

## eLearning and Distance Education Meeting Minutes from June 9, 2021

### Attendees:

- Terri Brown
- Mary Whitaker
- Meghan Crews

### **Welcome**

#### **Action Items from previous meeting**

Contact Dr. Sharman about completion date for course reviews.

Sent email to Dr. Sharman and we received her approval for the extension.

Ask about adding more faculty members to the committee or adopting a peer review process for course reviews.

This was included in the email to Dr. Sharman. Her response was approved.

### **Discussion**

There was a discussion about the deadline for course reviews, which has been extended until June 30<sup>th</sup>. Dr. Sharman gave her approval for this date change.

After David Strickland retired, I contacted Dr. Cunha to ask about a replacement for him on the committee. His suggestion was to leave it open to the following year. We decided to divide the courses that were assigned to him, giving everyone one more course to review.

The committee agreed to continue the review process and have them completed by the June 30<sup>th</sup> deadline.

The next meeting will be held on July 14<sup>th</sup> at 10:00 am via Zoom.