

Academic Policies and Curriculum Committee

October 16, 2017

3:30 PM P

President's Conference Room

Minutes

Members present: Dr. Vess (chair), Dr. Palumbo, Dr. Cheek, Dr. Wedincamp, Randy Carter, Dr. Simmons, Dr. Denton

Absent: Kandanasia McNeal-SGA President, Mikella Hansley-SGA Vice-President

Regular Guests: Lynette Saulsberry (Registrar), Georgia Matthews (Admissions), David Gribbin (Institutional Effectiveness)

1. Approval of minutes from the September 18, 2017 meeting: a motion was made and seconded to approve the minutes. Discussion followed. It was suggested to clarify that Dr. Denton was the senate member who served on the subcommittee to draft the grievance policy.

The minutes were approved, with the suggested amendment, unanimously.

New business

2. New Course Proposal from the School of Humanities: ENGL 1104 Introduction to Professional Writing (changed to Technical Communications). The course is proposed for Area B. Dr. Palumbo presented the proposal.

A motion was made and seconded to approve the course as proposed.

Discussion ensued. The proposal to modify Area B was approved by the APCC in June, but was held pending receipt of the syllabus. The course syllabus was reviewed, and clarifications were requested for the specific linkages to the EGSC general education outcomes.

A motion to call the question was made, seconded, and unanimously approved. The motion to approve the course was then approved unanimously to approve the addition of the course with suggested changes to the syllabus and the title.

3. New Course Proposal from the School of Humanities: INTL 2000: Study Abroad Experience. Dr. Palumbo presented the proposal.

A motion was made and seconded to approve the addition of the course.

Discussion ensued about whether the course should be listed as having variable credit. It was agreed to incorporate this change. Discussion followed about whether to include the course in Area F, as proposed, or Area B. This matter was not resolved.

A motion to call the question was made, seconded, and unanimously approved. The motion to approve the addition of the course, without reference to the Area of the Core Curriculum, in which it would be included and with the change to variable credits, was then unanimously approved.

4. Proposals to modify Area F for the AS in Mathematics, Biology, and Chemistry from the School of Math and Science: Dr. Wedincamp presented the proposal. A procedural request was made to take the proposals as a group.

A motion was made and seconded to approve the proposals as presented.

Dr. Wedincamp explained that the BOR mandated changes to Area F for the three degree proposals following their approval by EGSC governance bodies. Therefore, the revised Area Fs and degree requirements for the three degrees were presented to the APCC for formal approval.

The motion to approve the modifications to the AS in Mathematics, Biology, and Chemistry was unanimously approved. Mr. Carter had left the meeting and did not vote.

5. Honors Night Proposal: Dr. Vess brought as a point of information a pending proposal from the SGA to provide recognition during Honors Night to those students who made the dean's list for one term.

A motion was made, seconded, and unanimously approved to table the discussion until the proposal was available and given the absence of the SGA members.

Old Business

6. Proposed Revisions to the Student Academic Grievance Policy: Dr. Simmons presented the revisions to the Grievance Policy completed by the subcommittee as a point of information with a request for further review by the committee. The proposal will be brought to a vote at the next meeting. Dr. Vess requested review of the time limitation imposed in the document on Title IX claims, since Title IX does not contain time limits.

Item Received After the Deadline

7. Change in pre-requisites for PHYS 2211: Physics I. The proposal was initiated by Dr. White, but arrived after the submission deadline for this meeting. However, the committee agreed to hear the proposal.

A motion to approve the proposal as submitted was made and seconded.

Dr. Wedincamp and Dr. Simmons presented the proposal. Some discussion occurred about common course numbers and descriptions on the system level. The institution may undertake a further review of this matter in the future.

The motion was approved unanimously with one member absent when the vote was taken (Randy Carter).

8. *A motion was made, seconded and unanimously approved to conclude the meeting.*