATH 1111. Topics will include factoring, radical expressions, solutions of linear equations with applications and equations involving rational expressions, graphing linear equations and quadratic equations with applications, the study of functions, their graphs, inequalities, and linear quadratic piece wise defined rational, polynomial, exponential, and logarithmic functions. Appropriate applications will be included.

**MATH 1001**  
3-0-3

**Quantitative Skills and Reasoning**

*Co-requisite: MATH 0997*

Course places quantitative skills and reasoning in the context of experiences that a student will likely encounter. Emphasis is placed on acquiring skills that will enable a student to construct logical arguments based on rules of inference and to develop strategies for solving quantitative problems.

<b>MATH 1101</b> 3-0-3	<p><b>Introduction to Mathematical Modeling</b> <i>Co-requisite: MATH 0998</i></p> <p>An introduction to mathematical modeling using graphical, numerical, symbolic, and verbal techniques to describe and explore real-world data and phenomena. Emphasis is on the use of elementary functions to investigate and analyze applied problems and questions supported by the use of appropriate technology, and on effective communication of quantitative concepts and results.</p>
<b>MATH 1111</b> 3-0-3	<p><b>College Algebra</b> <i>Co-requisite: MATH 0999</i></p> <p>A functional approach to algebra that incorporates the use of appropriate technology. Emphasis will be placed on the study of functions, their graphs, inequalities, and linear quadratic piece-wise defined rational, polynomial, exponential, and logarithmic functions. Appropriate applications will be included.</p>
<b>MATH 1113</b> 3-0-3	<p><b>Pre-Calculus</b> <i>Prerequisite: C or higher in MATH 1111 or SAT Math Score 530 or higher</i></p> <p>Prepares students for calculus, physics, and related technical subjects. Topics include an intensive study of algebraic and trigonometric functions with applications.</p>
<b>MATH 1401</b> 3-0-3	<p><b>Elementary Statistics</b> <i>Prerequisite: C or higher in MATH 1001 or MATH 1101 or MATH 1111 or MATH 1113</i></p> <p>This is a non-calculus-based introduction to statistics. Course content includes descriptive statistics, probability theory, confidence intervals, hypothesis testing, and other selected statistical topics.</p>
<b>MATH 1232</b> 3-0-3	<p><b>Survey of Calculus</b> <i>Prerequisite: C or higher in Area A Math course</i></p> <p>Covers the fundamental elements of differential and integral calculus of algebraic, logarithmic and exponential functions. Topics include a brief review of algebraic principles, limits, derivatives and integrals. Oriented towards applications in business and economics. Appropriate technology will be incorporated throughout the course.</p>
<b>MATH 1540</b> 4-0-4	<p><b>Calculus I</b> <i>Prerequisite: C or higher in MATH 1113 or consent of instructor</i></p> <p>Topics include a study of limits and continuity, derivatives of algebraic and transcendental functions with applications, the definite integral, the Fundamental Theorem of Calculus, and applications of the integral to areas and volumes.</p>
<b>MATH 2008</b> 3-0-3	<p><b>Foundations of Numbers and Operations</b> <i>Prerequisite: C or Higher in MATH 1001, MATH 1111 or MATH 1113</i></p> <p>Area F introductory mathematics course for elementary education majors. The emphasis will be on understanding and use of major concepts of number and operations. As a general theme, strategies of problem solving will be used and discussed in the context of various topics.</p>
<b>MATH 2012</b> 4-0-4	<p><b>Calculus II</b> <i>Prerequisite: C or higher in MATH 1540</i></p> <p>Topics include techniques of integration, further applications of the integral, a study of exponential and logarithmic functions, improper integrals, indeterminate forms, infinite series, and power series.</p>
<b>MATH 2013</b> 4-0-4	<p><b>Calculus III</b> <i>Prerequisite: C or higher in MATH 2012</i></p> <p>Topics include polar coordinates, parametric equations, and multi-variate calculus including partial differentiation, multiple integration, and vectors in two-dimensional and three-dimensional space.</p>
<b>MATH 2220</b> 3-0-3	<p><b>Elementary Linear Algebra</b> <i>Prerequisite: C or higher in MATH 1540</i></p> <p>An Introduction to systems of linear equations, matrices, determinants, vector spaces, linear transformations, and eigenvalues and eigenvectors.</p>
<b>MSCI 1111</b> 0-2-1	<p><b>Introduction to Military Science</b> <i>Co-requisite: MSCI 1510</i></p> <p>Instruction provides the basics of the U.S. Army and its role in National Defense. Includes the following subjects: the roles of the U.S. Army in national defense, organization and branches of the U.S. Army and its role, customs and traditions of the service, military writing, implementing a personal physical fitness program, role of the ARNG and USAR, and roles of the commissioned and non-commissioned officer.</p>
<b>MSCI 1510</b> 0-2-1	<p><b>Mountaineering</b> <i>Co-requisite: MSCI 1111</i></p> <p>A course designed to introduce mountaineering skills, fundamentals, and knowledge.</p>
<b>MSCI 1122</b> 2-0-2	<p><b>Basic Military Leadership</b></p> <p>Continues the development of critical military skills, leadership, and management techniques. Provides basic leadership techniques and principles, professional ethics and senior subordinate relationships. Skills development includes instruction in basic marksmanship techniques including safety procedures and firing Army small arms weaponry. One weekend field trip is required.</p>
<b>MSCI 2121</b> 2-0-2	<p><b>Basic Military Skills</b> <i>Prerequisite: MSCI 1122</i></p> <p>Instruction and practical exercises covering basic skills necessary as a future leader in the U.S. Army. Includes the following subjects: land navigation and map reading, basic first aid, survival and communications.</p>

