

East Georgia State College
Staff Council
Meeting Minutes

March 17, 2017

I. Call to order

Chairperson Lisa Cassidy called to order the regular meeting of the East Georgia State College Staff Council at 2:00 pm on March 17, 2017 in The President's Conference Room.

II. Roll Call

Roster was signed upon arrival of council members. The following (13) persons were present:

- A. Academic Affairs – Lisa Cassidy, Sarah Fraticelli, & Amanda Williams
- B. Augusta Campus – Charlene Blankenship
- C. Institutional Advancement – Marsha Moore
- D. Information Technology – Treva Johnson
- E. President's Office – Amanda Douglass
- F. Statesboro Campus – Jessica Williamson & Michael Moran
- G. Student Affairs – Tabithia Ross & Beitha Butler-Griffin
- H. Business Affairs – Donna Freeman & Natasha Campbell

III. Approval of minutes from last meeting

Lisa Cassidy read the minutes from the last meeting. A motion was made by Tabithia Ross to accept the minutes of the December meeting. Donna Freeman seconded the motion; none were opposed, and the minutes were approved.

IV. Employee Updates

- A. New Hires
 - Student Affairs - Angela Storck (Enrollment Management)
 - Business Affairs – Heather Hannah (Auxiliary Services) & Olivia Adams (HR)
- B. Departed/Retired
 - Student Affairs - Noah Kamsler, Leah Cornwell, Missie Roberson, Becky Warren
 - Information Technology - Donna Drake

V. Treasurer's Report (Nothing changed)

- A. Staff Council Agency Account - \$35.90
- B. Professional Development - \$375.60 (Submit request to Business Affairs for needed funds)
- C. Mailing – Retiree Invitations - \$30.00 (Last year cost - \$23.71)

VI. New Business

A. Secret Pals

- Committee agreed that an email may be sent to re-invite faculty & staff to engage in activity

B. Holiday Luncheons

- 2017 is last year for luncheon to be held on December 1. Different ideas have been discussed – more notions will be considered at a later date.

✚Friday, December 1 – 1:00 – 3:00 – Augusta

✚Friday, December 8 – 12:00 – 2:00 - Swainsboro

✚Monday, December 11 – 11:00 – 1:00 – Statesboro

C. Institutional News/Events

• Quarterly Student Council meetings: 6/16, 9/15, 12/22 – 2:00 pm in PCR

- 6/16 will consist of voting for representatives
- 3/20 - Health Trails begins
- 3/24 – Baby shower for Kelly Ansley
- 3/31 – Baby shower for Stacey Grant
- National Library Week – 4/10 – 4/15
- 4/18 – Dr. Goodman's retirement reception in Gym
- 5/5 - Spring Graduation

A list of key calendar dates has been distributed to members

D. Report on Funding Restrictions – Natasha Campbell

- There are currently no restrictions on agency account
- \$100 is available for advances; \$200 with approval from Becky Foskey

E. Committee Selections

- EGSC Spirit Committee
- Sunshine Fund Committee
 - a) Chair – Tabithia Ross
 - b) Officer(s) – Mike Moran & TBD
- Special Events Committee
 - a) Chair – Sarah Fraticelli
 - a. Mike Moran
 - b. Charlene Blankenship
- Committee on Elections – Officers to be determined
- Spirit Committee
 - a) Chair - Lisa Cassidy
 - b) Officer(s) – Stephanie Bourbeau & TBD

Lisa Cassidy will send out an email with deadline for positions to be filled

F. Topics of Discussion

- **Morale** - Stress/workload is weighed heavily on different departments – How do we alleviate the issue?
 - a) Activities discussed – topic will go into further discussion at a later date
 - b) Suggestion of working half-days on Fridays
- Fundraiser for trips
- New hires – give a welcoming gift – Spirit Committee may discuss
- USG has staff council meeting in October – info given at later date
- Anyone is allowed to attend staff council meetings

VII. Adjournment

Chairperson Lisa Cassidy adjourned the meeting at 3:05.

Minutes submitted by: Beitha Butler-Griffin – 03/21/2017

Minutes approved by: Lisa Cassidy – 3-21-17