

East Georgia State College Faculty Senate

Meeting Minutes

February 17

1:30 pm, Conference Room at EGSC, Statesboro (main location)

Polycom to GL Smith Conference Room, Swainsboro

Type of meeting: Regular meeting

Meeting Facilitator: Dr. Lena White, President

- I. **Pre-meeting work session**
- II. Call to order (1:33 pm.)
- III. Roll call: Dr. Walt Mason, Dr. Breana Simmons, Shawna Williams, Dr. Lena White, Da'Mon Andrews, and Jessica Todd (Dr. Reid Derr- absent)
- IV. Greeting of Visitors: Dr. Goodman (Swainsboro); Dr. Rozier (Swainsboro: 1:44 pm)
- V. Approval of minutes from January 20, 2017, meeting and Adoption of Agenda: A motion to approve the minutes and a second were made. There was a call for discussion over Reid's email concerning the Spanish Culture course. This course was approved several years ago by the Faculty Senate. However, it has not been taught because there was not a place for it on the former Core Curriculum. With the new pathways and changes taking place, the Spanish Culture class will now have a chance to be placed on the course schedule. Call to Vote: The minutes were approved.
- VI. Committee Reports
 - a) Proctoring of Exams – Best Practices – Ms. Williams – There was a motion to accept the Best Practices with suggestions. The motion was seconded and approved. FS would like a clean copy by next month if possible.
 - b) Post-Tenure Review – Dr. Simmons noted that the letter justifying not changing the Post-Tenure Review process has not been written yet. (Alan and Breana)
- VII. Unfinished Business
 - a) End of the Course Student Evaluations: Mr. Andrews noted that there are 131 Full-Time & Part-Time Faculty members; 63 faculty members responded to the survey (48% response rate). The results were that 28 faculty like the electronic form and 35 dislike it. Since there was not a large discrepancy between the two, it was suggested that FS table this discussion for now.

VIII. Open Issues

IX. New Business

a) Items from APCC

1. Proposal to Add a Lab to BIOL 4750 Environmental Toxicology: Motion to accept; 2nd. Call for discussion. The proposal needs to say 4 hr class on the form (3-1-4 instead of 3-1-3). Call for vote: Approved.
2. Student Academic Grievance Policy: Motion; 2nd. Call for discussion. A suggestion was made that a dean from a different department was used instead of the VPP of Student Affairs. The grievance needs to be internal within the Academic setting (not Business Affairs, etc.). A dean outside of the school involved will hear the academic grievance. A motion to accept the Grievance Policy with this change was made (i.e. move from Student Affairs to Academic Affairs since FS prefers that an academic issue stays within the Academic realm). Approved.
3. AA in Spanish –Jessica, Shawna – There was a motion to accept with an amendment to the proposal; Ms. Todd and Mrs. Williams noted that where the proposal has Intermediate-level it needs to be changed to Novice-High level in order to comply with ACTFL standards. 2nd. Approved.
4. Eligibility to Participate in EGSC Study Abroad Program: There was a motion to approve and a 2nd. Discussion. Approved.
5. Course Proposal-NURS 3101 – Transition into Professional Nursing: Motion to accept; 2nd. Call for discussion. Dr. Rozier discussed that this course was designed to ensure that everyone is up to the same modern standards of care. Approved.
6. Course Proposal-NURS 3102 – Health Assessment: Motion to approve; 2nd. Call for discussion. Dr. Rozier explained that students need a Health Assessment to get into Grad. School. This 4 credit hr lab class will assist nursing students in being able to accurately assess health issues and prepare them for not only graduate school, but also situations they will encounter in the hospital/doctor's office. Call to Vote: Approved.

b) March Meeting: March 24- Swainsboro (1:00 pm- Pre-meeting; 1:30 pm Call to Order)

X. Adjournment: Motion to adjourn (2:13 pm); 2nd. Approved.