<b>MSCI 2122</b> 2-0-2	<p><b>Basic Military Tactics</b> <i>Prerequisite: MSCI 1122</i> Introduces students to the fundamentals of Army leadership and management techniques. Focus is placed on the mission, organization and composition of small unit teams, principles of offensive operations stressing firepower, movement, communications techniques and introduction to troop leading procedures.</p>
<b>MUSC 1100</b> 3-0-3	<p><b>Music Appreciation</b> Introduction to Music History and Literature.</p>
<p><b>The RN-BSN program ended May 13, 2022 . All courses with a "NURS" prefix are longer available and upon governance approval, will be removed from subsequent Catalogs.</b></p>	
<b>NURS 3197</b> 3-0-3	<p><b>Professional Nursing Practice</b> <i>Prerequisite: Acceptance into the RN-BSN Bridge Program</i> This course is designed to enhance and facilitate the development of the RN student to the role of a BSN prepared professional nurse. The focus is on developing personal and professional growth to promote better advocacy, critical thinking, educator skills, effective communication, and leadership abilities in a complex healthcare environment. Course content includes concepts from historical contributions and theories that have guided the profession, to promoting professional philosophies, visions, and practices to help prepare for future trends in healthcare. Topics related to culture and diversity, professional ethics, political and legal issues in nursing, and technology. Students will apply knowledge of standards of practice, evidence-based practice, and caring science to course topics.</p>
<b>NURS 3297</b> 3-0-3	<p><b>Nursing Research Application</b> <i>Prerequisite: Acceptance into the RN-BSN Bridge Program</i> This course is designed to provide the registered nurse with an overview of the major research concepts as applied to the profession of nursing, to scholarship, and to clinical practice. Analysis, critique, and interpretation of qualitative and quantitative research approaches, including ethical implications, for evidence-based nursing practice will be examined. Emphasis is placed on how to critique, analyze, and apply published and empirical research findings to evidence-based nursing practice.</p>
<b>NURS 3397</b> 3-0-3	<p><b>Health Assessment</b> <i>Prerequisite: Acceptance into the RN-BSN Bridge Program</i> This course is a study of the advanced knowledge and skills beyond the Associates' degree in Nursing, designed to enhance health assessment for nursing practice in the care of individuals across the lifespan. Theory and skills essential to completing a comprehensive and holistic health history and physical examination are emphasized. In addition, the holistic delivery of care with included cultural, spiritual, nutritional, alternative, complementary therapies, and health promotion for the delivery of safe and person-centered care. The importance of comprehensive and accurate documentation as a tool for effective communication amongst the interdisciplinary team is reviewed.</p>
<b>NURS 3398</b> 1-0-1	<p><b>Health Assessment PLE</b> <i>Prerequisite: Acceptance into the RN-BSN Bridge Program</i> <i>Co-requisite: NURS 3397</i> This co-requisite course is designed to allow for the application of knowledge and skills gained in NURS 3397, building upon those acquired at the Associate in Nursing degree level and clinical practice setting. Skills essential to completing a comprehensive and holistic health history and physical examination are emphasized, including comprehensive and accurate documentation of the assessments/evaluations used for effective communication amongst the interdisciplinary team. Students will complete these 30 practicum hours in a virtual format.</p>
<b>NURS 4497</b> 3-0-3	<p><b>Community Health Nursing</b> <i>Prerequisite: Acceptance into the RN-BSN Bridge Program</i> This course is designed to examine the concepts and principles of community and population health nursing. The course will provide an overview of health issues that transcend borders, class, race, ethnicity, and culture. Emphasis is placed on roles, levels of prevention, principles of epidemiology, public health policy, and disaster preparedness.</p>
<b>NURS 4498</b> 2-0-2	<p><b>Community Health PLE</b> <i>Co-requisite: NURS 4497</i> <i>Prerequisite: Acceptance into the RN-BSN Bridge Program</i> This co-requisite course is designed to allow students to apply concepts learned in NURS 4497 in a variety of community settings. Emphasis is placed on roles levels of prevention, principles of epidemiology, public health policy, and disaster preparedness. Students will complete 60 hours in this Practice Learning Experience.</p>
<b>NURS 4597</b> 3-0-3	<p><b>Leadership &amp; Management</b> <i>Prerequisite: Acceptance into the RN-BSN Bridge Program</i> This course introduces the leadership role and management functions of professional registered nurses within the structure of an organization. The management process provides the foundational structure for the course, while the theoretical framework for this course is established through exploration of leadership styles, organizational theory, and management theory. Quality assurance and the provision of evidence-based, patient-centered care and collaborative relationships are emphasized. The impact of political and legislative processes, the integration of informatics, and the legal and ethical issues in management are also discussed.</p>
<b>NURS 4598</b>	<p><b>Leadership &amp; Management PLE</b> <i>Co-requisite: NURS 4597</i> <i>Prerequisite: Acceptance into the RN-BSN Bridge Program</i> This co-requisite course is designed to allow students to apply concepts learned in NURS 4597 within the structure of an organization. Emphasis is placed on leadership, organization, and management. Students will complete 60 hours in this Practice Learning Experience.</p>

