

Minutes of the APCC Meeting

December 3, 2019

2:30 p.m.

Sudie Fulford Center

Members Present: Sharman (chair), Beall, W. Mason, Wedincamp and White

Non-voting Members Present: Moran, Murphree, Sherrod, Gribbin, Beasley

Absent: Cunha, Homer, R. Mason, Saulsberry, Wedincamp

Guest Present: Dr. Linda Upchurch, Beverly Walker, Karen Jones, Angela Storck

- I. Minutes – Motion to accept minutes from October’s meeting, second. Approved. No meeting held in November, due to Thanksgiving Break.**
- II. Old Business**
 - a. No old business**
- III. New Business**
 - a. Karen Jones proposed a new SAP Policy. New policy could save 400+ students from being put on Academic Suspension. Only changes are the standards, new standards are 1.5 GPA and 40% pace rate compared to 2.0 GPA and 67% pace rate. TABLED – Email Vote**
 - b. Dually Enrollment Students in Dorm –Presented by Angela Storck – One dually enrolled student is currently living in EGSC Dorms. Student is over 18 and has bad home like. Stork will put together a committee and write a policy regarding dually enrolled students living on campus and present back to the APCC Committee once completed.**
 - c. RN-BSN Bridge Request to remove Institutional Requirements for the BSN degree – Presented by Dr. Upchurch – Following models of programs around the State of Georgia, Dr. Upchurch asked that the program be released from Course Requirements. – Motion to approve the proposal -2nd – Approved.**
 - d. Fire Office Certifications Transfer Credit – Presented by Beverly Walker – Certificates are those on National Levels. Fire Office 2, 3 and 4 to provide credits for bachelor’s degrees. Officer 2 – 6 hours; Office 3 – 6 hours; Officer 4 – 3 hours (total of 15 hours for an Officer 4) David will check to see if the proposal meets SACSCOC Standards - TABLED**

- e. **CATS (Informational Item) – Dr. Boehmer asked for Dr. Sharman to look at learning outcomes. Since this is a delivery method will change, the course will not change. Delivery mode – in the past it is textbook and large groups, will change to small group, and wrapped around topics. Any faculty member can teach the CATS class.**

- f. **BIOL 1103 & 1103L Prerequisite Change – Presented by Dr. Wedincamp - Typo on proposal, course and lap prerequisite and different. (Cannot have different prerequisites.) Changes will be made and sent to committee at a later date. This will be an electronic vote. TABLED – Email Vote**

- g. **Faculty Handbook – (Sent via email) There are only 5 content changes. Motion to accept all structural changes by Dr. Sharman – 2nd by Dr. Wedincamp – Motion Approved.**
 - i. **Page 9 – Division chair change to Department Chair – Motion Approved**
 - ii. **Page 13 – Remove section for academic manual for BOR manual – Motion Approved**
 - iii. **Page 17 – Name of test to be updated – Motion approved**
 - iv. **Page 22 – Number 7 – Applicants will be interviewed by the President of the College. Wording to be changed to may be interviewed – Motion Approved**
 - v. **Page 31 – Step Raise – Remove this section due to step raises not being used anymore – Motion Approved.**

- h. **Drop, Withdrawal, and Hardship Policy – (Informational Item) – Please read policy. Documentation must come with withdrawal.**

- i. **Academics Student Grievance Policy – (Informational Item) – A committee needs to be formed, chaired by a member of APCC. Dr. Cunha was nominated to chair committee. Committee will smooth out policy and make it easy to understand. Dr. Sharman will reach out to Dr. Cunha.**

- j. **Tenure and Promotion Policy – Jim Beall will send the policy to the APCC and the Tenure Committee for insight. President Boehmer wants a new policy in place by January. Policy needs to be easy to understand for new faculty members. Beall will present policy to APCC in January.**

- k. **Announcements - None**

IV. Adjournment

Submitted: J Beall

Amended: 12/2/19