

East Georgia State College Faculty Senate

Meeting Minutes

August 5th, 2022

10 a.m., 1702 Nessmith-Lane Center for Continuing Education, GSU Campus

Type of meeting: Regular Meeting

Meeting Facilitator: Breana Simmons, President

- I. The meeting was called to order at 10:22 a.m.
- II. Roll call: Breana Simmons, Lena White, Johnna Eaton, Christine Xie, Daniel Mancill, Laura Chambers, and Armond Boudreaux present.
- III. Greeting of Visitors: There were no visitors.
- IV. Approval of minutes from May meeting and Adoption of Agenda
 - a. Agenda approved.
 - b. Minutes were not ready as of the meeting. Approval tabled. We will approve them either by email or at the September meeting.
- V. Committee Reports – Faculty Annual Report Template Subcommittee
 - a. No report from Dr. Simmons (the policy is currently under review at the USG level).
- VI. Open Issues
 - a. Recent Policy Revisions Required by USG (Chambers, White, Eaton, Xie)
 - i. Ms. Chambers moved to form a committee to review.
 - ii. Motion rejected. The annual review policy is still under discussion at the USG, so there is no reason for FS to take this up yet.
 - b. Policy on Scheduling Final Exams
 - i. Dr. Xie moved to form a committee to create a policy on scheduling final exams.
 - ii. Dr. Boudreaux moved to amend the motion on the floor. He will chair a committee with two faculty of his choosing.

- iii. Amended motion approved.
- c. Policy on Assigning Overloads and Summer Courses
 - i. Dr. White moved to create a committee to revise the policy on assigning overloads and summer courses.
 - ii. Dr. White moved to amend the original motion. Lena will chair a committee on the policy for assigning summer courses.
 - iii. Amended motion approved.
- d. Expectations for FT Online Faculty
 - i. Dr. Boudreaux moved to create a committee to create a policy for expectations for FT Online Faculty.
 - ii. Motion not approved.
- e. Policy on Faculty Teaching Load
 - i. Ms. Eaton moved to create FS committee to review policy on faculty teaching load.
 - ii. Dr. Simmons moved to amend the original motion. She will chair a committee with two faculty of her choice to review policy on faculty teaching load.
 - iii. Amended motion approved.
- f. Policy on Non-Attendance Procedure
 - i. Ms. Chambers moved to create a committee to create a policy on non-attendance procedure.
 - ii. Motion not approved.
- g. Changes to Faculty Handbook
 - i. Dr. Boudreaux moved to table this agenda item until the next meeting.
 - ii. Motion approved.
- h. Faculty Concern re: Withdraw Policy
 - i. Dr. Xie moved to table this issue until our next meeting.
 - ii. Motion approved.

VII. New Business (Order of New Business is subject to change based on discussion of Open Issues)

a. Presidential Cabinet Item: Revised EGSC Statutes

- i. Dr. White moved to approve the revised EGSC Statutes.
- ii. Ms. Chambers moved to amend the original motion: we should table this and request a meeting with Mary Smith and Dr. Schecter.
- iii. Amended motion approved.

VIII. Unfinished Business

a. Office Hours Policy

- i. Mr. Mancill moved to reconvene Laura's committee to revise the office hours policy.
- ii. Motion approved.

b. Faculty Senate Archive

- i. Dr. Xie moved that the president will revise the bylaws to include the maintenance of a faculty senate archive.
- ii. Motion approved.

c. Meeting schedule

- i. Dr. Boudreaux moved to discuss this item by email.
- ii. Motion approved.

IX. The meeting was adjourned at 12:18 PM.