<b>NURS 4697</b> 3-0-3	<p><b>Ethics in Nursing</b> <i>Prerequisite: Acceptance into the RN-BSN Bridge Program</i> A course which explores current models for ethical decision-making. This course will focus on ethical and moral principles utilized in the healthcare setting. Selected ethical dilemmas in nursing practice will be analyzed. Case studies that illustrate the principles and dilemmas faced such as informed consent, refusal or treatment, and quality of life in the health care setting will be discussed. There will be an emphasis on the self-evaluation of personal and professional values.</p>
<b>NURS 4797</b> 7-0-7	<p><b>Senior Nursing Capstone</b> <i>Prerequisite: Acceptance into the RN-BSN Bridge Program; NURS 3197, NURS 3297, NURS 3397, NURS 4497, NURS 4597, and NURS 4697</i> A course designed to be taken in the final semester of the RN-BSN Bridge program curriculum. As a capstone course, the synthesis of nursing curriculum and core curriculum concepts are applied. Continuous self-evaluation of professional role synthesis is emphasized. Critical critique and inquiry will be utilized for exploration of a nursing problem/issue. Under the guidance of a faculty mentor, the student will submit a proposal to formulate and complete an evidence-based project (Capstone Project) aimed at quality improvement to provide high quality healthcare. The student will submit a professional portfolio articulating the pursuit of excellence in nursing practice, professional growth and development, and the value of lifelong learning to nursing practice.</p>
<b>PHED 1011</b> 0-2-1	<p><b>Archery</b> Emphasizes development of archery techniques, skills and safety. Students may be required to purchase some basic equipment.</p>
<b>PHED 1021</b> 0-2-1	<p><b>Badminton</b> Fosters the development of basic techniques and strategies of badminton.</p>
<b>PHED 1031</b> 0-2-1	<p><b>Touch/Flag Football</b> Develops football skills and provides friendly class competition.</p>
<b>PHED 1041</b> 0-2-1	<p><b>Dance</b> Emphasizes basic techniques in square, folk and social dance.</p>
<b>PHED 1051</b> 0-2-1	<p><b>Softball</b> An activity that provides time for development of softball skills and strategies.</p>
<b>PHED 1061</b> 0-2-1	<p><b>Volleyball</b> Emphasizes the development of volleyball skills, team coordination, and strategies.</p>
<b>PHED 1071</b> 0-2-1	<p><b>Fitness Walking</b> Teaches an individual the fundamentals of walking for exercise and helps the individual achieve some level of physical fitness that is fun as well as recreational.</p>
<b>PHED 1081</b> 0-2-1	<p><b>Foundations of Health Promotion</b> Concepts of weight control, physical fitness, and wellness will be stressed. A health promotion profile will be developed for each individual's needs.</p>
<b>PHED 1091</b> 0-2-1	<p><b>Beginning Golf</b> The fundamentals of golf including etiquette, rules, and proper technique.</p>
<b>PHED 1101</b> 0-2-1	<p><b>Aerobics</b> Introduces aerobic skills and knowledge.</p>
<b>PHED 1141</b> 0-2-1	<p><b>Weight Training</b> Teaches a student the fundamentals and proper techniques of weight training. The student will demonstrate the various skills and techniques necessary to execute various weight training lifts and design a program to meet his/her individual needs.</p>
<b>PHED 1151</b> 0-2-1	<p><b>Tennis</b> Stresses basic tennis techniques, etiquette and rules.</p>
<b>PHED 1161</b> 0-2-1	<p><b>Basketball</b> Fundamentals of basketball will be taught and practiced.</p>
<b>PHED 1171</b> 0-2-1	<p><b>Recreational Outdoor Sports and Activities</b> Provides the student varied experiences in activities such as tennis, horseshoes, back packing, canoeing and other recreational activities.</p>
<b>PHED 1181</b> 0-2-1	<p><b>Recreational Indoor Sports and Activities</b> Affords the student varied experiences in activities such as card games, billiards and other recreational activities.</p>
<b>PHED 1191</b> 0-2-1	<p><b>Soccer</b> Develops both cognitive and psychomotor skills in soccer within the realm of friendly competition.</p>
<b>PHED 1201</b> 0-2-1	<p><b>Team Handball</b> Develops fundamental motor skills such as running, throwing, catching, jumping, and defensive and offensive strategies.</p>
<b>PHED 1211</b>	<p><b>Introduction to Jogging</b></p>

