

***East Georgia State College
Staff Council
Meeting Minutes***

December 15, 2017

I. Call to order

Chairperson Lisa Cassidy called to order the regular meeting of the East Georgia State College Staff Council at 2:00 pm December 15, 2017 in The President's Conference Room.

II. Roll Call

Roster was signed upon arrival of council members. The following (12) persons were present:

- A. Academic Affairs – Lisa Cassidy, Sarah Fraticelli, Kimberly Page, & Amanda Williams
- B. Institutional Advancement – Marsha Moore
- C. Information Technology – Treva Johnson
- D. President's Office – Amanda Douglass
- E. Statesboro Campus – Michael Moran, Karen Murphree, & Mike Luzzi
- F. Student Affairs –
- G. Business Affairs –
- H. Augusta Campus- Charlene Blankenship
- I. Plant Operations – Thomas Parillo

III. Approval of minutes from last meeting

Minutes from September 22, 2017 meeting were sent out via email. A motion was made by Michael Moran through email to accept the minutes of the September 22, 2017 meeting. Mike Luzzi seconded the motion through email to accept the minutes; none were opposed, and the minutes were approved.

IV. Employee Updates

- A. New Hires
 - Student Affairs -
 - Housing- Resident Coordinator
 - Academic Affairs –
 - President's Office - Police Officer -
 - Auxiliary Services - Anna Ducker

B. Departed/Retired

- Student Affairs – Vickie Sherrod
- Information Technology –
- President’s Office –
- Academic Affairs –
- Augusta Campus – Denise Coleman

V. **Treasurer’s Report (Nothing changed)**

- A. Staff Council Agency Account - \$9.38
- B. Foundation - \$105 (Lisa used approx.. \$30.00 for paper products for Augusta Lucheon)

VI. **Old Business**

- A. Communication Issues –Newsletter
- B. Survey Monkey
- C. Bea’s Meeting with SGA

VII. **New Business**

- A. Fundraising – Ideas of different fundraising for Staff Council, talked about Little Caesars or Candy Bar Sale
- B. USG Staff Council Conference - attendees advised about things they learned at the conference, Personality test
- C. Holiday Luncheons
 - Monetary donations received for the Bobcat Bridge Program was \$135.00
 - Approximately attendees for Holiday Luncheons:
Swainsboro – 90 Statesboro – 30 Augusta – 18

D. Institutional News/Events

- Quarterly Staff Council meetings: 3/16 – 2:00 pm in PCR
- Orientations:
 - a) Statesboro – 1/4
 - b) Augusta –
 - c) Swainsboro – 1/3
- Spring Fall semester begins January 8^h for Swainsboro/Statesboro and January 4th for Augusta

E. Voting of Officers for Staff Council

- Secretary – Amanda Douglas
 - a) **1st motion – Michael Moran; 2nd motion – Amanda Williams**

F. Committee Selections

- Sunshine Fund Committee
- Special Events Committee
 - a. Treva Johnson, 1st Motion Michael Moran – 2nd Motion Amanda Douglas
- Committee on Elections
- Spirit Committee
 - a. Amanda Williams, 1st Motion – Michael Moran; 2nd Motion – Amanda Douglas

G. Topics of Discussion

- Discussed Degree Works
- Sarah Fraticelli to serve on Service Excellence Committee

VIII. Adjournment

Chairperson Lisa Cassidy adjourned the meeting at 3:25.

Minutes submitted by: Amanda Douglas – 01/03/2018

Minutes approved by: Lisa Cassidy – 01/03/2018