0-2-1	Teaches the fundamentals of jogging for exercise and health. Enables individuals to achieve some level of physical fitness that is fun and recreational.
<b>PHED 1221</b> 0-2-1	<b>Introduction to Disc Golf</b> Instruction in the fundamentals and proper techniques of disc golf: driving, midrange play, and putting. In addition, students will learn fundamentals of individual and team competition. Students will develop a thorough knowledge of all aspects of this game.
<b>PHED 1231</b> 0-2-1	<b>Beginning Bowling</b> The course teaches students the fundamentals and proper techniques of bowling; approach, the swing, and the follow-through of the life-time activity. In addition, the student will learn the fundamentals of individual competition as well as team competition. Finally, the students will develop a thorough knowledge of all aspects of the life-time activity.
<b>PHED 1542</b> 3-0-3	<b>Foundations of Kinesiology</b> This course is a foundation course to the historical, philosophical, and organizational aspects of Kinesiology. The study of Kinesiology will include educational settings, fitness industry, research and related fields (Physical Therapy, Occupational Therapy, etc.). Other areas discussed will include professional ethics, leadership, and continuing education. Finally, a discussion on delivery systems to potential clients.
<b>PHED 2011</b> 3-0-3	<b>Foundations of Health &amp; Physical Education</b> Studies the historical and philosophical foundations of health, physical education and recreation. Emphasis will be placed on the individual's area of concentration. This will include professional characteristics, qualifications, abilities and future employment. A practicum is required for this class. Membership in the Student Professional Association of Georgia Educators (SPAGE) is recommended.
<b>PHED 2021</b> 3-0-3	<b>Games and Activities for Preschool and Elementary Children</b> The study and practice of various group activities and lead-up games to team sports. A practicum is required in preschool or elementary school for this course. Membership in the Student Professional Association of Georgia Educators (SPAGE) is recommended.
<b>PHED 2031</b> 0-2-1	<b>Practicum in Health, Physical Education and Recreation</b> <i>Corequisite: PHED 1542</i> The study and practice of individual and group activities or assessment activities in a real setting are extremely important. A practical experience or assessment experience with local school systems, parks and recreation organizations, health agencies or sports agencies (GHSA, GISA, etc.) will be arranged for each student. This course should be taken as a corequisite with PHED1542;Foundations of Kinesiology
<b>PHED 2041</b> 3-0-3	<b>Introduction to Health and Recreation Fields</b> An introductory course into the health and recreation fields for non-education majors.
<b>PHED 2101</b> 0-2-1	<b>Intermediate Aerobics</b> <i>Prerequisite: PHED 1101</i> Introduces intermediate aerobic skills.
<b>PHED 2151</b> 0-2-1	<b>Advanced Tennis</b> Designed for the student who has developed skills beyond the beginner. In this course, additional shots (lob, drop, etc.) will be taught as well as planning and decision-making in shot selection and game strategy.
<b>PHYS 2211</b> 3-2-4	<b>Physics I: Classical Mechanics</b> <i>Prerequisite: C or higher in MATH 1540</i> Classical Mechanics in an introductory, calculus-based course emphasizing the principles of classical physics. Although Newtonian mechanics is emphasized, other select topics in classical physics including thermodynamics and oscillatory motion are discussed.
<b>PHYS 2212</b> 3-2-4	<b>Physics II: Electricity and Magnetism, Optics</b> <i>Prerequisite: C or higher in PHYS 2211</i> Electricity and Magnetism, Optics is a calculus-based course emphasizing the principles of classical physics.
<b>POLS 1101</b> 3-0-3	<b>American Government</b> A study of the political structures and actual functions of the various levels of government in the United States. The national government plus state and local governments of Georgia will be emphasized. Successful completion satisfies the legislative requirements for instruction in the constitutions of the U. S. and Georgia.
<b>POLS 2101</b> 3-0-3	<b>Introduction to Political Science</b> <i>Prerequisite: C or higher in POLS 1101</i> This course is designed to provide a foundation for and a focus on the theories and language of the discipline and on political inquiry.
<b>POLS 2201</b> 3-0-3	<b>State and Local Government</b> <i>Prerequisite: C or higher in POLS 1101</i> A three (3) hour survey course providing students with an introduction to state and local governments. The course examines political actors, institutions, formal rules, and informal processes associated with federal system of intergovernmental relations. Particular emphasis is placed on policymaking at the state and local level. Because of the federal nature of the U.S. political system, the course will also focus on current events at all levels of government.
<b>POLS 2301</b>	<b>Introduction to Comparative Politics</b>



3-0-3	<p><i>Prerequisite: C or higher in POLS 1101</i></p> <p>Comparative Politics introduces students to important theoretical approaches to comparing different political systems, and then helps students employ empirical analysis to address such questions as: Why does democracy flourish in some environments and not others? How does the nature of political institutions influence public policy? How are interests aggregated and represented in different political systems? By addressing these kinds of questions in the context of past and present political systems, student develop a broader understanding of the variety of ways that people can organize a political system and a deeper understanding of human political diversity. Students also familiarize themselves with the theoretical approach specific to comparative politics and with the methods used by social scientists generally.</p>
<b>POLS 2401</b> 3-0-3	<p><b>Global Issues</b></p> <p><i>Prerequisite: POLS 1101</i></p> <p>Acquaints the student with institutions and issues surrounding the world political system, including, but not limited to diverse topics such as theories of war, industrial development, international political economy, trade, national security, and terrorism. Current global issues are also explored. Students learn to think both normatively and descriptively. Additionally, the students are afforded a cursory introduction to the discipline of political science.</p>
<b>POLS 4300</b> 3-0-3	<p><b>Public Budgeting and Decision Making</b></p> <p>This course introduces students to the theory and practice of public budgeting and strategic decision-making. It emphasizes budgeting in local government because of its historical role as an incubator for fiscal innovations and its accessibility to citizens. This course equips students with basic competence in technical terminology, institutional environment, management systems, and technological aspects in budgeting and finance.</p>
<b>POLS 4890</b> 3-0-3	<p><b>Personnel Management for Fire and Emergency Services</b></p> <p>This course examines relationships and issues in personnel administration and human resource development within the context of fire and emergency services-related organizations, including personnel management, organizational development, productivity, recruitment and selection, performance management systems, discipline and collective bargaining.</p>
<b>PROB 1101</b> 1-0-1	<p><b>Problem Solving I</b></p> <p>An interdisciplinary course in science and mathematics. Projects from a variety of areas including biology, chemistry, geology, mathematics, and physics will be considered. Emphasis will be placed upon the interdisciplinary nature of the sciences. <i>Available only as a directed study course.</i></p>
<b>PROB 1102</b> 1-0-1	<p><b>Problem Solving II</b></p> <p>A continuation of PROB 1101. Students may select a second project. <i>Available only as a directed study course.</i></p>
<b>PSYC 1101</b> 3-0-3	<p><b>Introduction to General Psychology</b></p> <p>A broad survey of the major topics in psychology including, but not limited to, research methodology, biological and social factors influencing behavior, development, learning, memory, personality, and abnormal.</p>
<b>PSYC 2101</b> 3-0-3	<p><b>Introduction to Psychology of Adjustment</b></p> <p><i>Prerequisite: PSYC 1101, SOCI 1101 or consent of the instructor</i></p> <p>An introductory examination of the applied psychological theory and research concerning mental health and wellbeing.</p>
<b>PSYC 2102</b> 3-0-3	<p><b>Psychology of Abnormal Behavior</b></p> <p><i>Prerequisite: PSYC 1101 or consent of the instructor</i></p> <p>Studies current views of abnormal behavior. Consideration will be given to theories and research regarding prevention, causation, and treatment of undesirable behavior.</p>
<b>PSYC 2103</b> 3-0-3	<p><b>Introduction to Human Development</b></p> <p><i>Prerequisite: PSYC 1101, SOCI 1101 or consent of the instructor</i></p> <p>An introductory, non-laboratory-based examination of human development across the lifespan with an emphasis on normal patterns of physical, cognitive, and social development.</p>
<b>RECR 1530</b> 3-0-3	<p><b>Introduction to Recreation</b></p> <p>Historical examination of the leisure services profession, sociological, economic, psychological, political and technological consideration for the delivery of leisure and recreational services in a contemporary society.</p>
<b>RECR 2131</b> 3-0-3	<p><b>Introduction to Therapeutic Recreation</b></p> <p>An overview of the models of therapeutic recreation practices. Students will demonstrate an understanding of the underlying philosophical and historical underpinning for the therapeutic recreation profession. Students will demonstrate knowledge of the rationale for the inclusion of therapeutic recreation in the health care delivery system. Students will demonstrate an understanding of the etiology of disease with the specific implications for the provision of therapeutic recreation service delivery.</p>
<b>RECR 2530</b> 3-0-3	<p><b>Leadership and Programming in Leisure Services</b></p> <p>The course provides a basic understanding of the practice and theory of recreation program development and leadership in various service settings. It covers the process of recreation programming, principles of leadership, meeting the needs of a diverse population, and the implementation of programs and activities.</p>
<b>SCIE 1101</b> 1-0-1	<p><b>Science in Society</b></p> <p><i>Prerequisite: Completion of BIOL 1107, GEOL 1121, CHEM 1211, PHYS 2211 or ISCI 1101</i></p> <p>The objective of this course is to introduce students to various forms of published scientific literature. Students will learn how to read, interpret, and critique scientific journal articles, as well as do literature searches using scientific databases. In the first half of the course, students will read selected articles provided by the instructor and, as a class, analyze and critique the articles. In the second portion of the course, the students themselves will select and interpret a journal article of their choice</p>

and present their analysis to the class. The goal is to have students become more familiar with the reading and understanding of scientific literature which will benefit them as they pursue a career in a scientific discipline.

<b>SOCI 1101</b> 3-0-3	<b>Introduction to Sociology</b> A survey of the discipline of sociology. Topics will include sociological theory, methods and selected substantive area.
<b>SOCI 1160</b> 3-0-3	<b>Introduction to Social Problems</b> <i>Prerequisite: SOCI 1101</i> A theoretical and empirical analysis of selected major social problems confronting American society.
<b>SOCI 2000</b> 3-0-3	<b>Introduction to Social Science Research Methods</b> <i>Prerequisite: SOCI 1101; May be taken concurrently with SOCI 1160 and/or MATH 1401.</i> Introduction to Social Science Research Methods provides the student with a comprehensive treatment of research methods commonly used in the social sciences to analyze social phenomena in a rigorous and scientific manner. Topics include critical evaluation of research, ethics in research, issues of accuracy such as objectivity, validity, and reliability, the research process, inductive and deductive approaches, quantitative and qualitative studies, surveys, experimental studies, and use of existing database resources. Students will learn the necessary practical skills required for the practice and application of research and the skills required for both written and oral dissemination of research results.
<b>SOCI 2293</b> 3-0-3	<b>Introduction to Marriage and Family</b> <i>Prerequisite: SOCI 1101</i> An introduction to the structure, processes, problems and adjustments of contemporary marriage and family life.
<b>SPAN 1001</b> 3-0-3	<b>Elementary Spanish I</b> <i>Note: Not open to native speakers of Spanish</i> Introduction to listening, speaking, reading, and writing in Spanish and the culture of Spanish-speaking regions.
<b>SPAN 1002</b> 3-0-3	<b>Elementary Spanish II</b> <i>Prerequisite: SPAN 1001 or 2 Carnegie units of RHSC/2 years of high school; Note: Not open to native speakers of Spanish</i> Continued listening, speaking, reading, and writing in Spanish with further study of the culture of Spanish-speaking regions.
<b>SPAN 2001</b> 3-0-3	<b>Intermediate Spanish I</b> <i>Prerequisite: SPAN 1002 or high school equivalent</i> Continued study of the fundamentals of Spanish, with increased emphasis on composition and reading. Classes will be conducted in the language.
<b>SPAN 2002</b> 3-0-3	<b>Intermediate Spanish II</b> <i>Prerequisite: SPAN 2001 or high school equivalent</i> Completion of essential grammar study including selected readings from representative authors in Spanish and written literary analysis. Classes will be conducted in the language.
<b>THEA 1100</b> 3-0-3	<b>Theatre Appreciation</b> Survey and critical appreciation of Theatre.
<b>THEA 1110</b> 3-0-3	<b>Fundamentals of Acting</b> <i>Prerequisite: COMM 1110</i> An introduction and exploration will focus on the principles of the art of acting and explore the methods, styles and techniques. Instruction includes class lectures, exercises, and scene study. No prior acting experience required. This course will examine acting methods, styles and techniques helping students learn life skills such as: developing an informed perception, articulating a vision, developing self-confidence and self-discipline, problem solving and decision making. Studying acting will enhance the student's imagination, critical thinking and will refine cognitive and creative skills.
<b>WELL 1000</b> 2-0-2	<b>Wellness</b> WELL 1000 aims to increase the students' understanding of the human body including overall health, lifestyle, and fitness habits necessary to reduce risk of chronic diseases and for the maintenance of an efficient and productive life in today's ever-changing society. The course combines health-related content knowledge and reinforces positive behavioral and lifestyle choices with weekly participation in a fitness-based physical activity. Health related content includes behavior change, personal and reproductive health, drugs/alcohol awareness, chronic disease prevention, components of fitness, nutrition and weight management, and psychological well-being and stress management.

**\*\*NOTE:** EGSC reserves the right to (1) withdraw any course, (2) limit the enrollment in any course or class section, (3) fix meeting time of all classes and sections and (4) offer such additional courses as demand and faculty warrant



	A.A.S., A.A., East Georgia College; B.A., M.A., Ashford University
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<b>Michael Moran</b>	<b>Director of Admissions</b>
	B.S., M.S., Georgia Southern University
<b>Victor Poole</b>	<b>Manager of Enterprise Services</b>
	Diploma, Southeastern Technical College
<b>Harley Smith</b>	<b>Director of Institutional Advancement</b>
	B.S., Georgia Southern University
<b>Lynette M. Saulsberry</b>	<b>Registrar</b>
	B.A., Saint Leo University; M.A. Liberty University
<b>David Steptoe</b>	<b>Director of Plant Operations</b>
<b>Ruth M. Underwood</b>	<b>Director of Dining Operations</b>
	A.A., Brewton-Parker College
<b>Sheila D. Wentz</b>	<b>Director of Financial Accounting</b>
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<b>Vera M. Williams</b>	<b>Director of Accounting Services</b>
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<b>Tracy M. Woods</b>	<b>Director of Human Resources/Career Services</b>
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## Faculty

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## Professional Staff

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<b>Krystal Hayes</b>	<b>Student Success Coach</b>
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<b>Cynthia Reese</b>	<b>Assistant Director of Student Conduct/Title IX Deputy</b>
A.A., East Georgia State College; B.S., Brewton-Parker College	
<b>Jasmine Reese</b>	<b>Admissions Recruiter</b>
A.A., East Georgia State College; B.A., Armstrong State University; M.A., Georgia Southern University	
<b>Danielle Renew</b>	<b>Accounting Manager</b>
B.A., M.A., Georgia Southern University	
<b>Stephanie Royals</b>	<b>Interim Director of Counseling &amp; Disabilities</b>
B.S., M.Ed., Georgia Southern University	
<b>Nicole L. Sherrod</b>	<b>Assistant Registrar</b>
A.A., East Georgia State College; B.S., Georgia College & State University	
<b>Akira Sutton</b>	<b>Admissions Recruiter</b>

<b>Astraea J. Thigpen</b>	<b>Institutional Services Coordinator</b> B.A., M.A., Georgia Southern University
<b>Jeffrey “Jeff” Waller</b>	<b>ACE Coordinator</b> A.A., Broward College; B.S., Florida State University; M.A., Georgia Southern University
<b>William Waters</b>	<b>Technology Support Specialist II</b> A.A., Ogeechee Technical College
<b>Pauline Whitaker</b>	<b>Assistant Director of Financial Aid</b> B.S., Brewton Parker College
<b>Madison E. Wimberly</b>	<b>Assistant Director of Recruitment/Dual Enrollment</b> A.A., East Georgia State College; B.A., University of North Georgia
<b>Erin Youmans</b>	<b>Coordinator GYST</b> B.S., M.S., Georgia Southern University
<b>Sara S. Young</b>	<b>Enrollment Management Records Processor III</b> A.A., East Georgia State College

### Clerical and Secretarial Staff

<b>Charlene Blankenship</b>	<b>Institutional Services Coordinator</b> Certificate Barr Business School
<b>Amanda L. Douglas</b>	<b>Administrative Assistant, School of Math and Science</b>
<b>Krystal Scruggs</b>	<b>Executive Assistant to VP of Academic &amp; Student Affairs</b> A.A., East Georgia State College
<b>Alexander “Alex” Smith</b>	<b>Technology Support Specialist I</b>
<b>Catressa N. Wilson</b>	<b>Administrative Assistant</b>
<b>Dana Wright</b>	<b>Administrative Assistant to the President</b>

### Service/Maintenance Staff

#### Police Department

<b>Robert English</b>	<b>Police Officer</b>
<b>Daniel McCoy</b>	<b>Police Officer</b>
<b>Hadrian Wolff</b>	<b>Police Officer</b>

#### Custodial Services

<b>Darsha Freeman</b>	<b>Custodian</b>
<b>Willie Freeman</b>	<b>Custodian</b>
<b>Amber Hirschy</b>	<b>Custodian</b>
<b>Thomas Parillo</b>	<b>Custodial Supervisor</b>
<b>Gloria Robinson</b>	<b>Custodian</b>
<b>B.J. Scott</b>	<b>Custodian</b>
<b>Cindy Wadley</b>	<b>Custodian</b>

#### Skilled Crafts Staff

<b>Troy Riley</b>	<b>Skilled Trades Worker</b>
<b>John Rincon</b>	<b>Skilled Trades Worker</b>

#### Café and Common Grounds

<b>Rebecca Morrison</b>	<b>Food Service Worker II</b>
<b>Wanda Owens</b>	<b>Food Service Worker I</b>
<b>Gracie Mae Richards</b>	<b>Lead Cook</b>
<b>Robert “Drew” Tyson</b>	<b>Food Service Worker II</b>
<b>Roxanne Wimberly</b>	<b>Food Service Worker II</b>
<b>Angelia Wren</b>	<b>Food Service Worker II</b>
<b>Clair Wright</b>	<b>Food Service Worker III</b>

## Glossary

<b>Academic Dismissal</b>	Dismissal from the college for failure to maintain the required grade point average.
<b>Academic Year</b>	The college academic year consists of two 15-week semesters (fall and spring) and a shorter summer semester.
<b>Accuplacer</b>	A test evaluating a student's proficiency in Mathematics, Reading, and Writing for the purpose of determining proper course placement.
<b>Accredited or Approved</b>	A school that has met the standards of quality imposed by professional groups and/or accrediting agencies.
<b>American College Testing (ACT)</b>	The ACT Assessment Program (ACT) is a comprehensive guidance-oriented service that helps colleges, high schools, and students in the transition from high school to college. Students participate in the program by completing an educational/biographical questionnaire, an interest inventory, and four tests of educational development in English, mathematics, social studies, and natural sciences. After analyzing the information obtained, ACT prepares reports for use by students, high schools, and colleges in career and college planning, admission and placement, and academic advising. One of two national tests a student may take to complete admission requirements. This test measures mathematical and verbal skills much like the Scholastic Aptitude Test (SAT).
<b>Associate Degree—Associate of Arts (A.A.)/Associate of Science (A.S.)</b>	A post-secondary degree granted after at least two years of full-academic study beyond the completion of high school and the fulfillment of college graduation requirements.
<b>Audit</b>	To enroll in a course as an observer or listener without receiving academic credit. A "V" appears on the record instead of a grade.
<b>Baccalaureate Degree—Bachelor of Arts (B.A.)/Bachelor of Science (B.S.)</b>	A post-secondary degree granted after completing at least four years of full-time academic study beyond the completion of high school and the fulfillment of college graduation requirements.
<b>Core Curriculum</b>	A degree program established to provide uniformity among and within the units of the University System. The Core, prescribed as the first two years of college, provides for 60 semester hours of study, of which 42 are in general education and 18 are in a major area of study.
<b>Course Load</b>	A full-time student usually enrolls for 4 or 5 academic courses plus a physical education course. Most courses carry 3 semester credit hours each, while physical education courses may carry 1 or 2 credit hours.
<b>Learning Support Courses</b>	Courses within the college's program to support students in the collegiate level course and improve a student's competence in areas of English and Mathematics.
<b>Full-Time Student</b>	A student enrolled for a minimum of 12 credit hours each semester.
<b>Good Standing</b>	A designation that signifies a student is eligible to continue, to return, or to transfer. It implies good academic standing.
<b>Grade Point Average (GPA)</b>	Calculated by dividing the number of quality points earned by the number of credit hours attempted. Institutional Credit - Credit awarded by an institution that is nontransferable and does not count toward graduation.
<b>Matriculation</b>	The process of enrolling into college.
<b>Overload</b>	Course loads of 18 semester hours or more during the fall or spring semester. Students may not register for more than 17 semester hours without written permission from the Vice President for Academic and Student Affairs.
<b>Part-Time Student</b>	A student enrolled in fewer than 12 credit hours each semester.
<b>Permanent Record</b>	The student's official academic record housed in the Registrar's Office.
<b>Quality Points</b>	Points per semester hour assigned to a passing grade indicating the numerical value of the grade (A=4, B=3, C=2, D=1, F=0, WF=0)



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<b>Required High School Curriculum (RHSC)</b>	The required high school curriculum (RHSC) is the course of study students should follow in high school to prepare for college and applies to those graduating from high school 2012 or thereafter. This requirement was formerly known as college preparatory curriculum (CPC).
<b>Scholastic Aptitude Test (SAT)</b>	The SAT is a multiple-choice test made up of verbal and math sections. The verbal questions test your vocabulary, verbal reasoning, and understanding of what you read. The math questions test your ability to solve problems involving arithmetic, elementary algebra, and geometry.
<b>Semester Credit Hours</b>	The amount of credit assigned to each course. Example: English Composition (ENGL 1101) = 3 semester credit hours.
<b>Transcript</b>	An official or unofficial document listing of a student's academic record at an institution.
<b>University System of Georgia</b>	All state-operated, public institutions of higher education in Georgia composed of 4 research universities, 4 comprehensive universities, 9 state universities, 12 state colleges, Georgia Public Libraries and the Georgia Archives.

## Campus Map



## Institutions of the University System of Georgia

<u>Institution</u>	<u>City</u>	<u>Zip</u>	<u>Website</u>
<b>Research Universities</b>			
Augusta University	Augusta	30912	<a href="http://www.augusta.edu">www.augusta.edu</a>
Georgia Institute of Technology	Atlanta	30332	<a href="http://www.gatech.edu">www.gatech.edu</a>
Georgia State University	Atlanta	30303	<a href="http://www.gsu.edu">www.gsu.edu</a>
University of Georgia	Athens	30602	<a href="http://www.uga.edu">www.uga.edu</a>
<b>Comprehensive Universities</b>			
Georgia Southern University	Statesboro	30460	<a href="http://www.georgiasouthern.edu">www.georgiasouthern.edu</a>
Kennesaw State University	Kennesaw	30144	<a href="http://www.kennesaw.edu">www.kennesaw.edu</a>
University of West Georgia	Carrollton	30118	<a href="http://www.westga.edu">www.westga.edu</a>
Valdosta State University	Valdosta	31698	<a href="http://www.valdosta.edu">www.valdosta.edu</a>
<b>State Universities</b>			
Albany State University	Albany	31707	<a href="http://www.asurams.edu">www.asurams.edu</a>
Clayton State University	Morrow	30260	<a href="http://www.clayton.edu">www.clayton.edu</a>
Columbus State University	Columbus	31907	<a href="http://www.columbusstate.edu">www.columbusstate.edu</a>
Fort Valley State University	Fort Valley	31030	<a href="http://www.fvsu.edu">www.fvsu.edu</a>
Georgia College & State University	Milledgeville	31061	<a href="http://www.gcsu.edu">www.gcsu.edu</a>
Georgia Southwestern State University	Americus	31709	<a href="http://www.gsw.edu">www.gsw.edu</a>
Middle Georgia State University	Macon	31206	<a href="http://www.mga.edu">www.mga.edu</a>
Savannah State University	Savannah	31404	<a href="http://www.savannahstate.edu">www.savannahstate.edu</a>
University of North Georgia	Dahlonega	30597	<a href="http://www.ung.edu">www.ung.edu</a>
<b>State Colleges</b>			
Abraham Baldwin Agricultural College	Tifton	31793	<a href="http://www.abac.edu">www.abac.edu</a>
Atlanta Metropolitan State College	Atlanta	30310	<a href="http://www.atlm.edu">www.atlm.edu</a>
College of Coastal Georgia	Brunswick	31520	<a href="http://www.ccg.edu">www.ccg.edu</a>
Dalton State College	Dalton	30720	<a href="http://www.daltonstate.edu">www.daltonstate.edu</a>
East Georgia State College	Swainsboro	30401	<a href="http://www.ega.edu">www.ega.edu</a>
Georgia Gwinnett College	Lawrenceville	30043	<a href="http://www.ggc.edu">www.ggc.edu</a>
Georgia Highlands College	Rome	30161	<a href="http://www.highlands.edu">www.highlands.edu</a>
Gordon State College	Barnesville	30204	<a href="http://www.gordonstate.edu">www.gordonstate.edu</a>
South Georgia State College	Douglas	31533	<a href="http://www.sgsc.edu">www.sgsc.edu</a>
Georgia Archives	Morrow	30260	<a href="http://www.georgiaarchives.org">www.georgiaarchives.org</a>
Georgia Public Library Service	Atlanta	30345	<a href="http://www.georgialibraries.org">www.georgialibraries.org</a>